University of Baltimore
School of Law Catalog
2011-2012

This catalog is also available online under the Academic Program section of the School of Law website. Mid-year changes are corrected on the online version of the catalog. Students are advised that the policies and procedures in this catalog are subject to change at any time. Students are notified of such changes by email to the University of Baltimore account and are bound by such changes.
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DEAN’S MESSAGE

Welcome (or welcome back) to the University of Baltimore School of Law. This publication, a combined Catalog and Academic Rules and Procedures Manual, has almost all the information that you need to guide yourself through this coming academic year at the school. Please retain it, and make it your first resource for answering questions you may have about curriculum, academic rules, or other procedures.

Like most law schools, our first year day and first two years evening are required courses that are scheduled for you with the exception of our first year, Law in Context elective. In your remaining years here, you are responsible for constructing your own schedule. We require that you take a number of core courses before you graduate. We also provide a rich range of upper level specialty courses. I am certain you will find a number of these classes interesting and insightful, whether they are taught by our full time faculty or our experienced adjuncts.

The current legal job market is clearly telling us that law graduates need to have more than simply doctrinal courses on their resumes. We therefore highly recommend that you enroll in one or more clinics, simulation skills courses and/or internships. Our clinics are nationally known for their academic quality and community engagement. We offer a wide variety of simulation skills classes such as Trial Advocacy, Litigation Process, Mediation Skills and many others. We have also greatly expanded our internship opportunities in Baltimore and Washington, D.C.

Taking advantage of the rich curricular opportunities here requires planning on your part. That planning should at least begin in the second semester of your first year, when you will be selecting courses for the first semester of your second year and generally planning out your second and third year course offerings. We do not offer every course every year and will have available for you a detailed schedule for the following semester and a general schedule for the following three semesters. Please consider the options carefully, attend the advising sessions that we offer on curriculum planning, and feel free to consult with faculty from your classes, faculty members of the Curriculum Advisory Board, with Dean Lynch or the staff in the Office of Academic Affairs.

Best wishes for a successful and productive year at the School of Law.

Phillip J. Closius
Dean and Professor of Law
INTRODUCTION TO ACADEMIC PROGRAM

This document incorporates, by reference, all the policies and procedures found in the University of Baltimore Student Handbook. All academic, student and financial policies and regulations, as well as individual programs, courses, and standards are subject to change at any time. Students are advised by way of this notice that such changes may affect their program requirements, degree status, tuition, fees and financial aid, and any other aspect of their enrollment at the University of Baltimore. The University notifies students of such changes through the University of Baltimore email system and online.

This document is not to be considered a contract between the student and the University. Each student at the University of Baltimore is personally responsible for his or her academic progress, and all are urged to read this document and all University academic publications and correspondence carefully, and to consult regularly with appropriate University personnel for additional information.

The School of Law Honor Code sets the standards of integrity and professionalism for law students, and provides the exclusive method for handling violations of its rules and standards related to academic honesty. Each student is bound by the Honor Code. At Orientation first year students are required to take an oath to uphold the Honor Code and they are required to sign a form indicating their commitment to the same. The Honor Code is included in Chapter 5 of this catalog.
CHAPTER 1: REQUIREMENTS

A student must be in continuous enrollment during the academic years (fall and spring semesters) from the time he or she first sits for classes until graduation, unless granted a leave of absence.

Required Courses

**Core (First Year Required) Courses**
- Civil Procedure I (3 credits) or Introduction to Lawyering Skills/Civil Procedure I (6 credits)
- Constitutional Law I (4 credits)
- Contracts I (3 credits) or Introduction to Lawyering Skills/Contracts I (6 credits)
- Contracts II (3 credits)
- Criminal Law (3 credits) or Introduction to Lawyering Skills/Criminal Law (6 credits)
- Introduction to Advocacy (2 credits)
- Law in Context course (choose from options) (for students entering Fall 09 and later)
- Property (4 credits)
- Torts (4 credits) or Introduction to Lawyering Skills/Torts (7 credits)

**Upper Level Required Courses**
- Civil Procedure II (3 credits)*
- Constitutional Law II (2 credits)
- Evidence (3 credits)
- Professional Responsibility (3 credits)
- Evidence (3 credits)
- Advocacy Requirement – 1 course
- Perspective Requirement – 1 course (students entering prior to Fall 09 only)
- Upper Level Writing – 2 courses

* For students entering prior to Fall 09, Civil Procedure II is taken as part of the first year core classes.

Credit Hours for Full and Part Time Students

An evening student taking 8-12 credit hours per semester is considered a part time student for that semester. A day student taking 8-12 credit hours is considered part time for that semester. A day student taking 13-16 credit hours is considered full time for that semester.
Credit hours for activities, clinics, weekend classes, and classes in the latest afternoon time-slot are presumed to be taken during the day for day and in the evening for evening students. A student who demonstrates both an exceptional need and academic ability to take more than the maximum number of credits permitted per semester may petition the Associate Dean for Academic Affairs or his or her designee for special permission to do so. Upon a showing of exceptional need and academic ability, and only in the student’s final semester, the Associate Dean may approve an overage of credits above the credit limit (that is, 17 for full time students or 13 for part time students), pursuant to the American Bar Association (ABA) Standards for Law Schools. A student is billed by the Bursar’s office for all credits, including those above the 16 or 12 credit limits.

First and Second Year Curriculum

The first-year curriculum is composed entirely of required courses. Full time students are required to take 16 credits in the fall and 16 credits in the spring. Evening students take 9 credits and part time day students take up to 12 credits in the fall. Both evening and part time day students take 12 credits in the spring. Part time limited students take 9 credits in the fall, 16 credits in the spring and 7 credits in the summer. The courses for first and second-year day and evening students are:

**First Year Day**

All day students will take either Introduction to Lawyering Skills (ILS)/Contracts I, ILS/Torts, ILS/Criminal Law or ILS/Civil Procedure I in their first semester. The ILS course will combine instruction on legal writing with a substantive course such as Criminal Law, Torts, Contracts I or Civil Procedure I. The purpose of the ILS course is to teach legal writing skills within the context of a required first-year course. All students, regardless of the ILS course in which they are enrolled, will receive a similar legal writing experience.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Lawyering Skills/Torts or Torts</td>
<td>7 or 4</td>
<td>Introduction to Advocacy</td>
<td>2</td>
</tr>
<tr>
<td>Contracts I</td>
<td>3</td>
<td>Contracts II</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Lawyering Skills/Civil Procedure I</td>
<td>6 or 3</td>
<td>Law in Context Course</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Lawyering Skills/Criminal Law or Criminal Law</td>
<td>6 or 3</td>
<td>Property</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Constitutional Law I</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>16</strong></td>
<td><strong>Total</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>
* The ILS course will combine instruction on legal writing with a substantive course such as Torts, Civil Procedure, or Criminal Law. All students, regardless of the ILS course in which they are enrolled, will receive a similar legal writing experience.

** All Part Time Limited students with a GPA of 2.000 or above will be automatically enrolled as Full Time in the Spring Semester unless their academic advisor has determined otherwise.

** First Year Part-Time Limited **

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>Summer after First Year**</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Course</strong></td>
<td><strong>Credits</strong></td>
<td><strong>Course</strong></td>
</tr>
<tr>
<td>Introduction to Lawyering Skills/Civil Procedure</td>
<td>6</td>
<td>Contracts II</td>
</tr>
<tr>
<td>Contracts I</td>
<td>3</td>
<td>Law in Context Course</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Introduction to Advocacy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Constitutional Law I*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Property*</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

** Students with a first semester GPA of 2.000 or above will be enrolled in these courses. Students with a first semester GPA below 2.000 and those who otherwise remain as part time students will enroll in four courses during their second semester – Contracts II (3 credits), Civil Procedure II (3 credits), Introduction to Advocacy (2 credits) and either Constitutional Law I or Property (4 credits). Students must complete their core/first year requirements the following semester (fall). Students opting to continue as part time students after the fall semester will be required to remain on part time status for at least two semesters, not including summer. Consultation about the schedule with an advisor in the Office of Academic Affairs is required for students with a first semester GPA below 2.000.

** Part Time Limited students are required to take Criminal Law and Torts during the summer semester following their first year. During this summer session, Part Time Limited students are not permitted to take any courses other than Criminal Law or Torts.
### First Year Part-Time Day

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Course</th>
<th>Credits</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Lawyering Skills/Civil Procedure</td>
<td>6</td>
<td>Contracts II</td>
<td>3</td>
<td>Criminal Law</td>
<td>3</td>
</tr>
<tr>
<td>Contracts I</td>
<td>3</td>
<td>Law in Context Course</td>
<td>3</td>
<td>Torts</td>
<td>4</td>
</tr>
<tr>
<td>Criminal Law (optional)</td>
<td>3</td>
<td>Introduction to Advocacy</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Constitutional Law I</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9 or 12</strong></td>
<td><strong>Total</strong></td>
<td><strong>12</strong></td>
<td><strong>Total</strong></td>
<td><strong>7</strong></td>
</tr>
</tbody>
</table>

* Part Time Day students are not required to take Criminal Law and Torts in the summer after their first year, but they may be granted permission if there is space available. Part time day students take Property in the spring of their second year.

### Second Year Day

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Constitutional Law II</td>
<td>2</td>
</tr>
<tr>
<td>Civil Procedure II</td>
<td>3</td>
</tr>
<tr>
<td>Property (Spring) (part time day)</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>
**First Year Evening**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to Lawyering Skills/Contracts</td>
<td>6</td>
<td>Civil Procedure II</td>
<td>3</td>
</tr>
<tr>
<td>Civil Procedure I</td>
<td>3</td>
<td>Contracts II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Torts</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>9</strong></td>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
</tr>
</tbody>
</table>

Evening students may take a limited number of approved courses during the summer after their first year.

**Second Year Evening**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Constitutional Law I</td>
<td>4</td>
<td>Constitutional Law II</td>
<td>2</td>
</tr>
<tr>
<td>Criminal Law (if not taken over the summer)</td>
<td>3</td>
<td>Introduction to Advocacy</td>
<td>2</td>
</tr>
<tr>
<td>Law in Context Course or Elective (taken from a menu to be determined)</td>
<td>3</td>
<td>Law in Context Course or Elective (taken from a menu to be determined)</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>10</strong></td>
<td><strong>Property</strong></td>
<td><strong>4</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>11</strong></td>
<td><strong>Total</strong></td>
<td><strong>11</strong></td>
</tr>
</tbody>
</table>
Maximum and Minimum Course Loads

**Full Time Day Student**

The minimum and maximum semester course loads for a full time student are 13 and 16 credit hours, respectively. In limited circumstances and with approval of the Associate Dean for Academic Affairs or his or her designee, students may register for fewer than 13 hours or for more than 16 hours. Credits for non-classroom activities are computed in the minimum and maximum course loads for full time students.

**Part Time Day and Evening Students**

The minimum and maximum semester course loads for a part time student are 8 and 12 hours respectively. With approval of the Associate Dean for Academic Affairs or his or her designee, students may register for fewer than 8 hours. First year evening students are required to take 9 credits in the fall and 10 credits in the spring. Credits for non-classroom activities are computed in the minimum and maximum course loads for part time and evening students.

**Part Time Limited Students**

Part Time Limited students are required to take nine credits in the fall semester of their first year. In the spring semester, a Part Time Limited student who has a first semester minimum GPA of 2.000 or above will be registered for 16 credits. Part Time Limited Students are registered for Criminal Law and Torts in the summer following their second semester.

In their first semester, Part Time Limited students are required to participate in a series of workshops run by the Director of Academic Support. These workshops are also open to all other students. During the second semester, mandatory academic support will continue for Part Time Limited students with a first semester GPA below 2.000.

Part Time Limited students are strongly discouraged from working during the fall and spring semesters. If a student must work, he or she will be permitted to work no more than 15 hours per week. During the summer semester, Part Time Limited students taking Criminal Law and Torts are permitted to work or participate in the School of Law EXPLOR program no more than 15 hours per week.

**Summer Semester - All Divisions**

There is no minimum load requirement for the summer term. The maximum summer term course load is eight credits. Part Time Limited students may not take any classes other than Criminal Law and Torts in the summer following their second semester. Students who work more than twenty hours a week are limited to six or fewer credits during the summer term.
Repeating Required Courses *

If a student earns a D+, D, D- or F in any required course (not including a Law in Context course) the student must retake the course until a grade of C- or above has been earned. The grades for multiple takings of the same courses shall be averaged for GPA purposes. Students must repeat a Law in Context courses only if they receive a grade of F.

If a student earns a D+ or below in Introduction to Lawyering Skills, but a C- or above in its doctrinal component, the student must take LARW I in the following fall semester. If a student receives a grade of D+ or below in both ILS and its doctrinal component, the student will be required to repeat the entire course the following fall semester. The student will not be permitted to enroll in Introduction to Advocacy until the student has earned a C- or better in either LARW I or ILS.

If a student earns a D+ or below in the doctrinal component of an ILS course, but a C- or above in ILS, the student must repeat the doctrinal course in a stand-alone format the next time the course is offered.

A student who must repeat a required course must repeat it the next semester it is offered. A student who has passed a course cannot repeat it unless granted special permission to do so. Students who have received a failing grade in any course not specified above may not re-take the course.

Pass/Fail Courses

In order to receive a pass in a course designated to be a pass/fail course, a student must earn a grade of C or higher.

Advocacy Requirement

Students must successfully complete at least two credits in a course or credit activity in which the student assumes the role of a client representative. In order to satisfy the advocacy requirement, a student must earn a grade of C or higher in a course designated as satisfying that requirement. If the requirement is sought to be fulfilled through participation on an interscholastic advocacy team, the student must obtain a certification from the team’s advisor that, if grades had been awarded, the student would have earned a grade of C or higher. This

* Required courses that are repeated will be recorded as follows:
- Any calculations of the first grade are excluded. The course and grade remain on the student record. Credit and quality points do not.
- The grade for the second taking of the course is the average of both the first and second grade. A transcript note indicates what the actual second grade is and that the first and second grades are averaged.
requirement may be fulfilled by participation in a clinic, in an interscholastic advocacy team, or by successfully completing courses in:

- Advanced Trial Advocacy
- Appellate Advocacy Workshop
- Bench Trial Advocacy
- Family Law Workshop
- Litigation Process
- Evidence Law Reform Seminar
- Trial Advocacy
- Advanced Legal Writing
- Evidence Law Reform Seminar
- Appellate Advocacy Workshop
- Appellate Practice Clinic
- Civil Advocacy Clinic I
- Community Development Clinic I
- Family Law Workshop
- Family Law Clinic I
- Family Mediation Clinic
- Immigrant Rights Clinic I
- Innocence Project Clinic
- Students who complete Evidence Law Reform Seminar have the option of having that course satisfy either one scholarly upper-level writing requirement or the upper-level advocacy requirement (but not both of these requirements).

Upper Level Legal Writing Requirements

- One writing requirement (scholarly) must be met by submission of an acceptable law review or journal article or by submission of a research paper which meets the definition set forth in the Advanced Legal Research course description (Subject to variation depending upon the faculty member, student, and topic, it is suggested that the paper format be that of a law review comment with footnotes; that it have a length of not less than 25 pages; and that the process of developing it include the scheduling of discussion and review of written scope notes, outlines, and drafts, as well as the final product) and earns a grade of C or higher in a designated course listed below, or in Advanced Legal Research.

- The second upper level writing requirement may be fulfilled in the same manner as the first or can be met by earning a grade of C or higher in a course designated as a workshop.
Seminars courses designated to fulfill the scholarly upper-level writing requirement include:

- Advanced Business Organizations Seminar
- Advanced Constitutional Law Seminar
- American Legal History Seminar
- Animal Law Seminar
- Capital Punishment & the Constitution Seminar
- Children and Constitution Seminar
- Civil Liberties Seminar
- Coastal Law Seminar
- Collective Bargaining Seminar
- Contemporary Legal Issues: Perspectives on Sexual Orientation and the Law Seminar
- Cyberspace Law Seminar
- Election Law Seminar
- Environmental and Toxic Torts Seminar
- European Community Law Seminar
- Evidence Law Reform Seminar
- Family Mediation Theory and Practice Seminar
- Gender and the Law Seminar
- Government Contracting Seminar
- International Environmental Law Seminar
- Issues in Law Enforcement Seminar
- Jurisprudence Seminar
- Law and Disabilities Seminar
- Law and Religion Seminar
- Law and Social Reform Seminar
- Life & Death in the Law Seminar
- Local Economic Development Seminar
- Media Law Seminar
- Military Law Seminar
- Patent, Copyright and Trademark Seminar
- Race and the Law Seminar
- Recent Supreme Court Decisions Seminar
- Rights of Crime Victims Seminar
- Sentencing and Plea Bargaining Seminar
- Supreme Court Seminar
- Tax Policy Seminar
- Wrongful Convictions Seminar

*Students who complete Evidence Law Reform Seminar have the option of having that course satisfy either one scholarly upper-level writing requirement or the upper-level advocacy requirement (but not both of these requirements).

Workshop Courses and Clinics

The second upper level writing requirement may be fulfilled in the same manner as the first or can be met by earning a grade of C or higher in a course designated as a workshop.

The definition of a workshop course is: A limited enrollment elective course that builds on prior courses and requires students to draft documents and complex instruments through the application of substantive knowledge acquired in those prior courses.

Students who complete the Appellate Advocacy Workshop course, Appellate Practice Clinic, Civil Advocacy Clinic I, Family Law Clinic I, Family Law Workshop, Family Mediation Clinic, Immigrant Rights Clinic I or Innocence Project Clinic I have the option of having that course satisfy either the upper-level advocacy requirement or the workshop upper-level writing requirement (but not both of these requirements). Students who complete Civil Advocacy Clinic I and II (for 2 credits), Community Development Clinic I and II (for 2 credits), Family Law
Clinic I and II (for 2 credits), or Immigrant Rights Clinic I and II (for 2 credits) can receive credit for both the upper level advocacy requirement and part of the upper level writing requirement.

The courses that fulfill the workshop upper-level writing requirement are*:

<table>
<thead>
<tr>
<th>Course</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adoption, Guardianship and Assisted Reproductive Technology Practice</td>
<td>Estate Planning Workshop (JD)</td>
</tr>
<tr>
<td>Workshop</td>
<td>Family Law Workshop</td>
</tr>
<tr>
<td>Appellate Advocacy Workshop</td>
<td>Family Mediation Clinic</td>
</tr>
<tr>
<td>Appellate Practice Clinic</td>
<td>Immigrant Rights Clinic I</td>
</tr>
<tr>
<td>Banking Law Workshop</td>
<td>Innocence Project Clinic I</td>
</tr>
<tr>
<td>Business Planning Workshop</td>
<td>IP Current Developments</td>
</tr>
<tr>
<td>Civil Advocacy Clinic I</td>
<td>Legal Research Workshop</td>
</tr>
<tr>
<td>Commercial Real Estate Workshop</td>
<td>Legislation Workshop</td>
</tr>
<tr>
<td>Community Development Clinic</td>
<td>MSBA-UB Business Law Clerkship</td>
</tr>
<tr>
<td>Dispute Resolution Workshop</td>
<td>Planning for Families &amp; Seniors Workshop</td>
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<tr>
<td>Electronic Evidence &amp; Discovery Workshop</td>
<td>Residential Real Estate Workshop</td>
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<tr>
<td>Entertainment Law Workshop</td>
<td>Transactional Skills Workshop</td>
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The criminal practice and disability law clinics DO NOT satisfy the upper-level writing requirement.

Law in Context requirement

A complete legal education requires more than knowledge of legal rules and proficiency in legal skills. Law in Context courses are intended to provide the law student with the third element of a complete legal education: the ability to understand law in a variety of theoretical, social, historical, and philosophical contexts.

Day students take the Law in Context requirement in the spring semester of their first year. Evening students take it in the fall or spring semester of their second year. The courses available to students to complete this requirement include:

- American Legal History*
- Comparative Law*
- Critical Legal Theory*
- Jurisprudence*
- Law & Economics*

(*Not all courses may be available every semester.)
Bar Examination

Students should get information about subjects covered on the bar exam in the state where they intend to take the exam from the board of bar overseers in that state.

Most states, including Maryland, include the multi-state bar examination (consisting of 200 multiple-choice questions) in addition to essay questions. The multi-state bar examination covers the following subjects:

- Criminal Law and Procedure
- Contracts and U.C.C. Article 2
- Constitutional Law
- Evidence
- Property
- Torts

The School of Law suggests that students who intend to take a bar examination that includes the multi-state bar examination take Sales and Leases and at least one Constitutional Criminal Procedure class.

The Maryland Board of Bar Examiners lists the following twelve subjects that may be covered on the essay questions on the Maryland bar examinations:

- Agency
- Business Associations
- Commercial Transactions
- Constitutional Law
- Contracts
- Criminal Law and Procedure
- Evidence
- Family Law
- Maryland Civil Procedure
- Professional Conduct (as adopted by MD Rules)
- Property
- Torts

The School of Law recommends that students who intend to take the Maryland bar examination take the following courses:

- Business Organizations
- Commercial Law
- Constitutional Criminal Procedure I and/or Constitutional Criminal Procedure II
- Family Law
- Maryland Civil Procedure
- Sales and Leases
Additionally, many states, including the District of Columbia and Virginia, list Wills, Trusts & Estates as a subject to be covered on the essay questions. The School of Law suggests that students intending to take the bar in such a state take Trusts & Estates.

Students with questions should meet with an advisor in the Office of Academic Affairs.

Student Employment

The American Bar Association (ABA) requires that full time students devote substantially all of their working hours to the study of law. Academic schedules and minimum load requirements are designed to reflect this policy. Deviations from the required curriculum or the minimum load are never authorized solely to enable students to engage in part time employment. First-year day students are restricted to 15 hours per week of employment. Upper-level full time day students are restricted to no more than 20 hours per week of employment. This employment restriction also applies to students in the Part Time Limited division. Each Full Time and Part Time Limited student must certify that he or she is not working more than the maximum allowable hours by signing the Employment Certification Form. Failure to accurately certify employment is a violation of the Honor Code.

Transfer Between Divisions

All division transfer requests must be approved by the Office of Academic Affairs. Part time day and evening division students may change divisions only after completing the first three semesters of study. A part time student (day or evening) wishing to make a change to full time day division must certify that he/she is not working in excess of the allowed number of hours per week based on his or her status as a first year or upper level student. Evening students who switch to the day division before their fourth semester may nonetheless be required to take some classes in the evening during that semester.

Petition for Exception to Academic Policies

To obtain an exception to an academic rule or policy, a student must submit in writing a petition to the Associate Dean for Academic Affairs or his or her designee. The student is urged to discuss the particulars of the situation with the Associate Dean for Academic Affairs, who will render a decision or direct the petition to the Academic Review Committee. The decision by the Associate Dean for Academic Affairs or the Academic Review Committee may be appealed to the Dean of the School of Law, whose decision is final.
Dropping and Adding Classes

An upper level student may drop or add a course without consequences during the official drop/add period as specified by the academic calendar. The drop/add period is typically the first week of the semester and the first 5 calendar days of the summer session. After the drop/add period, a student may withdraw from a course and receive a "W" on his or her transcript until the published last day to withdraw provided that the student’s course load does not fall below the minimum and the course is not designated as having a limited drop period. The last day to drop with a “W” is typically eight weeks after the start of the fall and spring semester and four weeks after the start of the summer semester. Withdrawals after that date will be reflected as a "WF" on the transcript and will be computed as an "F".

