Office of Academic Affairs

Who’s who:
Associate Dean Jack Lynch
- General advising - Rebecca Bainum or Leslie Metzger
- Academic Support - Claudia Diamond
- Disability accommodations- Leslie Metzger
- Study Abroad – Rebecca Bainum
- Registration issues – Cheryl Cudzilo or Rebecca Bainum
- Exams – Cheryl Cudzilo
- Clinic – Prof. Leigh Goodmark and Laura Garcia
In this presentation

Requirements and scheduling
Registration process
Foundational courses
Concentrations
Clinics/Internships
Guidelines
Requirements - overview

- Core coursework (2 semesters, except PTL)
- Civil Procedure II (3 credits)
- Constitutional Law II (2 credits)
- Evidence (3 credits)
- Professional Responsibility (3 credits)
- An Advocacy Course or Activity
- Two writing courses
- 87 Credits total
Requirements - specific

- [http://law.ubalt.edu/template.cfm?page=220](http://law.ubalt.edu/template.cfm?page=220)
- An **Advocacy** Course or Activity – e.g. Trial Ad, Bench Trial Ad, Litigation Process
- **Writing**: two seminars or one of each:
  - **Seminar**: class with 25-30 page scholarly paper
  - **Workshop**: writing assignments throughout semester. Most clinics count as a workshop
Second Year

Courses:
- Con. Law II (4 sections in fall)
- Civil Procedure II (2 sections in fall, 2 in spring)

Course load – Full time = 13-16 credits per semester

Semester credit total includes moot court and journals – you will register yourself for those activities.
Registration

Registration instructions are sent out via email and available on Calendars & Schedules page.

Registration for fall begins **March 31** (0-34 credits)

(Go by the number of credits you have earned already, not by the number you’re currently taking)

Registration Instructions on the Calendars & Schedules page include a link to walk you through the process step by step.
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Registration Tips

- Check your account for HOLDS
- Day students have priority for classes with “300” section.
- Cross-divisional registration is the date when all classes open up to all divisions (April 5)
- Check “wait list” if you want to get on the wait list
- Non-classroom credits count toward your limit (moot court, journals, etc) (register yourself!)
Reasons you might not get into a class

• It’s full. – you can get on a waitlist or take another section of that class, if available.

• You are already enrolled in another section of the same class.

• You are a day student trying to get into a class reserved for evening students – look at the section numbers.

• Enrolling in that class would push you over your credit limit (16 for full time, 12 for part time)

• You have not met the pre-requisites.
Scheduling tips

• Wait lists are not the worst thing. They do move! -- after grades come out, the week before classes, the first week of classes.

• Use the two year projected class plan to help you understand when classes will be offered – which ones are all the time, which ones are once a year, which ones are once every other year (see the Calendars & Schedules page).

• Understand the exam deferral rules.
Foundational courses
Strongly recommended that you take these

- Administrative Law
- Antitrust Law
- Business Organizations *
- Commercial Law *
- Constitutional Criminal Procedure I or II *
- Family Law *
- Federal Income tax
- Federal Jurisdiction
- International Law
- MD Civil Procedure *
- Sales and Leases *
- Trusts and Estates

* Subject areas tested on the Maryland Bar exam
Q&A re Electives

- Do I have to take “bar-tested” courses?
- Should I try to complete a concentration?
- When can I take a Clinic? When will I get in?
- Can I do an internship? How does that work?
About the Clinical Program

Enrollment in Clinics is through the Clinic Lottery Process

See Clinic FAQ’s on Clinic page of website, including these:

- How do I apply for Clinics?
- How do I know if I've been placed in a Clinic?
- Do I need to be a 3L to take a Clinic?
- Are there pre-requisites for clinics?

Evidence is a pre-requisite of all Clinics, except for the Tax and Community Development Clinics. See the Application or Policies for more information.

Do Clinics fulfill either the Upper Level Writing Requirement or Advocacy Requirement?
About Internships – judicial and attorney practice

See Jill Green in Law Career Development Office

- extension 4184
- dgreen@ubalt.edu
General Guidelines

• Come see an advisor
• Look for opportunities to develop your writing skills
• Fulfill your required and foundational courses first
• Check the exam schedule - add a skills class to keep from having too many final exams
• Take courses that will develop your passion for the law (or help you figure it out)
• Develop a plan for the next two years, including clinic and API
• Remember that summer classes can “cost” more; keep your debt load in check – take advantage of flat rate tuition billing