



UNIVERSITY OF BALTIMORE SCHOOL OF LAW

LAW CAREER DEVELOPMENT OFFICE

Tel: 410.837.4404; Fax: 410.837.4696; lawcareer@ubalt.edu

RECIPROCITY POLICY

The University of Baltimore provides services to students and graduates of other law schools within the following guidelines:

1. Services are available to all students and graduates of those law schools that allow University of Baltimore law alumni and/or students to use their facilities.
2. Requests for services must be made, in writing, by the placement or career counseling administrator prior to the rendering of any services. The student or graduate will receive a letter authorizing their use of our facilities and he/she should bring a copy of his/her letter when visiting our offices. Photo identification will be necessary as well.
3. Reciprocity is granted for three months beginning with the initial visit. Reciprocity is **not** available from July 1 through November 15.
4. Reciprocity privileges include:
 - a. Use of Career Resource Library Materials
 - b. Use of NALP publications
 - c. Remote access to on-line job bank via Symplicity
5. The following services are **not** available:
 - a. On-campus interviewing
 - b. Resume referral
 - c. Participation in job fairs
 - d. Career counseling appointments
6. The Law Career Development Office may restrict or revoke reciprocity privileges to any individual who misuses the facilities or services, or to any school surpassing a reasonable number of requests during an academic year.
7. Requests for reciprocity can be made to only one of the Maryland law schools. Therefore, you may choose either the University of Baltimore **or** the University of Maryland. There is no reciprocity agreement between the two Maryland law schools.