Exceptions to the above policy must be approved by the Associate Dean for Academic Affairs. As to any exception, the burden is upon the student to demonstrate that a serious problem (such as illness), for which third party documentation is provided and over which the student has no control, has necessitated the request.

Failing to attend classes or notifying the instructor of an intention to stop attending classes does not constitute official withdrawal. A student must complete a drop/add form and file it with the Records Office or drop the course online to officially withdraw from a course. Because of the pedagogy of the following courses, a student must comply with the special requirements to withdraw from: Clinics; Internships; Advanced Trial Advocacy; Bench Trial Advocacy; Interviewing, Negotiating and Counseling; Litigation Process; Mediation Skills; and Trial Advocacy. Withdrawal time limits can be found on the class schedule.

After the established deadlines, a student is not permitted to drop a course, exchange one course for another, or change sections in the same course without the approval of the Associate Dean for Academic Affairs. No student will receive credit for any course without being properly registered for it. Dates within which courses may be dropped or added are set forth in the Academic Calendar.
CHAPTER 2: REGISTRATION

Registration dates are set forth in the School of Law Calendar. Registration is administered by the Associate Dean for Academic Affairs of the School of Law and the Registrar of the University.

Pre-Admission Degree Requirements

First-year entering students must complete all undergraduate degree requirements by September 1 of the year they enter School of Law. All entering students must present to the School of Law by November 1 of the year they enter law school a final undergraduate transcript showing the award of a Bachelor's Degree. In the case of students specifically admitted to the combined B.A./J.D. program, a transcript showing the completion of at least 87 credits must be submitted. The LSDAS transcript submitted with a student's application is NOT adequate to satisfy this requirement. Any student who fails to complete the above requirements shall be prohibited from registering for the spring semester.

Registration for First-Year Courses

Fall Semester: First year students are automatically registered for courses for the fall semester and are not permitted to transfer to courses in another section.

Spring Semester: For the spring semester, first-year students are automatically registered for their courses with the exception of the Law in Context course. Students are notified regarding the process for registering for the Law in Context course. If there are any hold flags on the student's account, registration cannot occur until the hold flags are removed.

Part Time Limited Students are registered for their spring and summer courses with the exception of the Law in Context course.

First-year Part Time Day Students are registered for their spring courses with the exception of the Law in Context course

First-year Evening Students are registered for the spring semester required courses. Evening students will also be automatically registered for classes for their second year first semester courses with the exception of the Law in Context course

All first-year Evening and Part Time Day students who did not take Criminal Law in the fall or summer semester must register for Criminal Law in the fall semester of their second year.

First-year students are not permitted to enroll in upper-level courses or seminars.
Completion of Core/First Year Courses Required

All upper-level courses are deemed to have as pre-requisites the completion of the core/first year required courses, whether or not those courses are specified as pre-requisites in the course descriptions or in the course registration database.

Reduction in First-Year Course Load Requirements

Any full time first-year student who earns an overall fall semester GPA below 2.000 may petition the Associate Dean for Academic Affairs to withdraw from Property or Constitutional Law I in the spring semester. The student must then take Property or Constitutional Law I the next time it is offered. A student who is permitted such a reduction in course load shall not be treated as a part-time student for purposes of student employment requirements.

Registration for Upper Level Courses

Advance Registration

Registration for each semester begins with an Advance Registration period which starts about midway through the prior semester and lasts until just before classes begin. The first part of the Advance Registration period is restricted to web registration only using MyUB. The directions for using MyUB to register are included with the schedule of classes for each term.

During the first part of Advance Registration, a student can only register/wait list for courses within his or her division (day or evening) or courses open to both divisions. In addition, a student cannot exceed the normal credit hour limits for the semester (16 hours for full time, 12 hours for part time students), and cannot register for a graduate or LLM taxation course. Advance registration will continue until the Friday before classes begin. During this period a student may register in-person in the Records Office or on MyUB and is allowed to add required courses, add courses outside their division or with permission, add a graduate course or exceed credit hour limits for the term.

Late Registration/Drop-Add

Late registration and drop/add are held during the first week of class.

Registration for Clinics

Students must complete separate applications for in enrollment in the clinics. Students are selected through a lottery process and are assigned to a permission list on MyUB allowing them to register for the clinic and will be notified of their selection. Once selected, it is the students’ responsibility to actually complete the registration process to be enrolled in the clinic.
Holds on Registration (Hold Flags)

Students who have not completed their admissions file or who have financial obligations to the University (including library and parking fines) may have a hold placed upon their registration. Students are encouraged to check the Student Portal prior to any registration period to be sure no holds have been placed on registration. Students should contact the office that established the hold to get the hold removed.

Wait-Lists

If a seat is not available in a course, a student may put his or her name on a wait-list for the course. If a space becomes available, the student will be enrolled in the course assuming there are no conflicts as described below. If the student no longer wants a course, the student must remove his or her name from the wait-list; otherwise, the student will automatically be added to the course as a space becomes available and will be billed for the course.

If a student is on a wait-list for a course that is in time conflict with a course for which the student is already registered and space becomes available in the wait-listed course, the wait-list program will not automatically register the student in both courses because of such conflict. A student on a wait list will also not be enrolled if the waitlisted class causes the student to exceed the maximum number of allowable credits per semester. Therefore, it is the student's responsibility to continually check his or her status using MyUB or with the Records Office to determine their registration status and to resolve any schedule conflicts or drop any additional credits above the approved maximum credit-hours in a semester. Once the semester begins, the Associate Dean for Academic Affairs may drop students at his or her discretion from the courses in question.

A student must drop all unwanted classes by the final drop/add date or he or she will be automatically charged for such courses.

All wait-lists are terminated at the end of the first week of the semester.

Cross-Divisional Registration

Generally, day division students are required to register for day courses and evening division students for evening courses. However, a student may register for an available course outside his or her division according to the registration instructions. For the most part, courses designated with section numbers in the 500’s are open to students in either division at the beginning of registration period.
Auditing

Current School of Law Students

Current School of Law students may audit a law class with permission from the faculty member and the Office of Academic Affairs if space is available. The decision to audit the course must be made before the end of the first week of classes. Classes that are audited cannot be repeated for credit and/or grade. Students must pay tuition for the audited course.

University of Baltimore LLM Students

LL.M. in the Law of the United States and LLM in Taxation students may audit one law class per semester with permission from the faculty member and the program director if space is available. The decision to audit the course must be made within the first week of classes. Students must pay tuition for the course. Classes that are audited cannot be repeated for credit and/or grade.

Others

Graduates of ABA-accredited law schools may enroll in an upper-level course as a special student if space is available. Prospective special students must obtain approval from the Associate Dean for Academic Affairs and from the faculty member teaching the course. An application form and fee are also required. Law graduates living in the state of Maryland and taking courses at the University of Baltimore as special students are assessed the in-state per credit rate. Persons who have not received a law degree may not audit courses.

Leave of Absence

A Leave of Absence may be granted by the Associate Dean for Academic Affairs for one or two semesters. An extension for a second year may be granted upon a showing of good cause.

A first-year student may be granted a leave of absence for good cause after the completion of his or her first semester. Unless otherwise authorized, the student is eligible to return only for the spring semester of the following academic year, at which time he or she must complete the required second semester courses. Upper level students who are in good academic standing (GPA of 2.00 or better) may be granted a leave of absence upon petition to the Associate Dean for Academic Affairs.

In order to return to law school after a leave of absence, a student must notify the Associate Dean for Academic Affairs prior to the semester in which the student wishes to return. A student who does not contact the Associate Dean for Academic Affairs at the end of his or her designated leave will be withdrawn from the School of Law. Mid-semester leaves of absence may be granted only in extraordinary circumstances.
University of Baltimore Law School Course Requirements

The School of Law provides a rich range of classes in both the day and evening divisions. In addition to the core and required curriculum, we strongly recommend that you prepare for the rigors of legal practice by enrolling in as many of the “foundational courses” listed below as possible. Taking advantage of the rich curricular opportunities here requires planning on your part that should begin early in your second semester of your first year, when you will be selecting courses for the first semester of your second year. Please see an advisor in the Office of Academic Affairs to explore your scheduling options. All students must earn at least 87 credits in order to graduate. No more than 12 of those credits may be earned for non-classroom credit activities (e.g. moot court, internship, publication and fellows). Core coursework must be completed before enrolling in upper-level courses.

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<thead>
<tr>
<th>Required Courses</th>
<th>Date taken</th>
<th>Foundational Courses</th>
<th>Date taken</th>
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<tbody>
<tr>
<td>Civil Procedure I (3)</td>
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<td>Administrative Law (3)</td>
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<tr>
<td>Constitutional Law I (4)</td>
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<td>Antitrust Law (3)</td>
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<tr>
<td>Contracts I (3)</td>
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<td>Business Organizations (4) *</td>
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<tr>
<td>Contracts II (3)</td>
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<td>Commercial Law (4) *</td>
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<td>Criminal Law (3)</td>
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<td>Con. Criminal Procedure I (3) *</td>
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<tr>
<td>Intro to Advocacy (2)</td>
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<td>Con. Criminal Procedure II (3) *</td>
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<tr>
<td>Intro to Lawyering Skills (3)</td>
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<td>Family Law (3) *</td>
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<td>Law in Context (3)</td>
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<td>Federal Income Tax (3)</td>
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<td>Property (4)</td>
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<td>Federal Jurisdiction (3)</td>
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<td>Torts (4)</td>
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<td>International Law (3)</td>
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<tr>
<td>Civil Procedure II (3)</td>
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<td>Maryland Civil Procedure (3) *</td>
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<tr>
<td>Constitutional Law II (2)</td>
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<td>Sales and Leases (3) *</td>
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<tr>
<td>Evidence (3)</td>
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<td>Trusts and Estates (4)</td>
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<tr>
<td>Writing: Workshop/ Seminar</td>
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List your non-classroom credit activities:

If you are seeking to complete a Concentration, please check the website for specific requirements.
CHAPTER 3: COURSE DESCRIPTIONS

Core (Required) Courses

Civil Procedure I – 3 credits - LAW 600
This course focuses on the process and procedures of a civil lawsuit, from the filing of the complaint through the final appeal. The course provides an introduction to the structure and operation of the state and federal court systems in the United States, and concentrates on cases brought in the federal courts, conducted pursuant to the Federal Rules of Civil Procedure. Topics include pleadings, pre-trial motions, the discovery process, trial by jury, judgments and relief, motions after judgment, and appeals.

Civil Procedure II – 3 credits - LAW 601
This course covers those advanced topics necessary to a complete understanding of the civil litigation process including: personal jurisdiction and venue, federal subject-matter jurisdiction, the substantive law to be applied by the courts (the Erie Doctrine), complex litigation (including joinder of additional claims and parties and class actions) and former adjudication.

Contracts I – 3 credits - LAW 602
This course presents an introduction to the formation of contractual arrangements. Among the topics covered are mutual assent, including offer and acceptance; consideration; promissory estoppel; and the statutes of frauds.

Contracts II – 3 credits - LAW 603
This course presents an overview of contracts remedies, including expectancy damages, restitution, and specific performance; the techniques of contract interpretation, including the parole evidence rule and the relationship between duties and conditions; as well as excuses and defenses, including, duress, undue influence, misrepresentation, fraud, mistake, unconscionability, impossibility, impracticability and frustration of purpose.

Constitutional Law I -- 4 credits - LAW 650
An introduction to the structure of the U.S. Constitution and the powers, rights, and liberties it defines. Topics include judicial review; limitations on judicial power; nature of and separation of powers; federalism, including the Commerce Clause and the 10th Amendment; state action; procedural and substantive due process; and equal protection.
Criminal Law—3 credits - LAW 604
Sources and interpretations of and constitutional limitations on substantive criminal law; criminal jurisdiction; criminal act and mental state requirements; burdens of proof; criminal capacity; justification and excuse (defense); accomplice liability; inchoate crimes; crimes against property; crimes against persons; crimes against habitation; punishment.

Introduction to Advocacy – 2 credits - LAW 613
Persuasive legal writing and oral advocacy developed through moot court and other exercises. Students are introduced to pleadings and other aspects of the pretrial process, preliminary and dispositive motions, and, ultimately, the appellate brief and oral argument.

Introduction to Lawyering Skills/ Civil Procedure I – 6 credits - LAW 612
Integrates rigorous instruction in legal analysis, research, and writing with the substantive law of civil procedure to give beginning law students an opportunity to combine skills and doctrine the way lawyers must in the practice of law. The course is taught by full-time, tenured and tenure-track professors in sections of approximately 45 students with one-on-one conferences. This course focuses on the process and procedures of a civil lawsuit, from the filing of the complaint through the final appeal. The course provides an introduction to the structure and operation of the state and federal court systems in the United States, and will concentrate on cases brought in the federal courts, conducted pursuant to the Federal Rules of Civil Procedure. Topics include pleadings, pre-trial motions, the discovery process, trial by jury, judgments and relief, motions after judgment, and appeals. Students learn the law of civil procedure through statutory interpretation, case analysis and rule synthesis, print and online legal research, and legal writing projects. Legal analysis, research, and writing skills are developed through course-work that includes critical case reading, analysis and briefing; common law principles and processes; factual analogy and distinction; rule synthesis and application; objective/predictive writing (office memo); case law and statutory research, print and electronic; citation form; and professional norms and ethics.

Introduction to Lawyering Skills/Contracts I – 6 credits - LAW 611
Integrates rigorous instruction in legal analysis, research, and writing with the substantive law of contracts to give beginning law students an opportunity to combine skills and doctrine the way lawyers must in the practice of law. The course is taught by full-time, tenured and tenure-track professors in sections of approximately 45 students with one-on-one conferences. This course presents an introduction to the formation of contractual arrangements. Among the topics covered are mutual assent, including offer and acceptance; consideration; promissory estoppel; and the Statute of Frauds. Students learn the law of contracts through statutory interpretation, case analysis and rule synthesis, print and online legal research, and legal writing projects. Legal analysis, research, and writing skills are developed through course-work that includes critical case reading, analysis and briefing; common law principles and processes; factual analogy and distinction; rule synthesis and application; objective/predictive writing (office memo); case law and statutory research, print and electronic; citation form; and professional norms and ethics.
Introduction to Lawyering Skills/Criminal Law – 6 credits - LAW 614
Integrates rigorous instruction in legal analysis, research, and writing with substantive criminal law to give beginning law students an opportunity to combine skills and doctrine the way lawyers must in the practice of law. The course is taught by full-time, tenured and tenure-track professors in sections of no more than 45 students with one-on-one conferences. Students learn criminal law through statutory interpretation, case analysis and rule synthesis, print and online legal research, and legal writing projects. Doctrinal topics may include larceny, burglary, robbery, arson, and rape; murder, manslaughter, and self-defense; attempts and inchoate crimes; principles in the first and second degree; sanity and competency; and conspiracy. Legal analysis, research, and writing skills are developed through course-work that includes critical case reading, analysis and briefing; common law principles and processes; factual analogy and distinction; rule synthesis and application; objective/predictive writing (office memo); case law and statutory research, print and electronic; citation form; and professional norms and ethics.

Introduction to Lawyering Skills/Torts – 7 credits - LAW 610
Integrates rigorous instruction in legal analysis, research, and writing with the substantive law of torts to give beginning law students an opportunity to combine skills and doctrine the way lawyers must in the practice of law. The course is taught by full time, tenured and tenure-track legal writing professionals in sections of approximately 30 students with one-on-one conferences. Students learn the law of imposed liability for personal, property, and economic harm, through case analysis and rule synthesis, print and online legal research, and legal writing projects. Doctrinal topics include negligence (including professional malpractice); strict liability (including products liability) and intentional torts; causation and elements of damages; and affirmative defenses and limitations of duties including: assumption of the risk, contributory negligence, comparative negligence, immunity, and limited liability of property owners. Legal analysis, research, and writing skills are developed through course-work that includes critical case reading, analysis and briefing; common law principles and processes; factual analogy and distinction; rule synthesis and application; objective/predictive writing (office memo); case law and statutory research, print and electronic; citation form; and professional norms and ethics.

Property--4 credits - LAW 607
Possession and adverse possession; estates in land and future interests; landlord and tenant; concurrent tenancies; easements, covenants, and servitudes; rights incident to ownership of land; conveyancing; title guarantees and recording acts.

Torts--4 credits - LAW 608
Law of imposed liability for personal, property and economic harm; negligence (including professional malpractice), strict liability (including products liability) and intentional torts; causation and elements of damages; affirmative defenses and limitation of duties including: assumption of the risk, contributory negligence, comparative negligence, immunity, limited liability of property owners.
Law in Context Courses

American Legal History – 3 credits - LAW 621
This course provides an introduction to American legal history focusing on such topics as the roots of the U.S. Constitution, the effect of changes in politics, economics, and technology on the evolution of law, the historical development of freedom of speech, the paradox of the law of slavery in a nation dedicated to liberty, the conflicting views of the relationship between religion and government, the role of the Constitution in times of war, and the changing views of the purpose of legal education.

Comparative Law – 3 credits – LAW 622
The course provides an introduction to differences and similarities among the world's legal systems. Students will discuss the variety of possible solutions to fundamental legal problems in differing cultures and legal institutions. The class considers the constitution, litigation, legislation, interpretation and enforcement of justice, and how the United States legal system compares to those of other federations, states and nations.

Critical Legal Theory – 3 credits – LAW 623
This course introduces students to a range of critical approaches to theories of law. These approaches are frequently understood to include theories examining the relationship between law and issues of race, gender, sexual orientation and class. The course also studies more generally the relationship between power and the law, and considers the extent to which law can be considered objective and rational. The course explores the origins of “critical” theories, their basic principles and how they diverge from one another, critiques of these critiques, and their current influence and new applications in recent years.

Jurisprudence – 3 credits – LAW 620
This course introduces students to the philosophical foundations of law and justice, including some of the main currents of legal thought through the ages. Students will discuss the primary purposes of law, when and whether there is an obligation to obey the law, who has the authority to make or interpret the law, and what law has to do with morality. This class considers how laws and legal systems might be made to be more just and how (or whether) it is possible to lead a worthwhile life as a lawyer.

Law & Economics – 3 credits – LAW 624
Development and critical examination of the economic approach to the analysis of law. Study of how laws affect and are caused by individuals’ incentives and behavior, with inquiry into which social goals the laws are attempting to further and the extent the laws succeed at achieving intended and unintended effects. Tort, Contract, Property, and (perhaps) Regulatory and Criminal law will be analyzed. No formal economics background is required or presumed, and students without formal economics training should not hesitate to take this course.
Upper Level Required Courses

**Evidence--3 credits – LAW 651**
Rules of evidence governing the proof of facts in civil and criminal cases in state and federal courts; functions of the judge and jury; qualification and examination of witnesses; proof of writing; judicial notice; competence and credibility of witnesses; opinion evidence; hearsay; burdens of proof; presumptions and inferences; real evidence; demonstrative, experimental and scientific evidence. Emphasis is on the Federal Rules of Evidence and Maryland law. Prerequisites: Criminal Law and Torts.

**Professional Responsibility--3 credits – LAW 652**
Study of the ethics and law of lawyering, approaching attorney problems from multiple perspectives. Topics includes: professionalism, the organization of the bar, attorney discipline and disability, the delivery of legal services, the attorney client relationship, the duties of loyalty and confidentiality, fees, and various issues, including conflict of interest and substance abuse.

**Constitutional Law II – 2 credits – LAW 655**
An examination of First Amendment doctrine and theory, including freedom of speech, freedom of the press, the rights of assembly and to petition the government, the free exercise of religion, and the limitation on establishment of religion. Prerequisite: Constitutional Law I.

Upper Level Electives

Students are able to tailor their program of study to their interests through electives, credit-earning activities, and approved graduate study at other accredited universities and law schools. Electives are divided into open enrollment courses (which seat 80), limited enrollment courses (which seat 12 to 28), seminars, workshops and clinics.

A limited-enrollment course is an advanced course which may be (1) a paper course fulfilling a scholarly upper-level writing requirement (subject to variation depending upon the faculty member, student, and topic, it is suggested that the paper format be that of a law review comment with footnotes; that it have a length of not less than 25 pages; and that the process of developing it include the scheduling of discussion and review of written scope notes, outlines, and drafts, as well as the final product), (2) a simulation course requiring multiple exercises and role plays, or (3) a drafting course requiring writing and re-writing of documents or instruments (which may satisfy a workshop upper-level writing requirement).

Courses with a designation of Seminar are defined as upper level limited enrollment courses which satisfy the scholarly writing requirement. Seminars are three-credit advanced discussion classes limited to twenty students, with a requirement of independent research, writing, and may include discussion leadership by the student. Seminars may also include an examination.
A workshop course is defined as a substantive course building on prior courses and requiring the students to draft documents and complex instruments through the application of substantive knowledge acquired in prior courses. The upper level research and writing requirement may be fulfilled by a workshop course.

A Graduate Tax Program (GTP) course that a J.D. student may take is identified in this Course Descriptions section by the term “GTP” following the name of the course and the credits for the course. A J.D. student may also take other GTP tax courses that are not listed in this catalog but are listed on the GTP website, law.ubalt.edu/gradtax, if the student has the permission of both the Director of the Graduate Tax Program and the Associate Dean for Academic Affairs. The GTP courses that a J.D. student is permitted to take may satisfy requirements for both the J.D. degree and for the J.D./LL.M. in Taxation combined degree program. In addition to these GTP courses, the School of Law offers J.D. students several tax courses [e.g., Estate and Gift Taxation, Estate Planning Workshop (in the day division only), Federal Income Tax, and Tax Policy Seminar] that may satisfy the requirements for both the J.D. degree and the J.D./LL.M. in Taxation combined degree program.

Clinical Courses

The University of Baltimore School of Law clinical offerings provide both day and evening students with a wide variety of clinics including: Appellate Practice Clinic, Civil Advocacy Clinic, Family Mediation Clinic, Family Law Clinic, Criminal Practice Clinic, Community Development Clinic, Disability Law Clinic, Immigrant Rights Clinic and Innocence Project Clinic.

Under the supervision of faculty members and members of the Maryland Bar, students are trained in lawyering skills, and represent clients in actual cases in litigation and transactional matters. Under Maryland's court rules, students may appear in trial and appellate courts under attorney supervision. The academic components of the courses include: interviewing and counseling, trial practice skills, negotiation, document drafting, professional responsibility, and substantive law. Under close supervision, students gain a better understanding of the law, the lawyering process, and the role of a lawyer by confronting issues in actual cases.

