Office Hours: I have no set office hours, but I do have a liberal (constructive) open door policy. Please contact me at jkent@ubalt.edu or (954) 990-9434 if you wish to set up a time to meet.

Required Text:
- Niemeyer, Paul V. & Schuett, Linda M., *Maryland Rules Commentary* (3d Ed. 2003) (available at the bookstore and on Lexis Nexis; hardcopy also on reserve in the law library) [hereinafter “the MRC”];

Course Objectives and Outcomes:
1. To provide you with a thorough understanding of various Maryland civil procedure issues and the types of analytical skills (e.g., rule analysis, the ability to cross reference various rules and statutes, and rule application) required in the practice of civil litigation;
2. To increase your ability to construct a legal position on various issues of law by identifying and analyzing relevant facts presented in short hypothetical problems or in documents;
3. To increase your experience with “real world lawyering” by drafting pleadings and other litigation papers from documents.

Grades: The grading in this class consists of class participation/attendance (10%); the discovery letter exercise (25%); and the final exam (65%).

Assignments/Participation: You are only “on call” one day out of the week. Accordingly, you are expected to complete all reading assignments and to consistently participate in class discussion in order to demonstrate that you have read and reflected on the issues raised in the assignment. For each time you are unprepared, please be warned that I will take five points off your participation grade. Thus, if you are unprepared more than once, you will receive zero points for participation. If you were unable to prepare due to illness or unexpected family obligations (e.g., sick child, spouse, pet), etc., please let me know so that I can determine whether or not to deduct points from your participation grade. Please also be warned that I may require verification in the form of documentation.

Professionalism is also a vital part of your participation grade. In line with the *Maryland Ideals of Professionalism* (and basic human decency), you are expected to demonstrate civility, decorum, and courtesy towards your colleagues in this class. See MD. IDEALS PROF. at 7. Please be advised that if you engage in unprofessional behavior during class, I will lower your class participation grade by five points. Please note that I define “unprofessional behavior” to include, but not be limited to: eye rolling, snickering, disparaging remarks, or other unprofessional conduct directed towards any of your
colleagues.

**Reading/Drafting Assignments:** The reading for this course consists of a mixture of rules, statutes, cases, law review articles, and the MRC. Repeatedly cited by Maryland’s appellate courts, the MRC is considered “the” civil procedure treatise in Maryland. Practitioners regularly refer to the MRC to understand how the Maryland Rules of Civil Procedure work. I encourage you to think of the MRC as akin to your commercial outline for this course. You should use the MRC to further your understanding of the issues we will cover this semester, even if I have not expressly assigned it on a topic.

**Please note that the MRC is available electronically via Lexis Nexis.**

Unless otherwise specified, all cases, statutes, law review articles, and rules can be accessed via Westlaw or Lexis Nexis. Any other readings will be posted on TWEN. I have also created problems and drafting exercises to be completed throughout the semester. With the exception of the discovery letter, I will not be collecting or grading these assignments. However, if you wish to turn in problems or drafting exercises to me for my review, I will be more than happy to review and comment. Problems and documents for all drafting exercises will be posted on TWEN.

**The Discovery Letter:** Since so much of what attorneys actually do involves letter writing, this is the only graded drafting assignment in the course. I will provide a real life example of a deficient response to interrogatories and requests for production of documents. Your assignment is to draft a short letter to the opposing counsel outlining the deficiencies in the response and requesting supplementation. In line with Maryland Rule 2-431, your letter should demonstrate that you are making a good faith effort to resolve these issues before seeking judicial relief. The ideal letter will not only identify and analyze the issues presented by the deficient discovery, but will also convey a high-level of professionalism and reasonableness in its tone.

**The letter is due in class on November 4, 2015.**

**Course Web Page:** This course has a TWEN webpage that links to this syllabus, announcements, the class assignments, overheads, and other class materials. As noted above, many assignments and readings will be posted on TWEN, and you should check it regularly. The course password is “shoe.”

**Computers:** Students may use laptop computers for class related purposes.

**Attendance:** Regular class attendance is required. The right to take the final examination is conditioned upon a record of attendance satisfactory to the professor.

**Class Cancellation:** If I have to cancel a class, notices will be sent to students via email and posted on the classroom door. If there is inclement weather, students should visit the University of Baltimore web page or call the University's Snow Closing Line at (410) 837-4201. If the University is not closed, students should presume that classes are
running on the normal schedule.

**Academic Integrity:** In accordance with the Honor Code, students are obligated to refrain from acts that they know or, under the circumstances, have reason to know will impair the academic integrity of the University and/or the School of Law. Violations of academic integrity include, but are not limited to: cheating; plagiarism; misuse of library materials; use of another’s book or study materials without consent; unapproved multiple submissions; material misrepresentation of one’s academic history or standing; misrepresentation of any academic matter; intentionally giving another student false or inaccurate information about class requirements; inappropriate discussion of exams; and misrepresenting or falsifying class attendance reports.

**Disability Policy**
If you are a student with a documented disability who requires an academic accommodation, please contact Karyn Schulz, Director of Disability Support Services at 410-837-4141 or via email at kschulz@ubalt.edu.

**First Day Assignment**
(Please note that the full course reading schedule is available on TWEN.)