

COMMUNITY DEVELOPMENT CLINIC SEMINAR SYLLABUS
SPRING 2020 - LAW 800C-512

Professor Jaime Lee, Offc 418
(410) 837-5930 | jlee@ubalt.edu
Office Hours: By appointment

Professor Vervil Pow, Offc 421
(410) 837-5653 | vpow@ubalt.edu
Office Hours: By appointment

Professor Diane Glauber
(202) 329-9467 | dglauer@ubalt.edu
Office Hours: By appointment

Ms. Terry Berk, Administrative Asst., Offc: Clinic
Reception Desk
(410) 837-6762 | jtberk@ubalt.edu
Office Hours: Mon. – Fri. 8am – 4:30 pm

Course Materials

- No books are required to be purchased for this class.
- Community Development Clinic Manual, to be posted on TWEN.
- Maryland Rules of Professional Conduct, accessible via Westlaw and Lexis and excerpted hard copy provided during orientation
- Supplemental readings provided via TWEN or web links.

Check the Law School class schedule for the room assignment, including any last-minute changes. Seminars are 6:15 - 8:45 p.m. on Tuesdays, **unless noted otherwise**. Team meetings and office hours will be scheduled at times of convenience for all once the semester starts, and may be scheduled on the weekends. Check the course's TWEN page for weekly seminar plans with detailed class assignments and other materials and the end of this Syllabus for information on the assignment for the first set of classes. The topics below are subject to change over the course of the semester.

Date	Topic
#1A – Jan. 14, 6:15-9:15 PM	Frameworks for Lawyering, Part A
Swearing In Ceremony Jan. 14, 8:30-9:30 am, Moot Courtroom	This commemorates your certification to practice law with the Clinical Program. Friends and family are invited! Business attire is required for you. If you cannot attend due to work or class, please let Laura Garcia know (lgarcia@ubalt.edu).
#1B – Jan. 16, THURSDAY, 6:15-9:15 PM	Frameworks for Lawyering, Part B
#2 – Jan. 21 Regular class time now and going forward	<i>Interviewing [Team meetings begin as of Monday of this week. Client meetings may also begin after this seminar.]</i>
#3 – Jan. 28	Transactional Drafting Introduction / Secondary Source Research Methods / Client Presentations
#4 – Feb. 4	Organizing and Planning Your Transactional Work
#5 – Feb. 11	Extended Rounds / Third Projects
#6 – Feb. 18	Case Planning / Generating Options and Consequences
#7 – Feb. 25	Small Group Rounds (with articles) / Transactional Drafting / Third Projects
#8 – Mar. 3 NO SEMINAR	<i>NO SEMINAR, but significant writing assignment is due around this time, and special midsemester evaluation meetings with faculty are held this week or next week.</i>
#9 – Mar. 10	Counseling, Part 1
SPRING BREAK – Mar. 17	No Seminar or Team Meeting
#10 – Mar. 24	Counseling, Part 2 (Moots) / Third Projects
#11 – Mar. 31	Additional Counseling Moots / Rounds / Third Projects
#12 – Apr. 7	Systemic Change Rounds / Third Projects
#13 – Apr. 14	Workshopping
#14 – Apr. 21	Conclusions
Sun. May 3 End of Reading Period	All Clinic Work Must Be Completed

Course Description

Students represent small businesses, non-profit organizations, and for-profit/non-profit hybrid companies that support improved economic, educational, social, health, and other outcomes for disadvantaged communities. Students primarily perform transactional and regulatory compliance work under local, Maryland, and federal law, serving as first-chair attorneys under the supervision of a faculty member and collaborating with clients and peers to investigate and craft creative solutions to legal problems. Students interview clients, perform factual and legal research and drafting, counsel clients, structure legal relationships between clients and their partners, and advocate for clients before governmental agencies. Cases and projects include business entity structuring, contract drafting, regulatory compliance, obtaining non-profit tax exempt status, implementing best practices as to organizational governance and other matters, community education, and legislative reform. Students are expected to devote approximately 20 hours per week to clinic activities, including the weekly clinic seminar, meetings with faculty, and client work. This clinic is suitable for both day and evening students. Prerequisites: first-year day courses, Professional Responsibility, and Business Organizations. Students in this clinic will earn 6 credits. [Admission by permission only.]