The Clinical Law Office is located in a state of the art clinical facility that offers excellent student work areas, and interviewing, trial practice and seminar rooms with advanced video and other technical support. The clinic facility is run as a law office with a teaching and public service mission.
Upper Level Elective Course descriptions

**Administrative Law** -- 3 credits – LAW 700
Analysis of federal administrative agencies, including their legislative and judicial nature, congressional delegation of powers, promulgation of regulations, adjudication and judicial review. Emphasis is on the Federal Administrative Procedure Act. [Open enrollment]

**Adoption, Guardianship and Assisted Reproductive Technology Practice Workshop** – 2 credits – LAW 891A
The course covers the process of family building through adoption and assisted reproductive technology. Topics covered will include Independent; Private Agency and Public Agency Adoption; Guardianship; and Change of Name. Other topics include Interstate Compact on the Placement of Children; Indian Child Welfare Act; Termination of Parental Rights and Step-Parent Adoption. The course focuses on Maryland statutes and Maryland Rules of Procedure but has a national and international perspective as well. The course provides students with the opportunity to analyze cases, draft pleadings, develop client interview skills and litigation strategy. [Limited Enrollment]

**Advanced Business Organizations Seminar** – 3 credits - LAW 801
An advanced course focusing on selected issues in the law and regulation of business organizations. The specific topics covered will vary from semester to semester. Prerequisite: Business Organizations. [Limited Enrollment]

**Advanced Legal Research** -- 2 credits – LAW 701
This course is designed to encourage and offer opportunity for independent research of high caliber by the student. Credit is conditioned upon the completion of an acceptable research paper on some topic approved in writing prior to registration by the Faculty Coordinator for Advanced Legal Research and by the faculty member under whose supervision the paper is to be prepared. Subject to variation depending upon the faculty member, student, and topic, it is suggested that the paper format be that of a law review comment with footnotes; that it have a length of not less than 25 pages; and that the process of developing it include the scheduling of discussion and review of written scope notes, outlines, and drafts, as well as the final product. This course may not be taken during the summer session. However, this does not preclude a student's undertaking unsupervised research and background reading during the summer. This course is limited to two credits which may be awarded once during a law student's enrollment. Double credit will not be awarded for the same paper submitted in another course. A professor may supervise no more than five independent research papers during a semester.

**Advanced Real Estate Taxation** – 2 credits (GTP) - LAW 978
Analysis of the effect of income taxes on real estate transactions; a comparison of the various entities used for the ownership and development of real estate; real estate syndications, basis and basis adjustments; alternative financing techniques such as the sale-leaseback; depreciation, amortization and obsolescence; passive activity and at-risk rules; and REITS. Prerequisites: Federal
Income Tax and Fundamentals of Federal Income Taxation II. This course is a combined J.D. and Graduate Tax program offering. [Open Enrollment]

**Advanced Trial Advocacy--2 credits – LAW 840**
This course, an extension of the Trial Advocacy course, focuses on more subtle aspects of courtroom communication and persuasion, drawing upon skills and techniques from various other disciplines such as psychology, speech, communications, and theater. The course combines student work on exercises and problems that are critiqued by the teacher, lectures, and guest speakers. Prerequisites: Evidence and Trial Advocacy. [Limited Enrollment]

**American Legal History Seminar--3 credits – LAW 864**
An introduction to American legal history focusing on such topics as the drafting of the U.S. Constitution, the effect of changes in politics, economics, and technology on the evolution of constitutional law, the historical development of freedom of speech, the paradox of the law of slavery, the changing views of the relationship between religion and government, and the role of the Constitution in times of war. Topics covered will vary from semester to semester. [Limited Enrollment] This is not the same course as the American Legal History Law in Context course.

**Animal Law Seminar – 3 credits – LAW 870**
This course is an in-depth survey of the burgeoning and dynamic field of animal law. Animal welfare, pet trusts, veterinary malpractice, endangered species. First Amendment issues, divorce pet custody disputes, the animal cruelty/violence against humans link, and animal legal standing are but a few of the issues that will be discussed in this course which also examines other animal law legal issues, including issues involving constitutional law, torts, contracts, wills and trusts. This course encourages students, in the research papers they are required to write for the course, to creatively analyze existing legal doctrine as well as to craft and analyze new legal approaches evolving in the rapidly developing field of animal law. Prerequisites: First-year courses [Limited Enrollment]

**Antitrust--3 credits – LAW 704**
The study of the federal laws affecting competition between businesses. This course examines the concepts of competition, market power, monopoly, and practices that might restrain trade. Mergers, boycotts, conspiracies, predation, joint ventures, price discrimination and marketing and other distribution restraints will be analyzed in light of the statutory desire to foster a more competitive economy. [Open Enrollment]

**Appellate Advocacy Workshop--2 credits – LAW 803**
Development of the art of appellate advocacy, including lectures and moot court practice; preparation of appellate briefs; presentation of oral arguments; visits to appellate courts for observation of oral arguments. Fulfills either upper-level advocacy or workshop upper-level writing requirement. [Limited Enrollment]
Appellate Practice Clinic--4 credits – LAW 800
Students are assigned to the Appellate Division of the Public Defender's office. Under the supervision of one appellate attorney, each student works approximately twelve hours per week, preparing one entire appellate case. This includes meeting with the client, reading the record, determining the appellate issues, preparing the appellate brief, and arguing the appeal in the Court of Special Appeals of Maryland. In addition, students have a weekly classroom component, during which they are taught the fundamentals of criminal appellate advocacy. Prerequisites: First-year day courses, Evidence, Criminal Law. Co- or prerequisite: Professional Responsibility and Constitutional Criminal Procedure I. Fulfills either upper-level advocacy or workshop upper-level writing requirement. [Admission by permission only.]

Attorney Practice Internship Program--3 or 4 credits – LAW 860
The Attorney Practice Internship Program provides an opportunity for students to learn about the lawyering process by working closely with attorneys in the private or public sector. Students may register for a three or four credit internship under this program. In addition, with the approval of the Director of this program, a student may continue an internship for a second semester for three or four credits. This program has special rules with respect to who may register for the program and what requirements must be satisfied to earn credits under this program. Recommended: Professional Responsibility. [Admission by permission only]

Banking Law--3 credits – LAW 705
A study of banking regulations, bank holding companies, the formation of banks and branches, the failure of banks, the Federal Deposit Insurance Corporation, commercial paper, electronic funds transfer, and other related banking law topics. [Open Enrollment]

Banking Law Workshop – 3 credits – LAW 856
A study of banking regulations, bank holding companies, the formation of banks and branches, the failure of banks, the Federal Deposit Insurance Corporation, commercial paper, electronic funds transfer, and other related banking law topics. Students are required to prepare four written assignments: a legal memorandum, an administrative opinion, a lending agreement and a policy paper. The lending agreement also includes contract negotiations. [Limited Enrollment]

Bankruptcy and Creditor Remedies--3 credits – LAW 715
Bankruptcy, with emphasis on consumer bankruptcy issues; common law compositions; assignments for the benefit of creditors; fraudulent conveyances; receivers; supplementary proceedings; and the enforcement of judgments. Recommended: Contracts I & II, Property. [Open Enrollment]

Bankruptcy Taxation--2 credits (GTP) – LAW 988
An introduction to the basics of bankruptcy law and creditors’ rights and analysis of tax issues that arise. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]
Bench Trial Advocacy - 2 credits – LAW 883
This simulation skills course prepares students for advocacy before bench trial courts of limited jurisdictions in both criminal and civil settings. Oral and written advocacy will be explored. Ethical and practical considerations peculiar to Bench Trial practice is examined. Role play and adversarial exercises are the vehicle for skill development. Emphasis on the fast pace of bench trials and its effects on the quality of client representation will be a recurring theme. The need for brevity, flexibility, and understanding of summary proceedings will be emphasized. [Limited enrollment] Prerequisites: Evidence and Professional Responsibility.

Business Bankruptcy --3 credits – LAW 706
Bankruptcy problems faced primarily by businesses in Chapter 7 & Chapter 11 bankruptcy, automatic stays, executory contracts, avoidance of transfers and liens, confirmation and effect of plans, tax consequences, partnership issues, operation of business after filing the petition and consideration of the interaction of bankruptcy law with environmental and tort law problems. [Open Enrollment]

Business Organizations --4 credits – LAW 717
A study of the various forms of business organizations and the laws governing them with an analysis of choice of business entity decisions. Coverage includes the law of agency, partnerships, limited partnerships, professional corporations, limited liability companies (LLC's), limited liability partnerships (LLP's), limited liability limited partnerships (LLLP's), and corporations (with an emphasis on the closely-held and smaller corporations). Topics include formation, governance and dissolution of the various entities as well as a comparison of the roles, obligations, fiduciary duties, rights and remedies of the owners, management and creditors under each business form. In addition, the course may include introductions to the following: the forms of financing the entity--equity (partnership interests, membership interests, corporate stock or shares) and debt (bonds and debentures); and introductions to Federal Tax and Security Regulations, including corporate taxation, Subchapter S and insider trading. [Open Enrollment]

Business Planning Workshop --3 credits – LAW 830
Concepts and techniques for creating and operating a corporation and solving problems likely to arise in that context, including tax matters. Drafting problems will be assigned to students acting as a team. Topics are extensively treated in problem form. Prerequisites: Business Organizations and a tax course. [Limited Enrollment]

Capital Punishment & the Constitution Seminar – 3 credits – LAW 871
This course examines Constitutional Law issues in the context of death penalty litigation with a focus on Due Process and Eighth Amendment issues in sentencing and Sixth Amendment jury selection issues. It examines the core values of the criminal justice system with special emphasis on the roles of the prosecutor and defense counsel and the effect of mental illness on prosecutions and executions. The course will address the death penalty in an international context, and students will reflect on moral issues and actual innocence claims. The course will
have a writing for publication component and meets the scholarly upper level writing requirement. Students will present work-in-progress to the class, will consult individually with the professor, and will produce a publishable-quality law review article at the end of the term and have the tools to submit their articles for publication. Prerequisite: Constitutional Law, Criminal Law, Constitutional Criminal Procedure I (could be concurrent with approval). [Limited Enrollment]

Center for Families, Children and the Courts' Student Fellows Program I-3 credits – LAW 888
This course provides students with an in-depth examination of the policies and theories surrounding court reform in family law, including unified family courts, therapeutic jurisprudence, and the ecology of human development. In addition to a weekly two-hour classroom component, students will take an active role in research and writing associated with the Center for Families, Children and the Courts' (CFCC's) projects. The research and writing involves weekly one-hour meetings with either CFCC's Director or Senior Fellow and might include areas such as the creation and evaluation of unified family courts in specific jurisdictions, juvenile justice, truancy and truancy courts, high conflict custody programs, and addiction and substance abuse as they affect families in court. Particular subject-matter areas will depend upon the nature of CFCC's activities at any given time. Prerequisite: Family Law. [Limited enrollment]

Center for Families, Children and the Courts' Student Fellows Program II-1-2 credits – LAW 890
This course is a continuation of the CFCC Student Fellows Program and, as such, is open only to students who have successfully completed the first semester and by permission of the instructor. The course allows those students to see their projects through to completion; they do not participate in a seminar. Credits vary from 1 to 2 credits per student, depending upon the extent the students wish to be involved and the amount of additional time approved by faculty. Prerequisites: Family Law, Center for Families, Children and the Courts’ Student Fellows Program I. [Limited enrollment]

Child and the Family--3 credits – LAW 707
Advanced course which deals with the legal, philosophical and sociological aspects of the child in his or her relationship to the family and the State with regard to civil and equitable issues. Joint obligations and responsibilities among and between members of the family; custody and adoption; right to obtain and refuse medical treatment; rights to education; intra-familial obligations and remedies; treatment of children in the education process; paternity. This course offers an in-depth analysis of the issues and trends in the law and the impact upon society of these trends. [Open Enrollment]

Children and the Constitution Seminar-2 credits – LAW 849
This course explores the challenges and dilemmas encountered when the legal system addresses issues directly and indirectly affecting children. What does it mean to be a “person” under the Constitution and a minor who is a person under a legal disability. The course includes a simulation exercise. Students are required to write a minimum 25-page paper and make a presentation on the topic of their paper. (Limited enrollment)
Civil Advocacy Clinic I—6 credits — LAW 800A
Students enrolled in Civil Clinic I represent indigent clients before courts and administrative agencies in diverse civil matters. Civil Clinic students have represented clients on consumer, contract, landlord/tenant, special education, and government benefits matters, and interested students have assisted elderly clients in drafting powers of attorney and advance directives. Under the supervision of a faculty member, students are responsible for all aspects of representing clients, including interviewing clients and witnesses, engaging in fact investigation and discovery, drafting pleadings and motions, negotiating with adversaries, and conducting hearings and trials. Students are expected to devote approximately 20 hours per week to clinic activity. Prerequisites: First-year day courses, Evidence. Co- or prerequisite: Professional Responsibility. Recommended: Trial Advocacy. [Admission by permission only.]

Civil Advocacy Clinic II—1-4 credits — LAW 800B
With the approval of the Civil Clinic faculty, a limited number of students, who have successfully completed Civil Clinic I, may take this course to continue work in the Civil Clinic for one or two additional semesters (for one to four additional credits during one or two semesters). The total number of credits earned in a semester by all students enrolled in Civil Clinic II may not exceed eight (8) credits. Prerequisite: Civil Advocacy Clinic I [Admission by permission only]

Civil Liberties Seminar—3 credits — LAW 853
An overview of the law surrounding individual rights guaranteed by the Constitution, with particular emphasis on First Amendment freedoms. Landmark cases are examined together with those currently in litigation, from both philosophical and practical perspectives. The seminar also discusses various ethical and practical problems in representing unpopular clients and controversial causes. Prerequisite: Constitutional Law I. [Limited Enrollment]

Coastal Law Seminar—3 credits - LAW 866
This course examines governmental, private and public property rights in land bordering rivers, the ocean, and other coastal areas. In addition, the course examines federal, state, and local government regulation of the use and development of land (including submerged lands) and natural resources in coastal areas. The course coverage includes governmental programs to protect wetlands, the Chesapeake Bay, and marine species of wildlife, fish, and shellfish. [Limited Enrollment]

Collective Bargaining Seminar—3 credits — LAW 805
Continuation of the study of labor law into such areas as enforcement of the collective bargaining agreement under section 301 of the Labor Management Relations Act and labor arbitration, individual rights of employees and union members, and limits on union discipline. Students will also have an opportunity to participate in exercises in collective bargaining and arbitration, to attend proceedings, and to have discussions with practitioners of labor law. [Limited Enrollment]
Commercial Law--4 credits – LAW 742
This course introduces students to the creation, transfer and enforcement of negotiable instruments (e.g., checks and promissory notes) and the creation, priority and enforcement of security interests in personal property. This course covers Articles 3, 4 & 9 of the Uniform Commercial Code, as well as related case law and certain provisions of the United States Bankruptcy Code. [Open Enrollment]

Commercial Real Estate Workshop--3 credits – LAW 880
Planning, drafting, and negotiating real estate projects involving commercial acquisitions, development, financing, leasing and environmental and land use implications. Pre- or Co-requisites: Property; Business Organizations, Federal Income Tax. [Limited Enrollment]

Communications Law--3 credits – LAW 709
An examination of the major issues of mass communication law today. Topics include: regulatory frameworks for broadcasting and cable television and proposed alternative schemes; public access to different media; libel and invasion of privacy; and regulation of obscene and indecent material. [Open Enrollment]

Community Development Clinic I --6 credits – LAW 800C
Students represent non-profit community associations to assist in improving the quality of life in their low-income neighborhoods. The representation primarily involves transactional work. Under the supervision of a faculty member, students interview clients, investigate legal problems, perform legal research and drafting, counsel corporate organization's boards and advocate for clients before various governmental and private agencies. Cases and projects include corporate structuring, obtaining non-profit tax exempt status, property acquisition, contract drafting, community education, legislative advocacy, and litigation such as drug nuisance abatement, zoning and receivership actions. The course has a weekly seminar and team meetings in addition to case work. Prerequisites: First-year day courses, Professional Responsibility, Business Organizations, and demonstrated interest in community development and non-profit organizations. [Admission by permission only.]

Community Development Clinic II --1-4 credits – LAW 800P
With the approval of the Community Development Clinic faculty, a limited number of students, who have successfully completed Community Development Clinic I, may take this course to continue work in the Community Development Clinic for one additional semester (for one to four additional credits). The total number of credits earned in a semester by all students enrolled in Community Development Clinic II may not exceed eight (8) credits. Prerequisites: Community Development Clinic I. [Admission by permission only.]

Conflict of Laws--3 credits – LAW 710
Problems arising from events or occurrences as to the applicability of the law of different states or nations, jurisdiction as to the subject matter and the parties, full faith and credit to laws and
judicial proceedings of other states, determining choice of law and its application to specific legal areas. [Open Enrollment]

**Consolidated Corporations—2 credits (GTP) – LAW 968**
Analysis of the techniques used by multiple, related corporations to report income and losses. Detailed examination of the consolidated income tax regulations and consideration of other problems encountered by affiliated groups of corporations. Prerequisites: Federal Income Tax and Corporate Taxation. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

**Constitutional Criminal Procedure I—3 credits – LAW 711**
An examination and analysis of constitutional principles governing the admissibility of evidence in criminal proceedings and regulating the conduct of criminal prosecutions, primarily focusing on the pre-trial stages. Subjects include the exclusionary rule; probable cause; arrest; search and seizure; electronic surveillance; compelled self-incrimination, immunity, and confessions, identification, right to counsel, preliminary hearing and pre-trial motions. (Open Enrollment)

**Constitutional Criminal Procedure II—3 credits – LAW 740**
A continuation of the study, begun in Constitutional Criminal Procedure I, of constitutional principles governing the conduct of criminal prosecutions, with special emphasis on the trial and post-trial stages. Subjects include the charging process; bail and pretrial release; discovery; double jeopardy and collateral estoppel; speedy trial; public trial; jury trial; guilty pleas and plea bargaining; right to confrontation; sentencing; appeals; and collateral post-conviction remedies. Constitutional Criminal Procedure I is not a prerequisite. [Open Enrollment]

**Construction Law—3 credits – LAW 745**
Construction Law is the body of the law associated with the building and design of individual homes, shopping centers, residential communities, public roadways, skyscrapers, and other "improvements". This course provides a general overview of the construction process and "construction contract documents", exploring typical legal disputes which arise among developers, contractors, subcontractors, architects and engineers. The course examines the statutory and common law liabilities which attach once the construction process has been completed, with an emphasis on the rights and remedies of those who purchase defectively constructed or designed homes and buildings. [Open enrollment]

**Consumer Law—3 credits – LAW 712**
Regulation of consumer sales practices and contracts; regulation of consumer collection practices; regulation of the consumer credit industry, including truth-in-lending statutes and holder-in-date course doctrine. [Open Enrollment]
Contemporary Legal Issues: Perspectives on Sexual Orientation & the Law Seminar—3 credits – LAW 804
A seminar focusing on the historical and current legal treatment of gay men, lesbians, bisexuals, transgendered people, and heterosexuals in the areas of, inter alia, family law, military law, sodomy law, employment law, and constitutional law; and the interplay between changing societal norms and the development of legislation and the common law. [Limited Enrollment]

Copyright and the Arts—3 credits – LAW 713
The study of the extent of authors', composers', and artists' rights to prevent the exploitation of their works by others (primarily copyright but also express and implied contract and the doctrine of "moral rights") and the extent of individuals' rights not to be personally exploited or maligned in others' writings (invasion of privacy, defamation, and the right of publicity). [Open Enrollment]

Corporate Reorganizations—3 credits (GTP) – LAW 969
Analysis of the tax treatment of corporations and shareholders in corporate acquisitions, divisions, re-incorporations, and re-capitalizations, including a discussion of Section 338. Review of the net operating loss carryover and collapsible corporation rules. Prerequisites: Federal Income Tax and Corporate Taxation. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Corporate Taxation—3 credits (GTP) – LAW 951
Federal income taxation of corporations and their shareholders with emphasis on the formation of the corporation, capital structure, operational alternatives, distributions, partial and complete liquidations, personal holding companies, and the accumulated earnings tax. Formation, operation, and liquidation of S-corporations are also covered. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Criminal Practice Clinic—6 credits — LAW 800D
Participating students are assigned to either a state's attorney's or a public defender's office. Under the direction of a member of the professional staff at the assigned agency, they prepare and try a variety of criminal cases, including allegations of juvenile delinquency misdemeanors and felonies in the district and circuit courts of Maryland. There is a graded academic component (2 credits), in which students study criminal law and procedure, address ethical issues and develop the skills needed to handle their cases effectively. Prerequisites: First-year day courses, Evidence, Criminal Law, and Constitutional Criminal Procedure I. Co- or prerequisite: Professional Responsibility and Trial Advocacy. [Admission by permission only]

Current & Future State Tax Policy Issues: An Advanced Seminar (GTP) — 2 credits – LAW 991
This advanced state and local tax seminar consists of discussions of articles written by leading state tax theoreticians and practitioners regarding the present condition and likely future of state taxation in the 21st century. Each student will be expected to moderate at least one group discussion during the semester. The grade is based on class participation and the completion of
one publishable paper on a state tax policy topic of the student’s choice, subject to the instructor’s approval. Prerequisites: State and Local Tax [Limited Enrollment]

**Cyberspace Law Seminar--3 credits – LAW 875**
This seminar covers a wide range of legal issues as they pertain to the Internet and computer-assisted communications generally. These issues include protecting intellectual property rights, imposing tort liability on service providers, preserving freedom of speech in electronic media, establishing global jurisdiction and venue principles, protecting privacy and/or anonymity, and otherwise regulating the new media. Recommended: One of the Core Courses of the Intellectual Property Area of Concentration, or Communications Law. [Limited Enrollment]

**Disability Law Clinic--3 credits – LAW 800E**
This clinic is offered in conjunction with the Law & Disabilities Seminar course. The course focuses primarily on mental health law, teaching students substantive mental health law, interviewing, counseling and negotiating skills, the trial skills of case theory and case development and advocacy skills, in an administrative hearing context. The course culminates with each student representing patients in involuntary commitment hearings at Sheppard Pratt Psychiatric Hospital in Towson, Maryland. Pre- or Co-Requisites: First year day courses, Evidence, Professional Responsibility, and Law & Disabilities Seminar. [Admission by permission only]

**Discovery Practice & Procedure – 3 credits- LAW 778**
In state and federal courts the vast majority of civil cases (95% or more) do not go to trial, but are resolved by settlement or dispositive motion. In either event, more often than not, discovery is the most important factor in the resolution of the case, and thus has become a critical area of study and practice for civil litigators. This course examines discovery practice under the state and federal rules of civil procedure. Topics will include the scope of discovery, application of ethical rules to discovery, forms of discovery (e.g. interrogatories, requests for production of documents, depositions), electronic discovery, best practices, discovery sanctions, and proposals for reform. Prerequisite: Civil Procedure I. [Open Enrollment]

**Dispute Resolution Workshop--3 credits – LAW 839**
A practical examination and application of extra-judicial alternatives to traditional methods for resolving disputes. Students spend six hours per week engaged in real-life supervised mediations at the Consumer Protection Division of the Maryland Attorney General’s Office. There they conduct telephone mediations, produce a variety of written documents, and maintain comprehensive journals of their cases. A classroom component (one hour per week, on UB campus) analyzes mediation techniques, evaluates simulated disputes, and addresses particular cases being handled by the student at the CPD. [Limited Enrollment]

**Elder Law--3 credits – LAW 739**
An important subset of estate planning involves an area of law that has been dubbed “elder law.” Families confront a myriad of financial challenges when a loved one needs long term care.
Students are taken through case studies and a group project to expose them to the planning options that exist when advising families on protecting their life’s savings from the costs of care. This course covers select laws and pertinent cases dealing with Medicaid, Medicare, guardianship, Social Security programs, investments, trusts, insurances, and taxation of income, gifts and estates. Legal documents typically indicated for elder law matters are also reviewed. [Open Enrollment]

**Election Law Seminar – 3 credits - LAW 899**
This course examines federal constitutional and statutory law governing the American electoral/political process. The course includes discussions regarding constitutional and statutory constraints on apportionment and districting-one person/one vote, political and racial gerrymandering, the role of the Voting Rights Act and restrictions on the residency requirements and discrimination on the basis of race and language. Discussions include both historical and contemporary voting issues. Prerequisite: Constitutional Law I. [Limited Enrollment]

**Electronic Evidence & Discovery Workshop – 3 credits – LAW 872**
As the "computer age" progresses, more and more information is electronically exchanged and stored. Courts have only recently begun to adapt discovery and evidentiary rules to the challenges of vast amounts of electronically stored information (ESI) and these challenges continue to grow as technology changes. This course will bring students to the cutting edge on several fronts: how to manage ESI before litigation is anticipated; how that changes once litigation is anticipated; the exchange of ESI during discovery; how to avoid waiver of privileges; and how to use ESI in deposition and trial. Students analyze the leading cases and existing and pending rules and prepare several drafting assignments, including motions and supporting memoranda. Prerequisite: Civil Procedure I and Evidence. [Limited Enrollment]

**Employment Discrimination Law--3 credits – LAW 718**
Analysis of the prohibitions against discrimination in employment in the federal and state constitutions, the Post-Civil War Civil Rights Acts, the Equal Pay Act, Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act, and their interpretation by the courts. Primary emphasis is on gender-based and racial discrimination prohibited by Title VII. [Open Enrollment]

**Employment Law--3 credits – LAW 737**
Analysis of statutory and common law principles arising in the workplace such as the employer's obligations and the employees' rights. Topics covered include wrongful discharge and other employment torts, employment contracts, drug testing, occupational safety and health, individual employee rights, and wage and hour laws. The course briefly covers anti-discrimination laws and labor laws, but is not a substitute for either Employment Discrimination Law or Labor Law. [Open Enrollment]
Entertainment Law Workshop--3 credits – LAW 881
An intensive workshop course that provides an introduction to entertainment law and practical analysis, negotiation and drafting of contracts commonly used in the entertainment industry, with attention to emerging issues related to new technologies (such as internet distribution and satellite radio). The course covers the nature, creation and ownership of intellectual property rights, the formation of different types of business entities, and common contractual relationships. Students draft applicable documents, including basic copyright and trademark applications, entity formation documents and contracts. Prerequisites: Contracts I & II. Co or Prerequisites: Business Organizations and Copyright & the Arts. [Limited Enrollment]

Environmental Law--3 credits – LAW 719
Legal processes for the management of natural resources and the control of pollution and other adverse influences on the environment; federal statutes and administrative devices affecting the environment; legal control of air and water pollution, noise, pesticides and environmental toxicants; land use planning and growth control; public lands management; energy conservation and regulation; wildlife protection; solid waste management; and private law remedies affecting the foregoing. Emphasis is on federal statutes and regulations. [Open Enrollment]

Environmental and Toxic Torts Seminar--3 credits – LAW 808
A study of the tort and property law theories that are used to provide remedies to private parties suffering injuries to person and property as a result of exposure to toxic substances. Includes analysis of nuisance (public and private), trespass, products liability causes of action, strict liability for ultra hazardous and abnormally dangerous activities, warranties, negligence, workers compensation and insurance coverage, and the Comprehensive Environmental Response, Compensation and Liability Act. Focuses on the causation, damages, and statutes of limitations issues prevalent in such cases. Recommended: Torts. [Limited Enrollment]

Estate and Gift Taxation--3 credits - LAW 971
(J.D. in the day division, GTP in the evening division)
Basic principles of federal estate and gift taxation, including valuation, inter vivos transfers, disclaimers, determination of the taxable estate, transfers with retained interests or powers, joint interests, life insurance proceeds, property subject to powers of appointment, the marital deduction, credits, and the generation-skipping transfer tax. Prerequisites: Property and Federal Income Tax; Co- or Prerequisite: Trusts and Estates. The day section of this course is a J.D. offering. The evening section of this course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Estate Planning Workshop --3 credits – LAW 972
(JD in the day division, GTP in the evening division)
Methods of disposing of estates by will, life insurance, inter vivos arrangements and consideration of resulting tax and administrative problems. The course also focuses on gathering and analyzing facts in the planning and drafting of trusts, wills, and related documents. Prerequisites: Property,
Federal Income Tax, Estate and Gift Taxation, Trusts & Estates. The evening section of this course is a combined J.D. and Graduate Tax Program offering. The day section of this course is a J.D. offering and is a drafting course. [Open Enrollment] [Limited Enrollment for J.D.]

**European Community Law Seminar--3 credits – LAW 811**
An examination of the development and legal structure of the European community with emphasis on law-making by directives, regulations, and Court of Justice decisions. Topics include the litigation process in the European community; regulating the free movement of goods, services, labor, and capital; internal community policies on harmonization of national laws; business competition law; external trade practices and relations with non-European community nations; and the future direction and aspirations of the member states of the European Community. [Limited Enrollment]

**Evidence Law Reform Seminar--3 credits – LAW 868**
Detailed examination of both theoretical and practical questions concerning the law of evidence, such as the attorney-client privilege; the effect of presumptions and rules concerning the validity of inferences; the Fifth Amendment's application to documentary evidence; and the presentation of statistical and probability witnesses. Each student functions as an attorney or judge in numerous presentations of various evidentiary issues at both trial and appellate court levels. Students prepare and present a paper proposing evidence law reform on a subject of their choice. The presentation of the paper will be in an advocacy situation, such as an appellate argument or appearance before a trial court, legislative committee, or rules committee. Prerequisite: Evidence. [Limited Enrollment]

**Executive Compensation--2 credits (GTP) – LAW 975**
Methods of providing tax-free and tax-deferred compensation to employees, including Section 83 tax planning, stock option tax planning, incentive compensation arrangements, and methods of funding non-qualified plans. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

**Family Law--3 credits – LAW 716**
The processes of marriage, divorce, and annulment. Topics covered include support obligations in the family; intra-family litigation; separation agreements; premarital controversies (ante nuptial agreements and contracts of marriage); illegitimate children; the legal position of married women; intra-family tort liability; child custody; adoption; alimony; property disposition; jurisdiction; and other problems relating to the child. [Open Enrollment]

**Family Law Clinic I--6 credits – LAW 800F**
Students represent low income clients seeking child custody, support, divorce and protection from domestic violence. Under the supervision of a faculty member, Students are responsible for interviewing clients, experts and potential witnesses, and for negotiating with opposing parties or counsel, as well as for preparation of pleadings and court appearances. Students practice
primarily in the local district and circuit courts but may also have the opportunity to assist in appellate litigation. Students are expected to devote approximately 20 hours per week to clinic activity and will receive a grade. Prerequisites: First-year day courses, Evidence. Co- or prerequisite: Professional Responsibility. Recommended: Family Law; Trial Advocacy; Interviewing, Negotiating and Counseling. [Admission by permission only]

**Family Law Clinic II—1-4 credits- LAW 800G**
A limited number of students who have completed Family Law Clinic I may take this course to continue work in the Family Law Clinic, with the approval of Family Law Clinic faculty, for one or two additional semesters (for one to four credits during one or two semesters). Responsibilities during this semester(s) include advanced casework, limited participation in the Family Law Clinic seminar in the form of role playing and co-teaching, involvement in ongoing family law reform projects, and supervision of Family Law Clinic I students. The total number of credits earned in a semester by all students enrolled in Family Law Clinic II may not exceed eight credits. Prerequisite: Family Law Clinic I [Admission by permission only]

**Family Law Workshop--3 credits – LAW 827**
This course focuses on all aspects of domestic relations client representation and dispute resolution. Through a combination of lecture, simulations and written assignments, students will obtain significant drafting, interviewing, counseling negotiating and litigation experience. In addition, emphasis will be placed on case planning skills. The course focuses on selected family topics including marital property, custody and visitation, and spousal and child support. Although this course does not involve live client representation, there is substantial overlap with the seminar component of the Family Law Clinic. This course is, therefore, not intended for students enrolled or planning to take the Family Law Clinic. Prerequisite: Family Law. [Limited Enrollment]

**Family Mediation: Theory and Practice Seminar- 3 credits – LAW 809**
Using a combination of lecture, discussion, demonstration, and simulation, Family Mediation: Theory and Practice will present students with the theory and practice of family mediation, including: a basic grounding in the practice and theories of mediation, an understanding of the many variations of how mediation is actually conducted in family law cases, critical judgment as to when family law mediation might or might not be appropriate in individual cases, a familiarity with legislation involving family law mediation and critical inquiry as to the efficacy of different legislative initiatives, special issues facing mediators in family law mediation, the role lawyers can or should play when representing clients before, during, and after family law mediation, ethical consideration both as a family law mediator and as an attorney in family law mediation. Prerequisites: required- Family Law, recommended- Mediation Skills (maximum enrollment: 16) [Limited enrollment]. This is a seminar course, which fulfills the scholarly writing requirement. Students wishing to take this course as a non-seminar should register for LAW 809A.
**Family Mediation: Theory and Practice- 3 credits – LAW 809A**

Using a combination of lecture, discussion, demonstration, and simulation, Family Mediation: Theory and Practice presents students with the theory and practice of family mediation, including: a basic grounding in the practice and theories of mediation, an understanding of the many variations of how mediation is actually conducted in family law cases, critical judgment as to when family law mediation may or may not be appropriate in individual cases, a familiarity with legislation involving family law mediation and critical inquiry as to the efficacy of different legislative initiatives, special issues facing mediators in family law mediation, the role lawyers can or should play when representing clients before, during, and after family law mediation, ethical consideration both as a family law mediator and as an attorney in family law mediation.

Prerequisites: required- Family Law, recommended- Mediation Skills (maximum enrollment: 16) [Limited enrollment]. This course is a non-seminar course. Students wishing to take this course as a seminar (fulfilling the scholarly writing requirement) should take LAW 809.

**Family Mediation Clinic I -3 credits – LAW800H**

Building on the experiences students have in Family Mediation: Theory and Practice, a limited number of students from that course participate in a clinical component. This model is the same used in the Disability Law Seminar and Clinic. The goals of the clinic are to give students a grounding in the skills and theories of mediation, the many variations of how mediation is actually conducted in family law cases, critical judgment as to when family law mediation might or might not be appropriate in individual cases, special issues facing mediators in family law mediation, ethical considerations both as family law mediator and as an attorney in family law mediation.

Prerequisites: Required-Family Law, recommended- Mediation Skills, Co-requisite- Family Mediation: Theory and Practice. [Admission by permission only]

**Family Mediation Clinic II – 1-4 credits- LAW 800M**

With the approval of the Family Mediation Clinic faculty, a limited number of students, who have successfully completed Family Mediation Clinic I, may take this course to continue work in the Family Mediation Clinic for one or two additional semesters (for one to four additional credits during one or two semesters). The total number of credits earned in a semester by all students enrolled in Family Mediation Clinic II may not exceed eight (8) credits. Prerequisite: Family Mediation Clinic I. [Admission by permission only]

**Federal Criminal Practice--3 credits – LAW 721**

This course is intended to provide the student with an understanding of the federal criminal laws and the procedures followed in the federal courts. The course includes a survey of the Federal Criminal Code, as well as statutes and regulations otherwise codified. Emphasis is placed on those statutes being used most often at this time in major conspiracy, organized crime and corruption cases. The course will also track individual cases through the federal criminal system through indictment, motions, trial and appeal. Readings include primary and secondary sources.

Prerequisites: Constitutional Criminal Procedure I, Criminal Law. [Open Enrollment]
Federal Income Tax–3 credits – LAW 723
Structure of the income provisions of the Internal Revenue Code of 1986 as amended, including their applicability to individuals; capital gains and losses; identification of the taxpayer; timing of tax liability; certain deferral and non-recognition problems; and the basics of federal tax procedure. [Open Enrollment]

Federal Jurisdiction–3 credits – LAW 724
Original and appellate jurisdiction of the federal courts--District Courts, Courts of Appeal and Supreme Court--under constitutional, statutory and judge-made doctrines; special problems of diversity; federal questions; removal and ancillary jurisdiction, jurisdictional amount and venue; relationships between state and federal courts--abstention, sovereign immunity and habeas corpus. Recommended: Constitutional Law I. [Open Enrollment]

Fiction Writing for Law Students – 3 credits – LAW 818A
This class is designed for students who wish to develop story-telling skills and explore and reflect on their thoughts about the law and their new career. Students study the basics of fiction writing--plot, characterization, narrative, dialogue and theme--through seven graded exercises, then produce a completed short story which must go through two full drafts. In addition, the class will read three novels with legal themes, ranging from Kafka’s The Trial to Grisham’s The Firm. The only subject-matter requirement for assignments is that the short story relate in some way to the law or legal themes. Past short stories have explored trial strategy and preparation, legal ethics at the individual and corporate levels, crime, the lives of lawyers and law students, sexual abuse and assault and many other themes. The course is writing intensive. [Limited Enrollment]

Foreign Taxation–3 credits (GTP) – LAW 974
Analysis of the federal income tax provisions applying to U.S. inbound and outbound transactions and investments. Course covers U.S. resident status, source-of-income rules, graduated tax on effectively connected income, withholding tax on FDAP income, branch profits tax, FIRPTA, tax treaties, foreign tax credit, foreign earned income exclusion, Subpart F, and transfer pricing. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Forensic Evidence- 2 credits – LAW 892
This course gives students an understanding of forensic evidence topics such as pathology, crime scene investigation, detection of bodily fluids, firearms and tool marks, trace evidence detection and analysis, toxicology, arson investigation, personal identification (including fingerprints, serology, DNA, odontology, and osteology), and questioned documents. Students are introduced to the use of the on-line Index Medicus, PubMed, as well as the repositories of texts and journal articles in medical school libraries, and conduct research in them. The effective use and cross-examination of expert witnesses in the respective areas of expertise is also be addressed. Upon successful completion of this course, students will be able to determine when the forensic
sciences might be of value in their cases, and should be fully prepared to conduct their own research in forensic evidence topics. Prerequisite: Evidence. [Limited Enrollment]

**Fundamentals of Federal Income Taxation II--3 credits (GTP) – LAW 957**
Continuation of basic tax concepts including cash and accrual methods, original issue discount and imputed interests, below market loans, installment sales, like kind exchanges, involuntary conversions, the at-risk rules, and the passive loss rules. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

**Gender and the Law Seminar--3 credits- LAW 859**
Critical examination of historical and modern treatment of gender under the law. Focus includes federal and state constitutional theory of gender equality; federal statutory restrictions on discrimination in employment and education; selected topics in family and criminal law. Prerequisite: Constitutional Law I. [Limited Enrollment]

**Government Contracting Seminar--3 credits – LAW 858**
Acquisition of services and properties; solicitation of bids and proposals to furnish the Federal and Maryland State governments with property, services and construction; award, administration and termination of such contracts; and effectuating Government socioeconomic programs (non-discrimination, small business, minority, etc.) through Federal and Maryland State contracting. [Limited Enrollment]

**Health Care Law--3 credits- LAW 725**
A study of the national crisis in health care and some leading proposals for reform. Topics include issues of health care need, cost and quality control, Medicare and Medicaid, access to health care, the business roles of health institutions, health care contracts and claims, right to treatment, and federal health plans vs. private health coverage. [Open Enrollment]

**Immigrant Rights Clinic I- 6 credits- LAW 800K**
Students enrolled in the Immigrant Rights Clinic represent low-income immigrants seeking various forms of relief from removal, including asylum; protection for victims of human trafficking; protection for battered immigrants; protection for victims of certain types of crimes; protection for abused, abandoned, or neglected immigrant children; and cancellation of removal. Under the supervision of faculty members, students are responsible for all aspects of representing their clients, including interviewing and counseling clients, preparing witnesses, engaging in fact investigation, conducting legal research, drafting litigation documents (such as affidavits and briefs), and oral advocacy. Ideally, each team of students will represent a client at an immigration interview or hearing at the end of the semester. Students may also engage in advocacy efforts involving issues faced by immigrant communities. Students will attend a weekly seminar focused on substantive law and legal skills and are expected to devote approximately 20 hours per week to clinic activity. Pre-requisites: First-year day courses; Evidence. Pre- or co-requisite: Professional
Responsibility. Recommended: Trial Advocacy; Immigration Law; International Human Rights Seminar. [Admission by permission only.]

Immigrant Rights Clinic II – 1-4 credits – LAW 800L
With the approval of the Immigrant Rights Clinic faculty, a limited number of students, who have successfully completed Immigrant Rights Clinic I, may take this course to continue work in the Immigrant Rights Clinic for one or two additional semesters (for one to four additional credits during one or two semesters). The total number of credits earned in a semester by all students enrolled in Immigrant Rights Clinic II may not exceed eight (8) credits. Prerequisite: Immigrant Rights Clinic I. [Admission by permission only]

Immigration Law--3 credits – LAW 726
An introduction to the laws dealing with aliens, i.e., non-immigrants, immigrants, undocumented persons, and refugees. Includes: an examination of the constitutional and statutory provisions and the underlying policies; procedures dealing with specific immigration issues; acquisition and loss of American citizenship; and proposals to reform the present law. [Open Enrollment]

Income Taxation of Estates and Trusts--3 credits (GTP) – LAW 973
Federal income taxation of decedents’ estates, simple and complex trusts. Course covers the preparation of fiduciary income tax returns with emphasis on unique tax issues such as: income in respect of a decedent, distributable net income and fiduciary accounting. Prerequisites: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Innocence Project Clinic I – 6 credits – LAW 800N
Under the supervision of two experienced criminal defense attorneys, students review records, interview clients and witnesses, conduct legal research, devise investigative strategies, draft pleadings and argue motions in cases involving claims of wrongful conviction. Students develop an understanding of the post-conviction process and the various scientific issues that have emerged that impact on the reliability of eyewitness identification, forensic evidence and police interrogation methods. Prerequisites: Evidence, Constitutional Criminal Procedure I, Professional Responsibility (pre or co-requisite) [Admission by permission only.]

Innocence Project Clinic II – 1-4 credits – LAW 800T
With the approval of the Innocence Project Clinic faculty, a limited number of students, who have successfully completed Innocence Project Clinic I, may take this course to continue work in the Innocence Project Clinic for one additional semester (for one to four additional credits). The total number of credits earned in a semester by all students enrolled in Innocence Project Clinic II may not exceed eight (8) credits. Prerequisites: Innocence Project Clinic I. [Limited Enrollment]

Insurance--2 credits - LAW 727
A study of contracts of insurance, including life, health, property, accident, and liability; interpretation of insurance contracts; conditions precedent; representations; warranties; terms;
conditions; coverages; insurable interests; rights of beneficiaries; exemptions; excess liabilities; waiver and estoppel; subrogation; controls on the insurance industry; procedural and evidentiary aspects, including pleadings, declaratory judgments, interpleaders, and joint tortfeasor releases. [Open Enrollment]

**IP Current Developments- 2 or 3 credits – LAW 845**
This course selects a primary topic of advanced IP law that has major current importance. It reviews the latest developments on this topic and examines the need for law revision. A part of this course is to use the Internet extensively, with some of the classes occurring in web-based chat sessions, allowing experts to participate in the discussion. Topics and evaluation methods are included in course schedules. Prerequisites: Either Patent, Trademark & Technology Law or Copyright & the Arts. [Limited Enrollment]

**International Business Transactions--3 credits – LAW 728**
International regulation of world economic activity; legal implications of free market and free trade philosophy; institutions affecting and controlling world trade regional roles, e.g., Common Market; methods of doing business; anti-trust laws; multi-nations; claim settling; exchange controls; analysis of current problems and trends. [Open Enrollment]

**International Criminal Law: Courts, Crimes & Defenses – 3 credits – LAW 874**
International Criminal Law is concerned with defining and punishing behavior that the international community deems to violate fundamental human values. Some of these crimes include Genocide, War Crimes, Crimes against Humanity, and Torture. This course will explore the history and development of International Criminal Law, the courts and tribunals charged with interpreting it, the elements of international crimes, and potential defenses. The course will touch upon contemporary and controversial topics, such as US reluctance to join the International Criminal Court, trafficking in persons, and terrorism. Recommended: Criminal Law [Open Enrollment]

**International Environmental Law Seminar--3 credits – LAW 873**
An examination of efforts of the international community to define a common set of environmental standards by which individual acts of sovereign nations can be judged. Subjects considered in the course includes international law principles of transboundary liability, international environmental agreements (such as the Convention on the International Trade in Endangered Species (CITES), and the treaties on migratory species, ozone protection, greenhouse gases, biodiversity and the Antarctic), bilateral environmental agreements, and indirect ways individual nations can be induced to act in an environmentally responsible manner. The role of the United Nations and other multilateral agencies also is examined. Recommended: Environmental Law. [Limited Enrollment]
**International Law -- 3 credits - LAW 729**
Examination of the nature and sources of international law; procedures for handling disputes and claims; sanctions (e.g., economic, political, war); the roles of the individual, state, region and world organizations (United Nations); law of the sea and space; and an analysis of current problems and trends. Emphasis on substantive law. [Open Enrollment]

**Interviewing, Negotiating and Counseling -- 3 credits - LAW 813**
Focus on the theory and techniques of interviewing, counseling, and negotiation that are necessary for effective representation of clients. Such topics as question formulation, witness interviewing, structuring the counseling session, case evaluation, development of bargaining range and negotiation tactics are covered. The teaching medium is simulation. Students will act as attorneys weekly in mock cases and critique the videotaped performances of their classmates. [Limited Enrollment]

**Introduction to the Taxation of Financial Products -- 3 credits (GTP) - LAW 992**
Study of the taxation of basic financial building blocks (equity, debt, options, notional principal contracts and forward contracts) and their various combinations. Financial equivalencies among traditional and derivative instruments that are taxed under widely varying tax regimes. Use of financial instruments to change the timing, character and source of income. Gaps in existing law, possible future tax regimes and emerging financial products. Course Prerequisites: Fundamentals of Federal Income Taxation I or Federal Income Tax; Fundamentals of Federal Income Taxation II is recommended. [Limited Enrollment]

**Issues in Law Enforcement Seminar -- 3 credits -- LAW 877**
The frame of reference for study in this course is the professional life of a law enforcement officer, addressing the following topics: law enforcement officers' privilege against compelled self-incrimination, administrative disciplinary procedures for law enforcement officers, use of deadly force by law enforcement officers, civil rights litigation by and against law enforcement officers, police pursuit, collective bargaining for law enforcement officers and their bargaining units, and workers' compensation for law enforcement officers. Prerequisite: Criminal Law. [Limited Enrollment]

**Judicial Internship -- 3 or 4 credits -- LAW 836**
The Judicial Internship Program provides an opportunity for students to learn about the lawyering and judicial processes by working closely with supervising judges. Students may register for a three or four credit internship under this program. This program has special rules with respect to who may register for the program and what requirements must be satisfied to earn credits under this program. Recommended: Professional Responsibility [Admission by permission only]

**Jurisprudence Seminar -- 3 credits - LAW 814**
Students discuss the main currents of legal philosophy through the ages, as well as selected topics in contemporary jurisprudence. [Limited Enrollment]
Juvenile Justice--3 credits - LAW 730
A practice oriented examination of the historical and philosophical basis for a separate juvenile justice process; jurisdiction and substantive law; the legal status of children in the juvenile justice process; the role of the Supreme Court in the juvenile justice process; juvenile delinquency issues and procedures; child abuse and neglect. Primary emphasis will be on Maryland Law, especially the Juvenile Causes Act. [Open Enrollment]