Student Learning Outcomes

Student attorneys will learn to:

- Conduct client-centered interviews that identify client goals, gather facts, and build client rapport.
- Conduct client-centered counseling sessions that advise clients of options and consequences connected to the client's goals.
- Engage in thorough and efficient factual and legal research with the goal of solving client problems.
- Write comprehensive, organized, and error-free legal materials, including interview, research, and counseling memoranda; legal planning and organizing documents; plain-English communications to clients; contracts, bylaws, regulatory compliance materials, and/or other non-litigation documents.
- Analyze legal problems faced by nonprofit and small business clients, research and apply the law the facts to discover potential solutions, communicate options to clients, and assist client in implementing solutions.
- Collaborate with classmates, supervisors, and clients.
- Identify and implement the norms of effective time and case management.
- Identify and implement norms of professionalism, including civility, responsiveness, and identification of ethical issues as they arise in cases.
- For all lawyering tasks, engage in thorough preparation in advance and guided, critical self-reflection afterwards.
- Identify and analyze barriers faced by clients in marginalized communities and explore possible solutions.

Course Website

This course has a TWEN page that links to this syllabus, announcements, the class assignments, and other class materials. You are responsible for self-enrolling in the TWEN page and for checking it regularly for course information.

Grades, Attendance, Computer, and Other Policies

Please refer to the Community Development Clinic Manual for grading, attendance, laptop, and other policies. There is no exam in this course.

Course Expectations

American Bar Association Standards for Law Schools establish guidelines for the amount of work students should expect to complete for each credit earned. Please refer to the Community Development Clinic Manual for the amount and quality of work expected and other expectations for this course.

Class Cancellation

If the instructor must cancel a class, notices will be sent to students via email and posted on the classroom door. If there is inclement weather, students should visit the University of Baltimore web site or call the University's Snow Closing Line at (410) 837-4201. If the University is open, students should presume that classes are running on the normal schedule. If the University is closed, seminar and/or team meetings may still be held via telephone conference at the usual time, so please prepare for class and keep seminar/team meeting times open unless otherwise notified.

Academic Integrity

Students are obligated to refrain from acts that they know or, under the circumstances, have reason to know will impair the academic integrity of the University and/or the School of Law. Violations of academic integrity include, but are not limited to: cheating; plagiarism; misuse of library materials; use of another's book or study materials without consent; unapproved multiple submissions; material misrepresentation of one's academic history or standing; misrepresentation of any academic matter; intentionally giving another student false or inaccurate information about class requirements; inappropriate discussion of exams; and misrepresenting or falsifying class attendance reports. [Reference to School of Law Honor Code, https://law.ubalt.edu/academics/policiesandprocedures/honor_code/index.cfm]

Course Evaluations

It is a requirement of this course that students complete a course evaluation. The evaluation will be available later in the semester and is entirely anonymous. Faculty members will not have access to the feedback provided on course evaluations until after all grades are submitted.

Title IX Sexual Misconduct and Nondiscrimination Policy

The University of Baltimore's Sexual Misconduct and Nondiscrimination policy is compliant with Federal laws prohibiting discrimination. Title IX requires that faculty, student employees and staff members report to the university any known, learned or rumored incidents of sex discrimination, including sexual harassment, sexual misconduct, stalking on the basis of sex, dating/intimate partner violence or sexual exploitation and/or related experiences or incidents. Policies and procedures related to Title IX and UB's nondiscrimination policies can be found at: <http://www.ubalt.edu/titleix>.

Disability Policy

If you are a student with a documented disability who requires an accommodation for academic programs, exams, or access to the University's facilities, please contact the Office of Academic Affairs, at ublawacadaff@ubalt.edu or (410) 837-4468.

Assignment for the First Week of Classes

You will receive an email with the first set of assignments, some of which will be due before class officially begins. Please be on the lookout for this email so that you can prepare accordingly.