Labor Law--3 credits – LAW 731
Legal rules governing labor-management relations embodied in the National Labor Relations Act, including the principle of exclusivity, protection for the right to organize, limitations on the substance of union demands and on the use of strikes and picketing, rules governing the use of economic pressures during bargaining, the scope and meaning of the duty to bargain, and remedies for failure to bargain. [Open Enrollment]

Land Use--3 credits - LAW 732
Reviews policy decisions and legal techniques relating to the control and development of land. Topics include nuisance, zoning, eminent domain, regulatory takings, subdivision controls, and urban/regional planning and growth issues. Prerequisite: Property. [Open Enrollment]

Law and Disabilities Seminar--3 credits – LAW 861
The course studies legal issues as they relate to persons with disabilities. The primary focus includes federal special education law, public and private employment discrimination, architectural accessibility, decision-making rights in the community (competency, consent to medical treatment, sterilization of the disabled, civil commitment of the mentally ill and guardianship), and legal issues as they effect persons with AIDS. Prerequisite: Constitutional Law I. [Limited Enrollment]

Law and Education--3 credits – LAW 734
This course analyzes constitutional, statutory, regulatory and common law influences on the governance, financing and management of educational enterprises, with emphasis on "public" schools, higher education institutions, related regulatory agencies and coordinating commissions. Prerequisite: Constitutional Law I. [Open Enrollment]

Law and Human Rights – 3 credits- LAW 776
This survey course examines the law, theory, and practice of human rights with a special focus on international human rights. Topics include the history of human rights and its codification after World War II; the role of customary international law in protecting human rights; the basic international and regional human rights instruments; connections and tensions between civil, political, social and economic rights; the status of human rights law in the United States and the relationship between the United States and the global human rights regime; and theories of cultural relativism and other academic critiques of the human rights movement. Prerequisite: Constitutional Law II. [Open Enrollment]
Law and Literature – 3 credits – LAW 821
This course is devoted to trying to answer the question, “How does literature look at lawyers?” The goal is to further the understanding of various roles ascribed to lawyers in literature and the reasons therefore and to appreciate the role that literature plays in anchoring the perception of lawyers in our society. Towards that end, reading fiction and nonfiction tomes, viewing a few movies along the way and developing ten short papers discussing the theme will be the focus. The readings are organized in an historical progression through the classical to modern periods. A warning: the amount of weekly reading for this course will be substantial but should be enjoyable. [Limited Enrollment]

Law and Psychiatry--3 credits - LAW 736
Review of the relationship of law and psychiatry, including: the role of the attorney in the mental health process; key constitutional issues on commitment (voluntary and forced); right to receive or refuse treatment; criminal competence; responsibility and commitment procedures; due process; right to be different; malpractice; insanity defense; and current problems and future trends. [Open Enrollment]

Law and Social Reform Seminar--3 credits – LAW 862
Conflicts with and access to the legal system, particularly for the poor and traditionally disenfranchised. Particular attention is paid to the solution of current and controversial problems through litigation and legislation. The course is taught focusing on one or more particular substantive areas of the law to examine legal approaches to social reform. Topics vary depending upon the professor teaching. Recommended: Constitutional Law I. [Limited Enrollment]

Law and Religion Seminar – 3 credits – LAW 838
A review of First Amendment and other constitutional limitations on government favoritism (establishment) of religion and government infringement on the free exercise of religion, including religious speech. An examination of current controversies between “church and state”. A survey of the role in major religions, including Christianity (both Catholic and Protestant), Judaism, Islam and others. [Limited Enrollment]

Law Firm Management--2 credits – LAW 815
Provides practical information for the new lawyer to better understand the business aspects of the practice of law. Course topics include basic systems necessary for operation of a small or medium law firm, as well as personnel, marketing and client retention matters. [Limited Enrollment: 24]

Legal Research Workshop- 2 credits – LAW 837
This workshop offers an in-depth look at research methods and resources. Topics include: designing a research strategy; research in judicial, legislative and executive materials, both federal and state; extensive coverage of secondary and non-legal resources. Students will produce a comprehensive research memorandum. Prerequisites: Introduction to Lawyering Skills and Introduction to Advocacy. [Limited Enrollment]
Legislation--3 credits – LAW 748
Approximately two thirds of the course covers the following: methods of interpretation, application, and arrangement of federal and state statutes; legislative procedure and organization; legislative investigation; and ethics and lobbying in the legislature. About one-third of the course consists of a study of principles and techniques of code revision and of practical problems in legislative drafting. [Open Enrollment]

Legislation Workshop–3 credits – LAW 886
A workshop course about laws and rules focused, in a practical, client-oriented way, upon techniques of interpretation and drafting. Specific attention is given to: an overview of the Congressional enactment process; short exercises interpreting existing provisions of federal and state civil laws and drafting new ones; and, a practical project such as drafting a proposed bill. [Limited Enrollment]

Litigation Process--3 credits – LAW 817
This is an introduction to the roles lawyers play in litigation. Investigation, counseling, drafting, negotiation, and written and oral advocacy are explored. The course takes students through the stages of a lawsuit, from initial client interview through pleading, discovery, and pretrial into trial, in such a way as to emphasize the dynamic role an attorney has in developing and implementing a theory of the case and in exploring the relationship between law and fact. The medium of instruction will be primarily simulation of a real case in which the Students are required to perform as attorneys for one or another party. Prerequisites: First-year day courses. [Limited Enrollment]
(Max. 12 students)

Local Economic Development Seminar--3 credits – LAW 833
This seminar studies the legal, social and political issues that arise in connection with efforts by governments, businesses, and non-governmental organizations to foster local economic development. Discussions and readings focus on three topics: 1) theoretical efforts to define and explain how to accomplish desirable local and urban economic development; 2) practical issues that arise in structuring enterprises in the local economic development context, with special reference to public authorities and community development corporations; 3) distinctive social, political and legal issues that arise in efforts to channel economic growth in ways that further various social goals, for example, the urban development process, the Community Reinvestment Act, Empowerment Zones and minority enterprise development. Recommended: Local Government Law Workshop. [Limited Enrollment]

Maritime Law--3 credits – LAW 750
A survey of the maritime industry and the history of admiralty and maritime law; maritime tort and contract jurisdiction; in rem and in personam actions; marine insurance; cargo; charter parties; arbitration; maritime liens and ship mortgages; salvage; collision; personal injury (Jones Act and Longshoremen's Act); indemnity and contribution; limitation of shipowner's liability; practice and procedure; maritime arrest and attachment; towage and portage; pollution liability;
and the involvement of the United States in maritime law and the maritime industry. Prerequisite: First-year day courses. [Open Enrollment]

**Maryland Administrative Law--3 credits – LAW 746**
This course studies the administrative process at the state level in Maryland. It focuses on the Maryland Administrative Procedure Act, and includes discussion of delegation of powers to Maryland agencies, rulemaking, adjudication, and judicial review. There are no prerequisites. It may be taken with or separate from the course Administrative Law which focuses on the administrative process at the federal level. [Open enrollment]

**Maryland Civil Procedure–3 credits – LAW 751**
Students enrolled in this course are introduced to the procedure required when litigating civil cases in Maryland District and Circuit Courts. In addition to Maryland Rules, this course covers personal and subject matter jurisdiction and venue, as well as appellate jurisdiction, which are codified in the Courts and Judicial Proceedings Article of the Annotated Code of Maryland. Students learn and interpret the Rules and applicable sections of the Courts Article by reading and analyzing them and appellate court decisions regarding procedure. They are discussed in class and applied to written hypotheticals. Prerequisites: Civil Procedure I and II. [Open Enrollment]

**Maryland Criminal Practice – 3 credits – LAW 772**
This class is designed for students who intend to practice in the trial courts of Maryland. The course will expose the students to the procedures utilized in both the District and Circuit Courts when dealing with Criminal cases. The course will prepare the students for the issues they will confront in a very practical way when representing a client charged with a crime whether petty or serious before the Maryland Trial Courts. Prerequisite: Criminal Law. [Open Enrollment]

**Media Law Seminar – 3 credits – LAW 851**
Media Law Seminar combines aspects of traditional courses in mass media law and telecommunications law, as well as newer cyberspace law courses, to provide students with a broad overview of the law governing 21st Century communications media: print, broadcast, cable, telephone and internet. Students will submit a 25-page paper that satisfies an upper-level scholarly writing requirement. [Limited Enrollment]

**Mediation Skills--3 credits – LAW 832**
Mediation is the process of resolving conflict that is used by courts as well as parties as an alternative to litigation. In this process a trained, neutral third-party facilitates the resolution of a dispute between two or more parties. The mediator assists the parties in developing and implementing creative options for resolving a conflict in a non-adversarial arena. This course is designed to train students to become mediators and to meet the minimum standards set by the Court of Appeals for mediation of court-referred cases. This is achieved through a thorough discussion of the theories of conciliation processes, mediation, negotiation, and professional ethics. These theories are then tested in simulations to allow the students to develop mediation
skills and explore the effectuation of these theories. Pre- or Co-requisite: Professional Responsibility. Recommended: Interviewing, Negotiating and Counseling. [Limited Enrollment]. (Maximum 16 students)

**Medical Malpractice Litigation – 3 credits – LAW 747**
This course covers both the substantive and procedural aspects of medical malpractice litigation from the perspectives of both plaintiffs and defendants in medical malpractice litigation. Course coverage includes problems in discovery and evidentiary issues in medical malpractice litigation, as well as problems that arise in medical malpractice trials. The course also covers problems in the use of medical evidence and medical expert testimony at trial. [Open Enrollment]

**Military Law Seminar – 3 credits - LAW 863**
An examination of significant aspects of civil-military relations, including: the powers of the President and the Congress with respect to the armed forces; the jurisdiction of military tribunals; military criminal law and procedure; regulation of armed conflict; host-guest relationships; the use of the armed forces in domestic emergencies; claims against the United States; and military administrative law. [Limited Enrollment]

**MSBA-UB Business Law Clerkship Fellow – 2 credits – LAW 888A**
The MSBA-UB Business Law Clerkship Program is designed to give select students the opportunity to work with the MSBA Business Law Section Executive Council under the supervision of the UB Law faculty member who serves on the Executive Council as the University Liaison. The Clerkship Fellows work on projects deemed by the Executive Council to be of significant value to Maryland Business Law community as a whole and which require significant research and writing of extensive memoranda. Projects typically culminate in the Fellows drafting and recommending statutory proposals with accompanying memoranda to the Business Law Executive Council, which will then consider them for legislative proposals to the Maryland General Assembly. Over the course of the year, the Fellows meet at least monthly with the faculty advisor and together meet several times with members of the Executive Council for discussion and feedback as to the course of the project. The Clerkship Fellows program gives strong UB Business Law students an opportunity not only to interact with leading members of the Maryland Business Law community but also to be integrally involved in the development and promotion of Business Law policy by the Maryland State Bar Association. Prerequisite: Business Organizations. [Limited Enrollment] [Admission by permission only]

**National Security Law – 3 credits – LAW 773**
This course examines the legal framework for national security decision making illustrated by case law and the Constitution. The course studies extensively the powers of the President with regard to war, peace, the economy and civil liberties, and Congress's powers including oversight of the executive branch. Special focus is on preemptive war, and operations other than war including covert actions. Other topics includes the challenge of fighting non-state actors such as Al-Qaeda on the battlefield as well as the courtroom, interrogation operations, recent criminal
counterterrorism statutes, preventive detention, CIP, FISA and the IRTPA. Prerequisite: Constitutional Law I. [Open Enrollment]

Non-Fiction Writing for Law Students – 3 credits – LAW 818B
This writing-intensive course prepares students for the task, vital to law practice, of communicating to the public about legal and public issues. Participants will engage in writing nearly every session, and will learn the basics of writing and editing opinion articles, interviews, and essays for publication. Written work will include one op-ed article, one book review, one interview, and one full-length essay. Students will also learn to maintain a blog and will be responsible for multiple posts on a blog set up for the course. Prerequisite: First year courses. [Limited Enrollment]

Opportunity Analysis--3 credits – LAW 542
This course is the first stage of the Business School graduate Lab to Market program, where the technology is evaluated and a preliminary plan is developed using data from companies in the area of technology. The law student provides legal support and participates fully in developing technology transfer business plans on a team basis, with graduate business students and Publication Design graduate students, on technology from research laboratories. [Open Enrollment]

Partnership Taxation--3 credits (GTP) - LAW 952
Problems encountered in the formation, operation, and liquidation of a partnership including the acquisition of partnership interests, compensation of the service partner, the treatment of partnership distributions, and problems associated with the disposition of partnership interests or property by sale. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Patent, Copyright, and Trademark Law Seminar--3 credits - LAW 867
Advanced study concerning current problems in patent, trademark, trade secret, and copyright law. The course includes an analysis of the interrelationship of these areas, and the effectiveness of controls that are designed to prevent misuses of these rights. Each student prepares and presents a paper concerning at least one of these four areas of intellectual property law. Prerequisite: Copyright and the Arts, or Patents, Trademarks and Technology. [Limited Enrollment]

Patents, Trademarks and Technology--3 credits – LAW 761
This course introduces students to three important areas of intellectual property law: trade secrets, patents, and trademarks. Together, these bodies of law protect the technology, image, and brand for products, processes, and services. The course addresses the policies underlying the protection of intellectual property and compares the different ways intellectual property can be used to protect commercial interests, particularly in rapidly changing technological areas like
computers and the Internet. This course is intended both for students who want an introduction to intellectual property and for those who intend to pursue a career in intellectual property law. [Open Enrollment]

**Planning for Families and Seniors Workshop--3 credits - LAW 819**
Planning for long-term family security: providing support for minors and other dependents; preparing for retirement; and coping with old age, disability, and death. The course focuses on families with modest assets (those not subject to estate tax). Topics include the uses of trusts and trust alternatives; inter vivos transfers; wills; life insurance; employee benefits and social security; guardianships and durable powers of attorney; health care decision-making; housing for the elderly (retirement communities, nursing homes, and in-community care); and ethical issues inherent in serving families. Students work in small groups to create a plan for a hypothetical family and to draft the necessary instruments for that family. In addition, each student prepares a short position paper on one of the covered topics. Prerequisite: Trusts and Estates. [Limited Enrollment]

**Products Liability--3 credits - LAW 755**
Private litigation involving defective products based upon negligence, warranty, and strict liability in tort; government regulation of dangerous and defective products. Prerequisites: first-year courses. [Open Enrollment]

**Qualified Pension and Profit-Sharing Plans--3 credits (GTP) – LAW 977**
An introduction to pension and profit-sharing law with particular emphasis on Title 2 (IRS) of ERISA. Course is geared toward understanding all of the pension and profit-sharing rules that must be met for plan qualification, with emphasis on qualified plan planning for both incorporated and unincorporated forms of business. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

**Race and the Law Seminar--3 credits - LAW 823**
The course examines the use of the law to eradicate and perpetuate racial injustice in the United States from the inception of slavery through the 1954 Supreme Court decision in Brown v. Board of Education to the present. The major institutions studied includes the courts and legislatures both at the state and federal levels, with particular emphasis placed on the role of these institutions in the preclusion and allowance of political, social and economic opportunities for racial and ethnic minorities. [Limited Enrollment]

**Real Estate Finance--3 credits – LAW 753**
Real estate financing including mortgages, mortgage substitutes, rights and duties of mortgagor and mortgagee, foreclosure, priorities and selected other topics. Prerequisites: Contracts I and II; Property. [Open Enrollment]
Recent Supreme Court Decisions Seminar--3 credits – LAW 869
This seminar focuses on cases pending or recently decided by the United States Supreme Court. It examines current issues in constitutional law, constitutional and other types of Supreme Court litigation, and the Supreme Court as an institution in the legal system and society. Prerequisite: Constitutional Law I. [Limited Enrollment]

Remedies--3 credits- LAW 720
The study of the principal remedies available to litigants in private and public law litigation, including damages, injunctions, and restitution. The course addresses compensatory and punitive damages; preventive relief, including injunctions and declaratory judgments; preventing unjust enrichment through restitution; ancillary remedies, such as contempt, levy and execution, attachment, garnishment, receivership, and attorneys' fees; and remedial defenses. Discussion is given to the modern public law structural injunction, fluid class recoveries, and the tort reform movement. The modes of instruction include case and problem methods. [Open Enrollment]

Residential Real Estate Workshop – 3 credits – LAW 898A
Using a combination of lecture, discussion, demonstration, simulations, drafting and written assignments, students will obtain significant experience analyzing, evaluating, and drafting in discrete areas of residential real estate practice like contract formation, foreclosure, challenges to real property tax assessments and redeeming ground rents. Topics will change from year to year with the focus on linking the practical aspects of residential real estate practice with theoretical concerns, existing case law, public policy and professional responsibility. Prerequisite: Contracts I & II, Property. [Limited Enrollment]

Rights of Crime Victims Seminar- 3 credits – LAW 882
The legal arena for crime victims and their legal rights is expanding rapidly. These issues are barely ever covered in other courses. This area of the law is important to anyone who becomes a prosecutor, a criminal defense attorney, or a civil tort litigator. Topics include: constitutional and statutory rights; enforcement of rights after sentencing; domestic violence, battered spouse syndrome, and children’s rights; institutions and procedures; civil causes of action; and privacy. Prerequisite: Criminal Law. [Limited Enrollment]

Sales and Leases--3 credits – LAW 743

S-Corporations--1 credit (GTP) – LAW 984
Federal income taxation of S-corporations and their shareholders with emphasis on the creation of the S-corporation, capital structure, operational alternatives, distributions, and liquidations.
Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Securities and Exchange Commission Internship - 5 to 6 credits – LAW 887
The S.E.C. Internship Program provides an opportunity for students to learn about the functions of the U.S. Securities and Exchange Commission. Students are assigned to one of four S.E.C. Divisions (Corporation Finance, Enforcement, Investment Management, or Market Regulation) and they will be engaged in activities such as investigating industry and issuer practices, litigating civil enforcement actions, and drafting proposed statutes and rules. Students also attend a weekly seminar at the commission. This program has special rules with respect to who may register and what requirements must be satisfied to earn credits. Prerequisites: Business Organizations. Recommended: Securities Regulations [Admission by permission only. For application information, contact the Law Career Development Office.]

Securities Regulation --3 credits – LAW 757
Problem-solving under the Federal Securities Act of 1933, the Securities Exchange Act of 1934, and state securities laws including: disclosure responsibilities of issuers of securities; registration requirements imposed by the securities laws and the exemptions therefrom; preparing a private offering; broker-dealer and underwriter responsibilities; anti-fraud provisions including their scope and effect upon litigation; and the expanding concept of "securities" as construed by the courts. Prerequisite: Business Organizations. [Open Enrollment.]

Sentencing and Plea Bargaining Seminar --3 credits – LAW 876
This course covers contemporaneous issues related to sentencing and plea bargaining. Taught in a discussion format, the course focuses on problems within the subject areas and means of addressing those problems. Prerequisite: Criminal Law. [Limited Enrollment]

Special Topics (Aberdeen Faculty) - 1 credit – LAW 590
This course explores a particular topic of Scottish, U.K., and/or E.U. law, with comparisons to the treatment of this area under U.S. law. Alternatively, the topic may involve an area of international law. The course is taught by a member of the University of Aberdeen law faculty. [Limited Enrollment]

Special Topics in Applied Feminism – 3 credits – LAW 888B
This course will provide students with an opportunity to apply the tenets of feminist legal theory to a variety of legal topics. The course will be team taught and is designed to introduce some of the core concepts of feminist legal theory and examine how that theory applies both to areas of the law traditionally associated with feminism and to those areas in which the application of feminist legal theory might seem unusual. The course will enable students to develop critical thinking skills that will allow them to apply feminist legal theory to new legal problems, generating creative, theory-based solutions. [Limited Enrollment]
Special Topics (Haifa Faculty) – 1 credit – LAW 590A
This course will explore a particular topic of Israeli law, with comparisons to the treatment of this area under U.S. law. Alternatively, the topic may involve an area of international law. The course will be taught by a member of the Haifa University Faculty of Law. [Open Enrollment]

Sports Law – 3 credits – LAW 763
This course provides a student an overview of the business and legal issues within the areas of professional and amateur sports. Specifically, but not limited to, the following: professional clubs, professional leagues, sports marketing contracts, negotiation techniques, television, sponsorship, insurance, and athletic associations. All such issues covered have a relationship to basic principles of law: contract, antitrust, tort, corporate, and other areas. [Open Enrollment]

State and Local Taxation – 3 credits (GTP) – LAW 979
This course explores federal constitutional and statutory limitations on state authority to tax a multistate business. Specific topics include the Commerce Clause, sales and use tax nexus, and PL 86-272 limitations on state income taxation. In addition, the course covers apportionment of income derived from a multistate business and combined versus separate entity reporting. Maryland state and local taxation is also examined briefly. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering [Open Enrollment]

Supreme Court Seminar – 3 credits – LAW 878
Students act both as appellate advocates, arguing cases currently pending in the Supreme Court, and as Supreme Court justices, adjudicating those cases. In their roles as Supreme Court justices, students conduct case conferences and draft bench memoranda and judicial opinions. The course is designed both to develop skills and to examine in depth current issues in constitutional law, Supreme Court decision-making in constitutional and other types of litigation, and the Supreme Court as an institution in the legal system and society. Prerequisite: Constitutional Law I. [Limited Enrollment]

Tax Exempt Organizations – 2 credits (GTP) – LAW 983
Analysis of provisions relating to the qualification for exemption from federal income tax, with emphasis on section 501 (c)(3) organizations, private foundations, and the treatment of unrelated business income. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Tax Policy Seminar – 3 credits – LAW 831
Intensive study of selected issues with emphasis on the federal income tax. Students consider problem areas from the standpoint of tax policy and examine these issues from a legal, economic, social and administrability viewpoint. Prerequisites: Any federal tax course or permission of the instructor. [Limited Enrollment]
**Tax Practice and Procedure – 3 credits (GTP) – LAW 955**

Aspects of practice before the Internal Revenue Service, including ruling requests, handling of audits, assessment of deficiencies and penalties, closing agreements, tax liens, statutes of limitations, claims for refunds, appeals, conferences and practice before the U.S. Tax Court, U.S. district courts, U.S. Court of Federal Claims, and appellate courts. Also includes analysis of the problems encountered in parallel civil and criminal proceedings, problems involving government investigatory powers and taxpayer rights and privileges. Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

**Transactional Skills Workshop – 3 credits – LAW 842**

This course teaches students the principles of drafting commercial agreements by studying the documents necessary to structure a corporate transaction and applying the relevant law. Students learn how transactional lawyers translate a business deal into contract provisions, as well as techniques for minimizing ambiguity and drafting with clarity. Students will have the opportunity to analyze the documents that comprise a corporate transaction from the letter of intent to closing documents such as the legal opinion. The course is taught through a combination of lecture and hands-on drafting exercises. Final grades are based on class participation and the preparation of model documents reflecting a hypothetical corporate transaction. Prerequisite: Business Organizations. Recommended: Sales and Leases, Federal Income Tax, Commercial Law. [Limited Enrollment] [Maximum 12 students]

**Trial Advocacy - 2 credits – LAW 825**

This course is devoted primarily to exercises by students in direct and cross-examination of witnesses and to opening and closing statements in both civil and criminal cases. The exercises are critiqued with respect to both substance and courtroom demeanor. At the conclusion of the course, students, acting in teams, take part in full trials. Prerequisite: Evidence. [Limited Enrollment] (Maximum 12 students)

**Trusts and Estates - 4 credits – LAW 758**

Intestate succession; wills, including formalities of execution, revocation and revival; incorporation by reference and related doctrines; problems of construction and interpretation, including class gifts, powers of appointment and rule against perpetuities; non-probate transfers, including inter vivos and causa mortis gifts; probate and administration of estates; trusts, their nature, creation, accommodation and termination; rights of beneficiaries; express, resulting and constructive trusts; honorary trusts; charitable trusts; and powers, duties and liabilities of fiduciaries. Prerequisite: Property. [Open Enrollment]

**Welfare Benefit Plans – 2 credits (GTP) – LAW 985**

Welfare benefit plans are employee-sponsored plans that provide employees with benefits other than pension and retirement plans and deferred compensation. Welfare benefit plans include life insurance, health insurance, disability insurance, vacation pay, severance pay, educational reimbursement, group legal services, and dependent assistance care plans. Course focuses on
federal income tax requirements for various welfare benefit plans, including fringe benefits and health care continuation coverage under COBRA. Examination of the income tax consequences to employers who sponsor, and employees who participate in, welfare benefits. Discussion of the various mechanisms for offering welfare benefit plans, such as cafeteria plans under section 125 and VEBAs under section 501(c) (9). Prerequisite: Federal Income Tax. This course is a combined J.D. and Graduate Tax Program offering. [Open Enrollment]

Wetlands Law Seminar – 3 credits – LAW 846
This course provides a survey of federal wetlands regulation under Section 404 of the Clean Water Act and related state law (such as the Maryland Non-Tidal Wetlands Protection Act). The course introduces the student to the basis of federal jurisdiction over wetlands, the fundamentals of the wetlands regulatory process, relationship to other laws such as the Endangered Species Act, property rights issues such as takings, enforcement, and the role of mitigation and wetlands preservation. The course also focuses on Maryland tidal and non-tidal wetlands regulation and the interface between the federal and state programs. Scientific and policy issues are also covered, including the debate over the wetlands delineation manual and the latest developments in wetlands functional assessment. Finally, the course examines the current Congressional debate over re-authorization of the Clean Water Act and the Clinton Administration's action plan on wetlands. [Limited Enrollment]

Workers’ Compensation -- 2 credits – LAW 759
An examination of the legal principles governing the compensation of employees or their dependents for injuries or loss of life arising out of employment or occurring during the course of employment; alternatives to statutory compensation schemes; causation and other factors affecting claims status to sue; and related problems. [Open Enrollment]

Wrongful Convictions Seminar - 3 credits – LAW 894
This course examines, from an interdisciplinary perspective, the principal problems that lead to the conviction of the innocent. The topics to be covered include mistaken eyewitness identification, false confessions, forensic science, “jailhouse informants”, inadequate defense counsel and the role of the police and prosecutors. The course reviews exoneration cases that have occurred throughout the country with a particular focus on cases that have occurred in Maryland. A paper and a class presentation are required. Successful completion of Evidence is a prerequisite and Constitutional Criminal Procedure I is a co-requisite. [Limited Enrollment]
CHAPTER 4: CLASSROOM POLICIES

General Attendance Policy

Requirements

Class attendance is a primary obligation of each student whose right to continued enrollment in the course and to take the examination is conditioned upon a record of attendance satisfactory to the professor. A student who exceeds the maximum allowed absences (generally 20% of class sessions) as illustrated below may be compelled to withdraw from the course, or may be barred from sitting for the final exam. Students who are forced to withdraw for exceeding the allowed absences may receive a grade of WA (administrative withdrawal) or a grade of WF (withdrawal failure). This policy is consistent with American Bar Association Standards for Law Schools.

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Religious Holidays

It is the policy of the University of Baltimore School of Law to respect students’ observance of their major religious holidays. Students not attending class because they are observing religious holidays are to be given excused absences up to the maximum number of allowable absences if they notify the professor in advance.

Students shall be given an opportunity, whenever possible, to make up within a reasonable time any academic assignments or tests that are missed due to individual participation in religious observances. Arrangements should be made to make up missed assignments or tests with the faculty member(s) in advance of the specific holiday. In addition, faculty is encouraged to video or audio record classes in which students have been excused for religious reasons. Where video or
audio recording is an adequate substitute for class and the student views or listens to the recording, the student shall be deemed to have attended the class.

_Standards for Administration_

Attendance will be taken at the beginning of each class. A student who is present but unprepared for class may be treated as absent if the instructor announces at the beginning of the semester that unprepared students are treated as absent.

_Clinic Attendance Policy_

Attendance at clinical seminars, team meetings, client meetings, and appearances before adjudicative and legislative bodies, community education meetings, presentations and other obligations is a primary obligation of clinical students whose right to continued enrollment in a clinic is conditioned upon a record of attendance satisfactory to the professor. A student whose unexcused absences exceed a combination of three required clinic obligations or whose total absences, excused and unexcused, exceed five clinic obligations may be compelled to withdraw from the course. A student who is compelled to withdraw shall receive a WF in the course, unless in the professional opinion of the faculty member, it is deemed that the student should receive a WA (Administrative Withdrawal).

_Computers in the Classroom_

Students may use laptop computers for class-related purposes unless the instructor specifically prohibits the use of computers in the classroom. This prohibition does not apply to students who use computers as an approved accommodation for a disability.

_Class Cancellation_

_Cancellation by instructor_

If an instructor must cancel a class, notices will be sent to students via University of Baltimore email and posted on the classroom door.

_Cancellation due to inclement weather_

If there is inclement weather, students should visit the University of Baltimore web page or call the University’s Snow Closing Line at (410) 837-4201. If the University is not closed, students should presume that classes are running on the normal schedule.
CHAPTER 5: ETHICS AND ACADEMIC INTEGRITY

Academic Integrity at the School of Law is governed by the Honor Code. The School of Law Honor Code is based in substantial part on the University's Academic Integrity Policy. While the procedures for adjudication of Law School Honor Code matters differ in some respects from the procedures employed in the other schools of the University, the essential policies, standards and basic objectives of the Honor Code and the University Academic Integrity Policy are entirely consistent. The University Academic Integrity Policy can be found in the section on University Policies.

All students must sign an oath that they have read and are familiar with the Honor Code of the University of Baltimore School of Law. They swear to uphold themselves in accordance with the Honor Code and that they will neither condone nor tolerate cheating, plagiarism or falsification or any other violation of the Honor Code of the School of Law.

The Honor Board is the student organization charged with implementation of the policies and procedures outlined in the Honor Code. The Honor Board works closely with the School of Law administration when complaints about possible Honor Code violations are filed. The website for the Honor Board provides forms for filing complaints, information about the process, names of the Honor Board members and information about serving on the Honor Board.

Honor Code

I. PURPOSE
Students at the University of Baltimore School of Law must exhibit high standards of academic and professional responsibility. The principles of honesty and personal responsibility are essential for the proper practice of law. Those who intend on entering this profession must begin now to live by these principles.

This Honor Code details the obligations of the students with regard to academic integrity; outlines the jurisdiction of the Honor Court; defines prohibited conduct; provides sanctions; and establishes the procedures to be followed when a violation of the Code is alleged. The primary goals of the Honor Court procedures are to: a) create a simplified structure; b) create an administrative, rather than a criminal-law, process; c) ensure involvement of students, faculty and administration in enforcement; and d) maintain confidence that the system will work, that violators will be punished and that any accused student will be treated fairly.

II. NOTICE OF THE HONOR CODE PROVISIONS
Students are on notice of this Code and its provisions by virtue of enrollment at the Law School. Copies will be distributed at orientation, are placed on reserve in the Library and are available at the office of the Student Bar Association.
III. PROHIBITED CONDUCT

The following conduct shall constitute a violation of this Code:

A. Plagiarism. Plagiarism includes the copying of the language, structure, ideas, or thoughts of another and representing the same as one's own original work. Examples may include, but are not limited to, a submission of purchased research papers as one's own work, and paraphrasing and/or quoting material in a paper without properly documenting the source.

B. Any cheating on an examination or any academic assignment or competition. Cheating includes the actual giving or receiving of any unauthorized assistance or unfair advantage on any form of academic work. Examples may include, but are not limited to, the use of crib sheets or any other materials not expressly authorized by the professor during exams, unauthorized possession of a test prior to the test date, and copying from other students' exams. Students shall not talk to other students during exams. Talking during an exam creates a presumption of cheating.

C. Misuse of any library materials, by intentionally marking, hiding or damaging them, or by removing them from the library without authorization by the library staff.

D. Use of another student's or a professor's books, class notes or other study materials without that person's consent.

E. Intentionally depriving another student, temporarily or permanently, of that student's books, class notes or other study materials.

F. Material misrepresentation of one's own academic history or class standing on any resume, job application or application for any academic placement or honor.

G. Material misrepresentation, to any member of the Law School faculty or to any supervising attorney in the case of clinics or internships, of any academic matter, including number of hours worked when pertinent to satisfaction of course requirements.

H. Intentionally giving another student false or inaccurate information about class assignments, study materials, notes or other class requirements.

I. Knowingly discussing an examination not yet taken with another student who has taken that examination. Any student who learns, intentionally or accidentally, of any question or answer to an exam not yet taken must report this information immediately to either the professor, administrator or staff member responsible for supervising the examination or to the Dean's Office.

J. Knowingly discussing an examination already taken with either: a) another student who has yet to take that examination, or b) anyone, if a reasonable person should know that a student who has yet to take the examination could overhear the conversation.

K. Intentionally misrepresenting class attendance or falsifying attendance reports.
L. Failure, on reasonable belief that another student has violated this code, to report this violation either to the professor of the relevant course, the Dean's Office, or to the Preliminary Review Panel.

M. Knowingly making a false report that another student has violated this Code.

N. Failure of any student other than one accused of a violation of this code to reveal fully any knowledge or evidence concerning an alleged violation on proper request of: an investigator from either the Preliminary Review Panel or the Dean's Office; Presenter; member of the Hearing Committee or an accused student or his or her representative.

O. Violation of any duty of confidentiality imposed by this Code concerning any Honor Board or Hearing Committee proceeding.

P. Knowingly misstating a material fact in testimony presented to the Preliminary Review Panel or the Hearing Committee.

Q. Willful failure or refusal to comply with any order of the Hearing Committee.

IV. PROCEDURES
A. Beginning of the Process
1. Complaints may be made by students, faculty, administrators, staff members or the Dean. Any complaint by a student must be signed.

2. Complaints can be directed to either the Honor Board or the Dean. These options are not mutually exclusive. A complainant who is unsatisfied with one body may file with the other.

B. The Honor Board and Preliminary Review Panel
1. The Honor Board and Preliminary Review Panel are student-run.

2. If a complaint is filed with the Board, six students shall be chosen at random by the Student Administrator from the pool of students serving on the Honor Board. One student will serve as investigator; the other five will serve as the Preliminary Review Panel for this investigation.

3. The investigator has thirty days to investigate and present evidence to the Panel as to whether there are reasonable grounds for believing that an Honor Code violation may have been committed.

4. The Preliminary Review Panel shall hear evidence from and question the investigator in making its determination. No one else will be allowed in the proceedings. An accused student may submit a written statement for Panel consideration.

5. The Preliminary Review Panel will vote on whether they find that there are reasonable grounds for believing that an Honor Code violation may have been
committed. If a majority of those voting finds reasonable grounds, the Panel will send a letter to the Dean's office detailing the charges made and describing the Panel's findings, including a list of potential witnesses. If there is no such finding of reasonable grounds, the Panel will notify the Dean of the complaint and their finding.

C. Complaints sent to the Dean
   1. The Dean, upon receiving a complaint directly, shall either investigate or forward the complaint to the Preliminary Review Panel. The Dean may use a student or Dean's office investigator. If the Dean conducts the investigation, the Dean will have complete discretion whether to present the case to the Hearing Committee.
   2. If the Dean receives the finding of "reasonable grounds" from the Preliminary Review Panel, the Dean must present the complaint to the Hearing Committee.

D. Selection of the Hearing Committee
   1. A Hearing Committee shall consist of three students and three faculty members.
   2. For each case, three students are chosen at random by the Student Administrator from the pool of students serving on the Honor Board. No student who served as an investigator or member of the Preliminary Review Panel may serve on the Hearing Committee for that case.
   3. For each case, three faculty members will be chosen at random from the Faculty Honor Code Committee. The Faculty Honor Code Committee shall consist of at least ten members, all of whom are tenured. A faculty member may be excused from a panel by the Dean for hardship or cause.
   4. In cases of related actions, the Dean shall have the discretion to decide whether to consolidate the hearings of several students or of several complaints or to consider them separately.
   5. The Dean shall submit the names of the six persons chosen for the Hearing Committee to the accused. The accused student may request the recusal of any Hearing Committee member on the grounds of potential bias. Such requests are to be addressed to the Dean who shall have final, nonreviewable authority to determine whether to grant the request. If the request is granted, a new Hearing Committee member will be selected pursuant to the procedures of Section IV(D)(2) & (3).
   6. If a Hearing Committee member is unable to attend the proceedings, the Dean may appoint a replacement.
E. Actions by the Hearing Committee

1. Proceedings will be informal, complying with the Maryland Administrative Procedures Act.

2. The Dean shall select a "Presenter". The Dean may select either an administrator or a student, including a member of the Honor Board if the Dean so decides. The Presenter will present evidence, call and question witnesses and argue before the Hearing Committee. The Presenter's function is to do justice and arrive at the truth, not to serve as an adversary to the accused student. Although the Presenter will frequently be called on to develop "the other side" of the case, the Presenter shall strive to perform all duties in an objective, impartial manner.

3. The Presenter's responsibility is to present all relevant information to the Hearing Committee, including the Dean's recommendation, if any, as to the appropriate disposition of the complaint. Any finding by the Preliminary Review Panel is to be given to the Hearing Committee as well.

4. Accused students may represent themselves or use outside counsel. Current members of the full time or part time faculty may not represent students before the Hearing Committee.

5. The Hearing Committee will have the right to participate in the questioning of any witness.

6. An accused student need not testify, but an adverse inference may be drawn from a student's refusal to answer questions if, under the circumstances, it would be reasonable to draw that inference. No adverse inference shall be drawn if a student, in reasonable good faith, claims a legal privilege to refuse.

7. The Chair of each Hearing Committee will be selected by vote of that Committee. The Chair will decide any procedural questions and resolve any objections once the Hearing Committee has been selected.

8. The Hearing Committee may only find an Honor Code violation if at least 4 members so vote. The standard for establishing a violation shall be clear and convincing evidence that a violation has been committed. Upon a finding of a violation, the Committee will vote to impose an appropriate penalty. If no penalty receives the support of a majority of those voting for a penalty, the Hearing Committee shall forward a split recommendation to the Dean, who shall select an appropriate penalty. After the hearing, the Chair will write an opinion detailing the Hearing Committee's decision and the reasons for it.

9. If the Dean and student reach a settlement after a finding of reasonable grounds by the Preliminary Review Panel but prior to a finding of a violation, the Dean will present the settlement to the Hearing Committee for its ratification. The settlement may include a finding of no violation, accompanied by a confidential
warning. If a settlement is rejected by a majority vote, the case shall be presented to the Hearing Committee.

V. SANCTIONS
A. Upon a finding of violation, the Hearing Committee shall, by majority vote, select one or more of the following sanctions:
1. Expulsion (or revocation of degree if finding of violation follows the awarding of the degree);
2. Suspension for a stated period;
3. Probation for a stated period;
4. Recommendation to the instructor that the grade for the course be reconsidered;
5. Official reprimand, to be made part of the student's record;
6. Monetary restitution;
7. Community service; or
8. Prohibition from use of the services of the Career Services Center permanently or for a specific period of time.

VI. APPEALS
A. An accused student may appeal either a finding of violation or the imposition of a particular penalty. The Dean may appeal the imposition of a particular penalty.
B. Requests for appeals must be made in writing to the University’s vice president for student and academic services within ten calendar days of the mailing of the Hearing Committee’s decision to the accused student. Requests for appeals will then be promptly transmitted to either the Provost or the Provost's designee, who will be responsible for deciding the appeal.
C. The Accused, the Presenter, the Chair of the Hearing Committee and the Dean shall have the opportunity to submit materials for consideration on appeal.
D. The violation or penalty may be reviewed based on whether:
1. The findings of a violation are unsupported by substantial evidence in the view of the entire record;
2. There was substantial departure from the required procedures which materially affected the fairness or reliability of the decision-making process;
3. Previously unavailable evidence which, if proven accurate, would substantially alter the finding of violation or the appropriateness of the penalty; or
4. The sanction imposed is disproportionate to the gravity of the conduct.
E. The accused student, Dean and Chair of the Hearing Committee shall be notified in writing of the result of the appeal.

VII. NOTIFICATION OF THE ACCUSED STUDENT
A. When an investigator is selected by the Student Administrator, the investigator shall notify any identified student under investigation.

B. When a complaint is filed with the Dean, the Dean shall notify any identified student under investigation.

C. For this section, notice shall mean sending written notice by certified mail and shall include:
   1. A description of the alleged conduct that constituted the violation charged;
   2. Identification of specific Honor Code sections alleged to have been violated;
   3. For complaints filed directly with the Honor Board, the date the investigator was selected;
   4. The date, time and place of the hearing;
   5. That the accused student is entitled to be represented;
   6. The name of the Presenter and the six Hearing Committee members selected.
   7. Copies of all documentary evidence susceptible to photocopying;
   8. An offer to make available to the accused and his or her counsel, for a reasonable period of time, any evidence not susceptible to photocopying; and
   9. The names, addresses and telephone numbers of all persons the Presenter expects to call as witnesses, together with a written summary of the substance of each witness's expected testimony.

D. It is possible that not all of the information will be known at the time the first notice is due under Section VII(A) & (B). In such a case, all known required information should be included in the notice and any student being investigated shall be notified as soon as practicable after the relevant information becomes known.

VIII. DISCOVERY OF NEW EVIDENCE
A. Within twelve months after the imposition of a sanction, the accused student may petition the Dean for reconsideration based on new evidence that could not with reasonable diligence have been discovered prior to the initial evidentiary hearing. The Dean, upon concluding both that the new evidence is relevant and that there were reasonable grounds for the evidence not being brought forth earlier, shall convene a new Hearing Committee, to consider the new evidence.
B. The new Hearing Committee shall contain as many members of the original Committee as possible.

IX. TIMING OF PROCEEDINGS
A. For complaints filed with the Honor Board, if 30 days pass from the selection of an investigator without a finding of reasonable grounds, the complaint will be considered to have been found without reasonable grounds by the Preliminary Review Panel.

B. Every stage of the proceedings shall be conducted without unnecessary delay. All parties shall act as expeditiously as possible, consistent with the purposes of the Honor Code. Students who are aware of possible violations of the Honor Code should report such violations as soon as they become aware of them.

C. Exceptions
1. Except for IX(C)(2), no complaint may be filed against a student more than six months after that student leaves the University of Baltimore School of Law.

2. If a student leaves the University of Baltimore School of Law and either returns or attempts to transfer this law school's credit to another law school, complaints may be filed until six months after that student graduates from law school.

D. Other than IX (A), proceedings under this Honor Code should be terminated only if a delay in conducting proceedings results in serious unfairness to an accused student.

X. CONFIDENTIALITY AND RECORD KEEPING
A. Participants in the process shall not engage in any discussion that is not called for by their functions either of a pending case or after a case which does not result in a finding of a violation.

B. The Dean or other official participant in the process may answer reasonable requests for information about the status or outcome of a case from a complainant.

C. Hearings shall be closed to all except official participants. For Hearing Committee proceedings, the accused student may be accompanied by counsel. If the Chair and accused student agree, others may be permitted to attend.

D. The Dean is responsible for publicizing to the Law School community findings of violation of the Honor Code. The Dean shall determine, in the interest of justice, whether the name of the student shall be included in the notice.

E. The Dean is responsible for determining what records of disciplinary proceedings shall be kept and for how long.
XI. HONOR BOARD
A. The Honor Board shall be selected pursuant to the procedures of the Student Bar Association (SBA). If the SBA has not selected an Honor Board, the Dean shall appoint the student members, to serve until the SBA makes its selection.

B. The Student Administrator is responsible for conducting the random selection of Honor Board students to serve as investigators and on the Board of Preliminary Review. The Student Administrator will be a member of the Honor Board, selected pursuant to the procedures of the Student Bar Association (SBA). If a Student Administrator has not been selected, the Dean shall appoint a student to serve until an Administrator is selected.

XII. RECUSAL
No one may serve as an investigator or presenter, or on the Preliminary Review Panel or Hearing Committee for any case in which they might be called as a witness or in any other instance where there may be an appearance of a conflict of interest.

XIII. CONSTRUCTION OF THIS CODE
A. "The Dean" shall mean the Dean of the Law School or the Dean's designee.

B. "Examination" shall include any graded test or assignment, or any work required or performed for academic credit.

C. "Presenter" shall mean the person responsible for presenting the case to the Hearing Committee on behalf of the Dean's Office.

XIV. SEVERANCE AND EFFECTIVE DATE
A. If any provision of this Code is determined to be invalid, all remaining provisions shall continue in effect.

B. This Code shall become effective on the first day of the semester following its adoption by the Faculty Council and its approval for legal sufficiency by the Office of the Attorney General.

XV. FACULTY POLICIES
A. No Law School instructor shall make a final determination as to whether student work was produced under circumstances involving academic misconduct. Such determinations may be made only under Honor Code procedures.

B. If the Honor Court has found a violation of the Honor Code, but has not recommended to the instructor that the final course grade be reconsidered, the instructor nevertheless may give the student “no credit” for a specific piece of work that the Honor Court has found was not the work of the student or otherwise involved academic dishonesty in violation of
the Honor Code. The final course grade should then be calculated in accordance with the basis for calculating final grades that the instructor has announced in the course syllabus.

(NOTE: At the beginning of the fall semester during orientation, first year students take an oath to be governed by the Honor Code during their tenure at the law school. They are also required to sign a copy of that oath.)
CHAPTER 6: EXAM PROCEDURES AND GRADING POLICIES

Overview

Final examinations for each course are generally given at the end of the semester. Students are identified by blind grading identification numbers that are obtained on-line on MyUB before each exam period. These blind grading identification numbers are randomly generated by the registrar's office and assigned to the student for one exam period. Students are given a different blind grading identification number each semester.

Students may take a deferred examination with the permission of the Associate Dean for Academic Affairs or his or her designee in accordance with published exam deferral procedures. The period to petition for an exam deferral is typically the month before the exam period and is announced via the University of Baltimore email system.

The Law School complies with the requirements of both the Federal "Buckley Amendment" and the Maryland State Public Information Act relating to privacy and cannot and does not post students' grades as a matter of course. Final course grades are posted only on MyUB.

Students are not permitted to retake a final examination except under extreme circumstances and for good cause as determined by the Associate Dean for Academic Affairs.

Reasonable Accommodations in Taking Exams

Students with disabilities within the meaning of the Americans with Disabilities Act and who seek accommodations when taking exams must be certified by the Office of Disability Support Services. Once certified, students may be entitled to reasonable accommodations. Students may request accommodations for exams pursuant to the guidelines published by the Office of Academic Affairs each semester.

Final Exam Deferral Procedures

Deferral conditions

Examination deferrals may be granted for the following situations only:

Two examinations at the same time. If two exams are scheduled at the same time on the same day, the exam in the required course must be taken and the other deferred. If both are electives, one must be taken at the scheduled time.

Two exams within 24 hours. (example: one exam at 9am and one at 6pm on the same day or one exam at 6pm and one the next day at 1pm. Note that this rule applies to the exam start time – not
when the exam ends. If two exams are scheduled within 24 hours, the exam in the required course must be taken and the other deferred. If both are electives, one must be taken at the scheduled time.

Religious reasons. Deferrals for religious reasons must be supported by a letter from a minister, priest or rabbi (written on appropriate letterhead).

No deferrals shall be granted for reasons related to student employment, graduation and/or weddings. Only in class examinations may be deferred. Take home exams cannot be deferred.

Emergency Deferrals During Examination Period

If an emergency arises during the examination period, the Associate Dean for Academic Affairs must be contacted and proper documentation presented to arrange a deferral. If the Associate Dean for Academic Affairs is unavailable, the student shall contact a staff member of the Office of Academic Affairs or the Head Proctor in the Exam Room. Emergency deferrals will be granted provisionally by phone but must be supported by a written request and supporting documentation within 48 hours unless extended by the Associate Dean or his or her designee.

Failure to Appear for an Exam

In the absence of a documented emergency, students who fail to take a final exam during the scheduled time will receive a grade of F. Decisions about what constitutes a documented emergency are made by the Associate Dean for Academic Affairs. Students should not contact faculty about missed exams.

Use of Computers When Taking Examinations

Students may use computers:

1. Where a faculty member expressly permits such use; or
2. Where it has been approved as a reasonable accommodation under the ADA.

Students are only permitted to use laptops during a final exam if they are using the exam software. Students who are handwriting exams are not permitted to use laptops. For open book exams, all students must print out and bring with them any materials they plan to use.

In order to determine whether the professor has expressly given permission for the use of computers, the student should check with the professor. Students using their laptops to take their exams, both open book and closed book, must use the exam security software that is provided through the Office of Academic Affairs.
Anonymous Grading

All students enrolled at the School of Law are assigned a blind grading identification number to use instead of their names or social security numbers on law school exams. Blind grading identification numbers are confidential and available prior to the start of exams online using MyUB.

In classes in which exams are the primary means of evaluation, faculty members assign grades without knowing the identity of the test taker. After faculty members turn in the "blind" exam grades, they have the opportunity to match student exam numbers with student names. Faculty members are permitted to adjust the raw exam grades to reflect class participation according to the guidelines set forth in the course syllabus, but in no event may class participation be considered more than one full letter grade up or down. The final grade students receive in the course may differ from their blind exam grade to the extent that professors take into account class participation or other factors as outlined in the syllabus.

In other courses grading is not anonymous and the professor determines the basis on which grades are awarded. Students who wish to verify final grades may request an official transcript from the University Records Office.

Grading Scale

The grade point average is determined by computing the ratio of grade points to semester hours of work attempted in courses in which letter grades are assigned. The student receives grade points according to the following scale:

<table>
<thead>
<tr>
<th>Grades</th>
<th>Grade Points</th>
<th>Grades</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.330</td>
<td>C-</td>
<td>1.670</td>
</tr>
<tr>
<td>A</td>
<td>4.000</td>
<td>D+</td>
<td>1.330</td>
</tr>
<tr>
<td>A-</td>
<td>3.670</td>
<td>D</td>
<td>1.000</td>
</tr>
<tr>
<td>B+</td>
<td>3.330</td>
<td>D-</td>
<td>0.670</td>
</tr>
<tr>
<td>B</td>
<td>3.000</td>
<td>F</td>
<td>0</td>
</tr>
<tr>
<td>B-</td>
<td>2.670</td>
<td>WF</td>
<td>0</td>
</tr>
<tr>
<td>C+</td>
<td>2.330</td>
<td>I</td>
<td>0</td>
</tr>
<tr>
<td>C</td>
<td>2.000</td>
<td>PS</td>
<td>0</td>
</tr>
</tbody>
</table>

A grade of W is given when a student withdraws from a course during the withdrawal period. A grade of WF is given when a student withdraws from a course after the withdrawal period or withdraws from a course with a limited drop period after the limited drop period. Under certain unusual conditions, a student who is forced to withdraw from a course after the withdrawal period expires may petition the Associate Dean for Academic Affairs to grant a withdrawal from a course with a WA notation (administrative withdrawal). If a student receives an F or WF and
subsequently repeats the course, both the F or the WF and the subsequent grade will be calculated in the student's cumulative average. A "W" grade does not impact a student’s GPA but does impact a student's "completion rate" for financial aid eligibility.

One A+ may be assigned per course in courses with more than 10 students enrolled. Grades of PS (Passing), given in a limited number of courses, are not computed in the grade point average. Only grades earned at the University of Baltimore School of Law or the University of Maryland School of Law will be computed in the grade point average.

An incomplete grade (I) is given when a student and the professor agree that the circumstances warrant an extension of time for the student to complete the assigned work. In order to receive an incomplete grade, the student must file a petition (form) with the faculty member requesting the same. The petition must be approved by the Associate Dean for Academic Affairs before the Incomplete is granted. Grades of I (incomplete) are automatically changed to F at the deadline set in the University Calendar.

It is the student’s responsibility to complete all required course work and to have it submitted to the professor with sufficient time for the professor to comply with the deadlines below. The “I” grade will be changed to an “F” grade if a grade change form is not submitted to the Records Office by the following schedule:

- Fall Semester: February 1
- Spring Semester: July 1
- Summer Semester: October 1

Under no circumstances may a grade be changed after one year.

Mandatory Grading Range for First Year Courses

In order to make grades as consistent as possible within administrative and pedagogical constraints, the School of Law has established the following policy:

All first year courses are subject to a mandatory grading range. Under the mandatory grading range, each faculty member teaching a section of any first year course shall have an average grade for the section taught by that faculty member, i.e., the arithmetic average of all of the grades assigned to students in the section, that is no lower than 2.670 and is no higher than 3.000. Grades shall be distributed within the required first year courses as follows: between 15-25% shall be grades of A- or higher and between 7-14% shall be grades of C- or below, except that, in each section of Introduction to Lawyering Skills the 7-14% range of grades of C- or lower is recommended but not required.
Faculty members teaching any of these courses shall submit their grades to the academic administrator approved by the Dean prior to submission of the final grades to PeopleSoft or the Registrar. Such early submission will permit verification that the grades are within the mandatory grading range. In the event that the average grade for the section(s) taught by the faculty member is lower than 2.670 or higher than 3.000, the grade roster(s) shall be returned to the faculty member for appropriate adjustments that ensure compliance with the mandatory grading range, prior to submission of the grades to the Registrar. If the faculty member does not want to make adjustments, the faculty member may turn over the raw data to the Associate Dean for Academic Affairs, or his or her designee, to make the necessary adjustments. After the grades have been submitted and posted on MyUB in conformance with this rule, subsequent grade changes will not be considered in determining the class average. The grades considered for purposes of the mandatory grade range will not include Incompletes (I).

A faculty member who teaches more than one section of any of these courses and gives identical exams for the sections may use the average grade for all of the sections taught by that faculty member, i.e., the arithmetic average of all of the grades assigned to students in all of the sections taught by that faculty member, to determine whether the grades are in compliance with the mandatory grade range. The faculty may revise this policy for administrative or pedagogical reasons at any time before grades are recorded. Such changes may be effective for the semester in which they are made. Therefore, students should not rely on this policy in deciding how to study for any course.

Mandatory Grading Range for Upper Level Courses

Upper Level Required and Open Enrollment Courses

Upper level required and open enrollment courses shall average between 3.000 and 3.500 if the course has 11 or more enrolled. For courses with 10 or fewer students, this average is recommended.

Limited Enrollment Courses

Upper level limited enrollment courses (including clinics, seminars and workshops) shall average between 3.000 and 3.670 if the course has 11 or more enrolled. For courses with 10 or fewer students, this average is recommended.

Grade Submission Policy

All final grades shall be submitted by each faculty member by entering grades on MyUB no later than 28 calendar days after the last course final exam for any given semester.
Academic Probation

**Mandatory Meeting with Director of Academic Support After First Semester**

Any student who has a GPA below 2.000 after his or her first semester will be placed on academic probation. Any student on academic probation must meet with the Director of Academic Support in the Office of Academic Affairs during the following semester (not including summer session) for counseling and must successfully complete a series of workshops and assignments addressing legal study skills and exam taking skills. Any student failing to comply with all of the counseling and workshop requirements and conditions established by the Director of Academic Support will not be permitted to sit for his or her final exams.

Any student who has a GPA below a 2.250 after completing his or her first semester of law school, or after completing any subsequent semester of law school, must contact the Director of Academic Support during the following semester (not including summer session) for counseling, and also must successfully complete a plan outlined in consultation with the Director of Academic Support.

**Dismissal For Academic Reasons**

**Grounds for Dismissal**

After the first semester, students must maintain a cumulative grade point average of at least 2.000 in all of the academic work undertaken at the School of Law in order to remain in good standing. Any student whose GPA is lower than 2.000 will be dismissed from the School of Law for academic deficiency.

Full time day students are dismissed for academic deficiency after the spring semester of their first year of law school if they have a grade point average below 2.000. Decisions regarding academic dismissal are not made for part time students until they have completed additional courses as follows: students in the Part Time Limited program are evaluated after the summer semester immediately following their first year and Part Time Evening students are evaluated at the end of their third semester in the fall.

All students -- both full and part-time -- are required to earn a grade point average of at least 1.000 during their first semester in law school. Those students whose first semester grade point average is below 1.000 will be dismissed from the law school. These students have the right to appeal to the Academic Review Committee as set forth below. The Academic Review Committee considers these appeals using the same standards that it uses to evaluate the appeals of students who have earned less than a 2.000 grade point average after their first full year in law school.
As a result, most students are assessed for academic dismissal after they have completed all of their first year required courses. In no event, however, will this assessment take place beyond the end of the fall semester of the second year a student has been enrolled at the law school. For these purposes, Students are deemed to have completed a first year course after they have taken the course once without regard to the repeat rules. Only first year course grades will be evaluated for purposes of deciding academic dismissal at said first academic assessment.

**Appeals of Academic Dismissals**

A student who has been academically dismissed has a right to appeal the academic dismissal by filing a petition with the Academic Review Committee. The appeal will be granted if the student can clearly demonstrate the following:

- a. Extraordinary circumstances caused the student's academic deficiency;
- b. Those circumstances have been eliminated; and
- c. There is good reason to believe that the student can satisfactorily complete his or her law studies.

A student who has been dismissed for academic deficiency may submit a petition in writing in the form of a letter to the Chair of the Academic Review Committee.

The Academic Review Committee holds hearings on such petitions three times a year, usually in June, August and January. Students have the right to one hearing before the Committee, at a time of their choosing within a year of their dismissal. If the Academic Review Committee decides to readmit a student, it may impose conditions upon this readmission.

**Graduation Application**

In order to participate in graduation, a student must file a graduation application in the Records Office at the beginning of the semester in which he or she expects to graduate. The specific deadlines for graduation applications are published in the academic calendar. Once a graduation application is filed, an Office of Academic Affairs staff member audits a student's records to determine that all the requirements for graduation are met. A preliminary approval is granted prior to the commencement ceremony, but a final approval and granting of the degree is contingent upon successful completion of all requirements for graduation.

The diploma of the University, signed by its proper officers, remains the official testimony to the possession of a degree. Diplomas are distributed by the Records Office during the semester following graduation. The Law School holds one graduation ceremony annually in May. Students who will complete all graduation requirements prior to the start of the fall semester and who have filed for graduation in the Records Office may participate in the spring commencement ceremony. Students who have eight or fewer credits to complete at the end of the spring (semester and who
plan to complete those credits during the summer, may participate in the graduation ceremony. Participation in the graduation ceremony does not guarantee that the degree will be conferred.

Class Rank

The official class rank is determined after graduation. Class rank is calculated once a year in July. It is unofficial until the student graduates.

Honors and Awards

Students receiving the highest grade in a required or foundational course are presented a certificate in recognition of the achievement at the annual awards ceremony held each spring. Other awards given at the annual awards ceremony include a clinical excellence award and Dean's Citations. The J.D. degree is granted **cum laude** to those who complete the requirements with a cumulative grade point average of at least 3.250, **magna cum laude** to those whose average is at least 3.500, and **summa cum laude** to those whose average is at least 3.750. Students in the top 10 percent of the graduating class are inducted into the Heuisler Honor Society. Transfer students who have earned a cumulative average of at least 3.250 or higher (considering grades earned at both the transferring school and the University of Baltimore School of Law) are eligible to graduate with honors.

The C. Richard Martin Award is a $1,000 stipend presented to the graduate with the highest academic grade point average. The Scholarly Achievement Award is presented to the graduate with the second highest grade point average. The Nancy Cogliano Strouse Award for $1,000 is presented to the evening law graduate with the highest GPA.

The Sandy Rosenberg Award (up to $6,000) is awarded to a recent law school graduate who takes a job with a non-profit organization, with the State of Maryland, or with one of the State’s local subdivisions.

Ronald Shiff Memorial Award ($500) is presented to the Graduate Tax student with the highest GPA at graduation as determined by the University of Baltimore Records Office.

International and Comparative Law Awards: The Director’s Award is given by the Director of the Center for International and Comparative Law to the law student who has done the most for international and comparative law at the University of Baltimore; and two awards for the best papers submitted on international and comparative law topics as determined by International and Comparative Law faculty.

Clinical Excellence Awards: Awards of $200 each presented to two students who have demonstrated exceptional work in a University of Baltimore Law clinic. The recipients are chosen by the Clinic Director in consultation with the clinic supervisors.
The Law Faculty Award, presented at the graduation ceremony, is given to one day division graduate and one evening division graduate who, in the judgment of the faculty, exhibit unusual qualities of scholarship, leadership, and service.

**Transfer students: Credits for courses taken at previous institution**

**Requirements to Transfer to UB**

A student seeking to transfer to the University of Baltimore School of Law must be in good standing at the law school he or she is attending. The transfer applicant must meet the minimum requirements for new applicants. Transfer applicants apply directly to the Office of Law Admissions.

The transfer student may receive credit for work satisfactorily completed (C or better) at the school he or she is attending. If a student received a grade below C in one semester of a year-long course, the entire course is excluded from transfer. Transfer students may be given advanced standing for up to 29 credits (1/3 of the total number of credits needed to graduate from the University of Baltimore). In unusual circumstances, the Office of Academic Affairs may permit a student to transfer up to 45 credits. A student who has completed the second year of law study is ineligible to transfer. Credits but not grades are transferred to the student’s University of Baltimore record.

**Academic Good Standing**

The student's grade point average for the purpose of the 2.000 degree requirement is calculated only on the work completed at the University of Baltimore School of Law or University of Maryland School of Law.

**Honors and Class Rank**

The transfer student's grade point average, for the purpose of honors at graduation and class rank, is computed on work completed at both the University of Baltimore School of Law and the school from which the student transferred.

**Course Plan for Transfer Students**

Each transfer student must meet with an advisor in the Office of Academic Affairs prior to beginning coursework at the University of Baltimore. At that time, the student receives an overview of the course requirements and will develop a course plan. The transfer student must complete any outstanding core/first year requirements as soon as possible. Transfer students are invited to first year orientation in August.
CHAPTER 7: EXPANDING YOUR HORIZONS – STUDYING ELSEWHERE

Students may enhance their legal education by participating in programs that provide exposure to and engagement with other environments and other cultures.

Classes at the University of Maryland School of Law

Required courses must be taken at the University of Baltimore. University of Baltimore School of Law students may enroll in elective classes at the University of Maryland School of Law if there is space in the class. Students must earn a C or better in any course taken at another school in order to receive academic credit for that course at the University of Baltimore School of Law. Grades earned at the University of Maryland School of Law will be computed in the grade point average, but grades from courses taken at any other law school or non-UB study abroad program will not be computed into the grade point average – see section on Visiting, below.

To take advantage of these opportunities at University of Maryland School of Law during Fall and Spring semesters, students register under a simplified registration process called Inter-Institutional Registration (IIR). IIR forms are available from the Office of Academic Affairs, from the Registrar’s office or on the student portal. IIR forms must be signed by an advisor in the Office of Academic Affairs and by a designated official at the University of Maryland.

During the summer term students must apply as a visiting student through the Office of Admissions at the University of Maryland School of Law. In addition to tuition, there may be additional fees associated with this process. The IIR process described above does not apply to summer classes.

Graduate Level Course Option (Non-Law Coursework)

With the advance approval of the Associate Dean for Academic Affairs, a student may enroll in a maximum of 6 credits of courses in an accredited U.S. graduate school for credit toward the J.D. degree. In order to be approved, graduate courses must enhance a student’s education and students must provide a statement about how their education will be enhanced by taking the course(s). Students must earn a C or better in any course taken at another school in order to receive academic credit for that course at the University of Baltimore School of Law, but the grades in such graduate courses are not computed in a student’s grade point average. Students on academic probation are not eligible for this option. Transfer students who have received more than 29 credit hours for work at their first law school may not be eligible for this option and should consult with the Associate Dean for Academic Affairs. Students who are enrolled in combined degree programs should also read the section on combined degree programs for policies about transferring graduate credits to the JD degree.
Pursuant to the American Bar Association Standards for Law Schools, law students are limited to 4 credits of online courses per semester and 12 online credits total during their law school career.

**Visiting at another Law School**

With approval from the Office of Academic Affairs, a student may spend a summer, a semester or a year as a visiting student at another law school. Students will work with an advisor to develop an approved course plan. All required coursework (including writing classes and advocacy classes) must be completed at the University of Baltimore; therefore students who wish to visit at another school should plan their schedules accordingly.

Students must earn a C or better in any course taken at another school in order to receive academic credit for that course at the University of Baltimore School of Law. The grades earned at another law school, including another school’s study abroad program, will not be computed into the grade point average. A **maximum** of 29 credits may be transferred back to the University of Baltimore.

Students who receive financial aid and who choose to visit at another law school must meet with the Office of Financial Aid to complete the necessary paperwork, including consortium agreements, to ensure that aid is not disrupted.

**Study Abroad Opportunities in General**

Students at the University of Baltimore have many opportunities to experience other cultures by studying abroad. Overall, students must complete their first year coursework (two semesters for full time day division; three semesters for evening division) before participating in study abroad programs. A student’s enrollment in a program of study abroad approved for credit by the home institution may be considered enrolled at the home institution for the purpose of applying for assistance under the Title IV, HEA programs. Students must satisfy the grade point average requirements and must meet with the Office of Academic Affairs for approval.

With prior approval from the Office of Academic Affairs, qualified students whose grade point average is at least 2.750 may study abroad during a semester through a University of Baltimore study abroad program, through another law school’s ABA-approved study abroad program or, in rare cases, at a foreign institution (not approved by the ABA) subject to the ABA and UB standards, as set forth in this section and in the Appendix. Students who wish to study abroad during the summer or winter must have a grade point average of at least 2.000.
University of Baltimore Summer/ Winter Programs

Students must have at least a 2.000 grade point average at the time of their formal application to any of the ABA-approved summer or winter study abroad programs, including those hosted by the University of Baltimore.

**Haifa Summer Law Institute**

The Haifa Summer Law Institute is conducted in collaboration with the University of Haifa in Israel. The program is designed for law students who have completed their first year of study. Students are offered six credit-hours in comparative law taught by law professors from the participating universities including University of Baltimore. All classes are conducted in English. The five-week program is open to students who have completed their first-year courses and are in good academic standing. Financial aid is available.

**Aberdeen Summer Abroad Program**

The University of Baltimore School of Law, in conjunction with the University of Maryland Law School, sponsors a Summer Abroad Program in Comparative Law at the University of Aberdeen in Scotland. The program provides students with insight into the laws of another country and a new perspective on the American legal system. Courses are taught by University of Baltimore and University of Maryland faculty, jointly with members of the University of Aberdeen faculty. Courses offered vary from year to year. The five-week program is open to students who have completed their first-year courses and are in good academic standing. Financial aid is available.

**Curaçao, The Netherlands Antilles**

The law schools of the University of Baltimore and Hofstra University, in collaboration with Erasmus University Rotterdam and the University of the Netherlands, Antilles, have joined together to offer a unique opportunity to study international and comparative law for three weeks in December on the Caribbean island of Curaçao. Students are exposed to foreign legal institutions of the Americas and Europe, and will experience the unique legal and social culture of Curaçao, which reflects strong African, Caribbean and European influences and traditions. The Curaçao program is accredited by the ABA. The program is open to students who have completed their first-year courses and are in good academic standing. Financial aid is available.

**Semester Study Abroad Programs**

With prior approval from the Office of Academic Affairs, qualified students whose grade point average is at least 2.750 may study abroad during the semester through a University of Baltimore study abroad program, if any, through another law school’s ABA-approved program or, in rare cases, at a foreign institution subject to the ABA and UB standards, as set forth in this section.
Semester Exchange Programs through programs approved by the ABA

Students who have completed one year of full time or three semesters of part time study and have a grade point average of at least 2.750 at the School of Law may apply to participate in semester abroad foreign study through other law schools’ programs that are accredited by the American Bar Association. Students must develop a course plan and obtain the permission of the Director of Academic Services prior to attending the program in order to receive credit for courses taken during the program. Students must receive a grade of C or better in order for the credits to transfer to the University of Baltimore.

Semester Exchange Programs through foreign institutions (non ABA approved)

The policy set forth in Appendix V governs granting credits toward the J.D. degree for legal study abroad that is not conducted under the auspices of a United States law school. As set forth in the policy, any student seeking to study abroad at a foreign institution – not through an established ABA-approved program, must have a grade point average of at least 2.750 and obtain written approval in advance from the Director of Academic Services.
CHAPTER 8: AREAS OF CONCENTRATION

The rules set forth in this section apply to students entering the School of Law in Fall 2008 or later. Students who entered prior to Fall 2008 should visit the School of Law website for rules pertaining to concentrations.

General Requirements

Students may receive recognition for completing one of the following areas of concentration:

- Business Law
- Criminal Practice
- Estate Planning
- Family Law
- Intellectual Property
- International and Comparative Law
- Litigation and Advocacy
- Public Service
- Real Estate Practice

To receive recognition for completing an area of concentration, a student must satisfy the requirements for a particular area as set forth in the next section (“Specific Requirements for Areas of Concentrations”). In addition to satisfying the specific requirements for a concentration area, a student is required to have at least a 2.67 G.P.A. for courses taken in the particular concentration. Students cannot receive recognition for completing more than one area of concentration. Students are strongly encouraged to meet with the faculty advisor for the selected concentration during their second year in order to discuss course selection and planning and employment strategies.

With respect to each area of concentration, the Associate Dean for Academic Affairs or his or her designee may allow for substitutions for concentration requirements in exceptional circumstances. An example of such a circumstance is when a student is unable to be placed in an internship involving the particular area of concentration and when other experiential courses or activities are not available. In addition, work done at other legal institutions (both U.S. and foreign) may count towards meeting the requirements of an area of concentration if substantially similar to that listed under the particular area of concentration. This determination shall be made by the Associate Dean for Academic Affairs in consultation with the concentration advisors for the particular area.

With regard to sequencing courses within an area of concentration, required courses for an area of concentration should be taken before other courses (subject to any course prerequisites being satisfied). Some areas of concentration provide more specific guidance on sequencing courses.
Requirements for Specific Areas of Concentration

**Business Law**

Faculty Advisors:
Professor Barbara White (X4536, rm. 314) bwhite@ubalt.edu
Professor Cassandra Havard (X5038, rm. 412) chavard@ubalt.edu
Professor Fred Brown (X4537, rm. 306) fbrown@ubalt.edu

1. Required courses:
   - Business Organizations (recommend taking in second year, preferably first semester, for day students; recommend taking in second or third year for evening students)
   - Federal Income Tax (recommend take in second year for day students; recommend taking in second or third year for evening students)

2. Choose one of the following:
   - Commercial Law
   - Sales & Leases

3. Choose three of the following, one of which must satisfy one of the upper-level writing requirements and one of which must be experiential (a particular course may satisfy both these requirements)
   - Security Regulations
   - Antitrust
   - Banking Law
   - Business Bankruptcy
   - International Business Transactions
   - Advanced Business Organizations Seminar (upper-level writing)
   - Banking Law Workshop (upper-level writing)
   - Transactional Skills Workshop (upper-level writing)
   - Business Planning Workshop (upper-level writing)
   - Advanced Legal Research involving a business law topic that is approved by Business Law Concentration advisors (upper-level writing)
   - MSBA-UB Business Law Clerkship Fellow (upper-level writing) (experiential)
   - Community Development Clinic (experiential) (upper level writing)
   - Securities and Exchange Commission Internship (experiential)
   - Attorney Practice Internship involving business law that is approved by the Director of the Attorney Practice Internship in consultation with the Business Law Concentration advisors (experiential)

While not part of the concentrations requirements, the following courses are recommended for students wanting to specialize in Business Law:
**General:**
- Administrative Law
- Bankruptcy and Creditor Remedies
- Cyberspace Law Seminar
- Electronic Evidence & Discovery Workshop
- Law & Economics
- Sports Law

**Tax:**
- Corporate Taxation
- Partnership Taxation

**Specialized:**
- Tax Policy Seminar

**Criminal Practice**

Faculty Advisors: Professor Byron Warnken (X4640, rm. 402) bwarnken@ubalt.edu and Professor Donald Stone (X4651, rm. 421) dstone@ubalt.edu

1. Required courses:
   - Constitutional Criminal Procedure I
   - Constitutional Criminal Procedure II

2. Choose one of the following:
   - Comparative Criminal Process
   - Federal Criminal Practice
   - Forensic Evidence
   - International Criminal Law: Courts, Crimes & Defenses
   - Juvenile Justice
   - Maryland Criminal Practice

3. Choose one of the following scholarly upper level writing courses:
   - Capital Punishment & the Constitution Seminar
   - Evidence Law Reform Seminar
   - Issues in Law Enforcement Seminar
   - Rights of Crime Victims Seminar
   - Sentencing and Plea Bargaining Seminar
   - Wrongful Convictions Seminar

4. Choose one of the following skills courses/activities:
- Appellate Advocacy Workshop
- Bench Trial Advocacy
- Interviewing, Negotiating & Counseling
- Trial Advocacy
- Snyder Center Fellows Program

5. Choose one of the following experiential courses:
- Appellate Practice Clinic
- Criminal Practice Clinic
- Attorney Practice Internship involving criminal practice that is approved by the Director of the Attorney Practice Internship in consultation with Criminal Practice Concentration advisors
- Innocence Project Clinic

**Estate Planning**

Faculty Advisors: Professor Angela Vallario (X 4619, rm. 304) avallerio@ubalt.edu and Professor Wendy Gerzog (X4522, rm. 307) wgerzog@ubalt.edu

1. Required courses:
- Federal Income Tax (recommend take in second year for day students; recommend take in second or third year for evening students)
- Trusts and Estates (recommend take in second year for day students; recommend take in second or third year for evening students)
- Estate & Gift Taxation (recommend take in third year for day students; recommend take in third or fourth year for evening students)
- Estate Planning Workshop or Estate Planning (recommend take in third year for day students; recommend take in third or fourth year for evening students)
- Attorney Practice Internship involving estate planning that is approved by Director of the Attorney Practice Internship in consultation with Estate Planning Concentration advisors (recommend take in third year for day students; recommend take in third or fourth year for evening students)

2. Choose one of the following:
- Elder Law
- Income Taxation of Estates and Trusts
- Tax Exempt Organizations
- Advanced Legal Research involving an estate planning topic that is approved by the Estate Planning Concentration advisors
- Planning for Families and Seniors Workshop
Note: Students taking Estate Planning, as opposed to Estate Planning Workshop, are required to take either Planning for Families and Seniors Workshop or Advanced Legal Research involving an estate planning topic, in order that they take one upper-level writing course in the Estate Planning area.

While not part of the concentrations requirements, the following courses are recommended for students wanting to specialize in Estate Planning:

- Corporate Taxation
- Interviewing, Negotiating and Counseling
- Partnership Taxation
- Executive Compensation
- Fundamentals of Federal Income Tax II
- Qualified Pension and Profit Sharing Plans
- S-Corporations
- Tax Exempt Organizations
- Tax Moot Court Team
- Tax Policy Seminar
- Tax Practice and Procedure

**Family Law**

Faculty Advisors: Professor Jane Murphy (X5657, rm. 401) jmurphy@ubalt.edu; Professor Elizabeth Samuels (X4534, rm. 316) esamuels@ubalt.edu; Professor Barbara Babb (X5661, Family Justice Bldg) bbabb@ubalt.edu

1. Required course:
   - Family Law

   It is recommended that students take Family Law first.

2. Choose four of the following, one of which must be Juvenile Justice or Child and the Family, one of which must be experiential, and one of which must satisfy one of the upper-level writing requirements (a particular course may satisfy both of these requirements):

   - Adoption, Guardianship and Assisted Reproductive Technology Practice Workshop (upper-level writing)
   - Advanced Legal Research involving a family law topic that is approved by Family Law Concentration advisors (upper-level writing)
   - Center for Families, Children and the Courts Student Fellows Program I (experiential)
   - Children and the Constitution Seminar (upper-level writing)
   - Child and the Family
   - Civil Advocacy Clinic I (experiential) (upper-level writing)
Elder Law
Family Law Clinic I (experiential) (upper-level writing)
Family Law Moot Court Team (experiential)
Family Law Workshop (upper-level writing)
Family Mediation Clinic I (experiential) (upper-level writing)
Family Mediation: Practice and Theory Seminar (upper-level writing)
Juvenile Justice

While not part of the concentrations requirements, the following courses are recommended for students wanting to specialize in Family Law:

- Bench Trial Advocacy
- Center for Families, Children & the Courts Student Fellows Programs II
- Dispute Resolution Workshop
- Family Law Clinic II
- Federal Income Tax
- Gender and the Law Seminar
- Interviewing, Negotiating and Counseling
- Litigation Process
- Mediation Skills
- Planning for Families & Seniors Workshop
- Trial Advocacy
- Trusts and Estates

**Intellectual Property**

Faculty Advisor: Professor Lynn McLain (X4525, rm. 303) lmclain@ubalt.edu

1. Required courses:
   - Patents, Trademarks and Technology
   - Copyright and the Arts

2. Choose three of the following, one of which must satisfy the scholarly upper-level writing requirement:
   - Entertainment Law Workshop
   - Media Law Seminar (upper-level writing)
   - Any of the offerings titled IP Current Developments (may be workshop upper-level writing)
   - Patents, Trademark and Copyright Law Seminar (scholarly upper-level writing)
   - Advanced Legal Research involving a intellectual property law topic that is approved by Intellectual Property Concentration advisors (scholarly upper-level writing)

3. Choose one of the following experiential courses or activities:
While not part of the concentrations requirements, the following courses are recommended for students wanting to specialize in Intellectual Property:

- Antitrust Law
- Cyberspace Law Seminar
- Communications Law
- Opportunity Analysis
- Sports Law

**International and Comparative Law**

Faculty Advisors: Professors Mortimer Sellers (x4650, rm. 202D) msellers@ubalt.edu and Nienke Grossman (X4650, rm. 202-D) ngrossman@ubalt.edu

A student must take the required Course and five or more courses on international or comparative law topics.

1. Required Course
   - International Law

2. Choose three of the following:
   - Comparative Law
   - Immigration Law
   - International Business Transactions
   - International Criminal Law: Courts, Crimes & Defenses
   - One course offered in the Summer Abroad Program in Aberdeen, Scotland
   - One course offered in the Summer Abroad Program in Haifa, Israel
   - One course offered in the Winter Abroad Program in Curaçao
   - Conflict of Laws
   - Foreign Taxation (GTP)
   - IP (Intellectual Property) Law Policy – National & International
   - Maritime Law
   - Special Topics (Aberdeen Faculty)
   - Special Topics (Haifa Faculty)
Other ABA-approved study-abroad programs (only one course in any single program could be counted towards the concentration)

Any course taken in a foreign law school for which UB grants credit toward the JD degree.

Any of the courses or activities listed below in #3 or #4 that are not also being used to satisfy the requirements in #3 or #4.

3. Choose one of the following writing courses:
   - One Human Rights Seminar
   - European Community Law Seminar
   - International Environmental Law Seminar
   - Military Law Seminar
   - Advanced Legal Research (on an international or comparative law topic)

4. Choose one of the following experiential courses or activities:
   - Attorney Practice Internship involving international or comparative law that is approved by the Director of the Attorney Practice Internship in consultation with the International and Comparative Law Concentration advisors
   - Jessup International Moot Court Team
   - International Human Rights Moot Court Team
   - International Environmental Moot Court Team
   - Immigrant Rights Clinic
   - CICL Student Fellows Program

5. Public or Private International Law

A student may elect a special concentrate in "public" or "private" international law by completing the required course (International Law), one of the writing courses listed under #3 above, one of the experiential courses or activities listed under #4 above, one of the required courses listed below, and an additional two (2) courses in international or comparative law topics:

A. Public International Law

   Required: One (1) Human Rights Seminar or Course. If a student takes a Human Rights Seminar, that seminar can also count for the writing requirement described in #3 above. In such case, the student would need to take three (instead of two) additional courses in international or comparative law topics as noted in #5 above.

B. Private International Law
Required: International Business Transactions

**Litigation and Advocacy**

Faculty advisors: Professor Jose’ Anderson (X4398, rm. 413) janderson@ubalt.edu and Professor Stephen Shapiro (X4523, rm. 305) sjshapiro@ubalt.edu

1. Required courses:
   - Evidence
   - Trial Advocacy
   - Litigation Process

2. Choose one of the following:
   - Advanced Trial Advocacy
   - Bench Trial Advocacy
   - Discovery Practice & Procedure
   - Federal Jurisdiction
   - Forensic Evidence
   - Interviewing, Negotiating, and Counseling
   - Maryland Civil Procedure
   - Mediation Skills
   - Remedies
   - Medical Malpractice Litigation
   - Maryland Administrative Law
   - Maryland Criminal Practice

3. Choose one of the following upper level writing courses:
   - Appellate Advocacy Workshop
   - Dispute Resolution Workshop
   - Electronic Evidence & Discovery Workshop
   - Evidence Law Reform Seminar
   - Supreme Court Seminar

4. Choose one of the following experiential courses or activities:
   - Appellate Practice Clinic
   - Civil Advocacy Clinic I
   - Disability Law Clinic
   - Family Mediation Clinic
   - Family Law Clinic I
   - Immigrant Rights Clinic I
While not part of the concentrations requirements, the following courses are recommended for students wanting to specialize in Litigation and Advocacy:

- Administrative Law
- Collective Bargaining Seminar
- Conflict of Laws
- Environmental & Toxic Torts Seminar
- Family Mediation: Theory & Practice
- Federal Criminal Practice
- Any Inter-school Advocacy Team

Public Service

Faculty advisor: Professor Michelle Gilman (x5656, West Chase Building 207) mgilman@ubalt.edu

1. Required Course:
   - Administrative Law

Complete the additional requirements under one of the subspecialties below:

A. Public Interest Law and Individual Rights Subspecialty

2. Choose one of the following core courses:
   - Federal Jurisdiction

3. Choose one of the following:
   - Civil Liberties Seminar
   - Law and Social Reform Seminar
   - Race and the Law Seminar
   - Gender and the Law Seminar
   - Contemporary Legal Issues: Perspective on Sexual Orientation and the Law Seminar
   - Capital Punishment and the Constitution Seminar

4. Choose one of the following specialized courses:
   - Bankruptcy and Creditor Remedies
   - Elder Law
☐ Election Law Seminar
☐ Electronic Evidence & Discovery Workshop
☐ Employment Discrimination
☐ Juvenile Justice
☐ Law and Disabilities Seminar
☐ Law and Human Rights
☐ Consumer Law
☐ Health Care Law

5. Choose one of the following experiential courses:
☐ Civil Advocacy Clinic
☐ Family Law Clinic
☐ Community Development Clinic
☐ Immigrant Rights Clinic
☐ Innocence Project Clinic
☐ Disability Law Clinic
☐ Family Mediation Clinic
☐ Attorney Practice Internship involving public interest law that is approved by the Director of the Attorney Practice Internship in consultation with Public Service Concentration advisors

B. Government Service and Regulatory Institutions Subspecialty

2. Choose one of the following core courses:
☐ Federal Jurisdiction
☐ Legislation

3. Choose one of the following:
☐ Government Contracting Seminar (upper-level writing)
☐ Local Economic Development Seminar (upper-level writing)
☐ Legislation Workshop (upper-level writing)
☐ Maryland Administrative Law

4. Choose one of the following specialized courses:
☐ Antitrust
☐ Banking Law
☐ Communications Law
☐ Election Law Seminar (upper-level writing)
☐ Electronic Evidence & Discovery Workshop
☐ Employment Law
Environmental Law
Federal Income Tax
Health Care Law
Immigration Law
Insurance Law
Labor Law
Land Use
Law and Education
Military Law Seminar (upper-level writing)

**NOTE:** At least one of the courses from categories 3 and 4 must satisfy one of the upper level writing requirements.

**NOTE:** Students are encouraged to further specialize in the substantive law of a regulatory practice area after taking an introductory course from category 4.

5. Choose one of the following experiential courses:
   - Immigrant Rights Clinic
   - Civil Advocacy Clinic
   - Community Development Clinic
   - Attorney Practice Internship with a governmental organization that is approved by the Director of the Attorney Practice Internship in consultation with Public Service Concentration advisors.

**Real Estate Practice**

Advisor: Speak with an advisor in the Office of Academic Affairs

1. Required courses:
   - Land Use
   - Real Estate Finance

2. Choose two of the following courses:
   - Administrative Law or Maryland Administrative Law
   - Advanced Real Estate Taxation
   - Bankruptcy and Creditor Remedies
   - Business Bankruptcy
   - Business Organizations
   - Construction Law
   - Environmental Law
☐ Federal Income Taxation

3. Choose one of the following courses that satisfy either the scholarly upper-level writing requirement or the workshop upper-level writing requirement:
   ☐ Coastal Law Seminar
   ☐ Commercial Real Estate Workshop
   ☐ Community Development Clinic I
   ☐ Residential Real Estate Workshop
   ☐ Environmental and Toxic Torts Seminar
   ☐ Local Economic Development Seminar

4. Choose one of the following experiential courses or activities:
   ☐ Attorney Practice Internship involving real estate law that is approved by the Director of the Attorney Practice Internship in consultation with the Real Estate Practice Concentration advisors
   ☐ Community Development Clinic I
   ☐ Any Environmental Law Moot Court Team
   ☐ Journal of Land and Development

**NOTE:** Students receiving credit for the Community Development Clinic I and II will satisfy the requirements of both categories 3 and 4.
Course Groupings for Areas Where Concentrations Do Not Exist

Below are course groupings for areas where concentrations do not exist. This information is to provide guidance on course selections for these areas.

Electronic Commerce

☐ Cyberspace Law Seminar
☐ Patents, Trademarks & Technology
☐ Copyright and the Arts
☐ Business Organizations
☐ Commercial Law
☐ Digital Economy (PBDS.720) in the College of Liberal Arts (CLA)
☐ Global Electronic Commerce (INSS.797) in the Merrick School of Business
☐ Media Management (CLA – PBDS 701)
☐ Opportunity Analysis
☐ Patent, Trademark and Copyright Seminar
☐ Sales and Leases
☐ Sports Law

☐ Electronic Publishing (CLA – PBDS 781)
☐ Business Planning Workshop
☐ Communications Law
☐ Consumer Law
☐ Entertainment Law Workshop
☐ Global Marketing Management (MSB)
☐ International Financial Management (MSB)
☐ Additionally, students are advised to audit either Hypermedia: An Introduction (PBDS 660) in CLA or Internet Development for Business (INSS 701) in MSB unless they are sufficiently confident in their own technical skills.

Environmental Law

☐ Animal Law Seminar
☐ Environmental Law
☐ Administrative Law
☐ Coastal Law Seminar
☐ Environmental and Toxic Torts Seminar
☐ International Environmental Law Seminar

☐ Journal of Land and Development
☐ Land Use
☐ Maritime Law
☐ Maryland Administrative Law
☐ National Environmental Law Moot Court Team
☐ Stetson International Environmental Moot Court Competition
Tax Law

- Federal Income Tax
- Estate & Gift Tax
- Estate Planning Workshop
- Tax Policy Seminar
- Any course offered in the Graduate Tax Program

Theories of the Law

**History:**
- American Legal History Seminar
- Lawyers as Villains and Heroes (CLA – LEST 629)
- Law and History Seminar (CLL - LEST 630)
- Race and the Law Seminar

**Jurisprudence:**
- Conflict of Laws
- Gender and the Law Seminar
- Jurisprudence Seminar
- Law and Social Reform Seminar
- Professional Responsibility
- Recent Supreme Court Decisions Seminar
Tax Law

Because of the combined J.D./LL.M Program, no Area of Concentration is offered in Taxation. Students interested in tax law customarily obtain a Master of Laws (LL.M.) in taxation. Normally, thirty credits of tax courses are required to obtain the degree. However, the School of Law has a J.D./LL.M. in Taxation combined degree program that permits a student to earn both of these degrees with less academic credit than would be required pursuing each degree separately.

Several tax courses are offered in the J.D. program (e.g., Federal Income Tax, Estate and Gift Taxation, Estate Planning Workshop (in the day division only) and Tax Policy Seminar). In addition, J.D. students are permitted to take most Graduate Tax Program (GTP) tax courses. Some tax courses can satisfy requirements of certain concentrations, as well as requirements for both the J.D. degree and the J.D./LL.M. in Taxation combined degree program.
Combined Degree Programs

The School of Law offers combined programs in Business Administration (with the Merrick School of Business), Negotiations and Conflict Management, Public Administration and Criminal Justice (in the Yale Gordon College of Liberal Arts) and a J.D./Ph.D in Policy Science with the University of Maryland Baltimore County Graduate School. Students may begin work on their master’s degree either the summer preceding, or the summer following, the first year of law school, but classes taken before matriculation in the law school cannot be applied to the JD (pursuant to American Bar Association Standards for Law Schools). First year students may not take courses within their master’s program during the fall and spring semesters of their first year of law school. The Office of Academic Affairs advises law students in combined degree programs. The credits for graduate courses taken in any semester are computed in the credit load for that semester and subject to the rules relating to maximum and minimum credits limits. Tuition for the semester is computed by including these graduate credits as well.

**J.D./M.B.A.**

The combined J.D./M.B.A. program permits a J.D. student to obtain Juris Doctor and Master of Business Administration degrees in an integrated sequence of courses over a three- to four-year period. The combined JD/MBA program permits law students to apply nine credits earned in the Merrick School of Business graduate program, courses 600 level and above, toward the 87 credits required for the School of Law J.D. degree if the two degrees are completed in the same academic year. If the MBA is completed later than the law degree, the law school will only accept six credits towards the law degree. Up to nine law credits may be used to satisfy M.B.A. requirements.

**J.D./M.P.A.**

The combined Juris Doctor/Master of Public Administration is available for students who plan to use their law degree in federal, state or local government agencies and not-for-profit or quasi-governmental organizations. Nine of the graduate credits, courses 600 level and above may be applied toward the J.D. degree if the degrees are completed in the same academic year. If the MPA is completed after the JD, only six credits will be applied to the law degree, and 12 of the law credits may be used to satisfy M.P.A. requirements.

**J.D./M.S. in Criminal Justice**

This program permits law students interested in using their law degree in federal, state or local criminal justice agencies to take graduate courses in criminal justice. Up to nine of the graduate credits earned in electives for courses 600 level and above may be applied toward the 87 credits required for the J.D. degree (if the degrees are completed in the same academic year). Up to nine of the law school credits may be applied toward the 36 credits required for the M.S. degree. If the MS degree is completed later than the law degree, the law school will only accept six credits towards the law degree. Students in the combined program must also
successfully pass the Criminal Justice comprehensive examination or successfully defend a master’s thesis.

**J.D./M.S. in Negotiations and Conflict Management**

With the approval of the Law School’s Associate Dean for Academic Affairs and prior to registering for a graduate College of Liberal Arts (CLA) course, a student in this combined degree program is permitted to apply up to nine credits of elective credits for courses 600 level and above in the CNCM courses toward the 87 credits required for the Law School’s J.D. degree. Such decisions are made on a case-by-case basis. A law school student in this joint program can apply towards the M.S. degree up to nine credits of Law School courses [other than Evidence (LAW 651), Professional Responsibility (LAW 652) and Criminal Law (LAW 604)] that are listed as Advanced Perspectives Courses for the M.S. degree program. If the degrees are not completed in the same academic year, then only six credits will be applied towards the JD.

A limited number of non-law school students who are candidates for the M.S. degree in Negotiations and Conflict Management and who have secured the permission of the Law School’s Associate Dean for Academic Affairs and the individual law school instructor, may take law school courses which are listed by the College of Liberal Arts under the heading of “Advanced Perspective Courses” for this M.S. degree. These students are expected to meet the same standards of class performance as their law school counterparts. (Note: A professor may inform the Law School’s Associate Dean for Academic Affairs if he or she will not, under any circumstances, include non-law school students in his or her classroom or may discuss with him/her in advance under what particular circumstances he or she would accept such non-law students in his or her classes, as a means of simplifying administration of this policy.)

**J.D./Ph.D. or Masters in Public Policy**

Applicants interested in pursuing this combined degree must independently gain admission to both the School of Law and the doctoral program in Policy Sciences at the University of Maryland, Baltimore County. If the two degrees are not completed in the same academic year the law school will accept 6 credits from UMBC towards the JD.

**J.D./LL.M. in Taxation**

Students may apply up to 15 credits earned for tax courses taken in the J.D. program toward the LL.M. in Taxation. After receiving the J.D. degree, students can complete the LL.M. program by taking as few as 15 additional credits (rather than the usual 30). A student whose cumulative law school G.P.A. is at least 2.5 at graduation will be admitted to the Graduate Tax Program and may earn the LL.M. degree. Students with a G.P.A. below 2.5 may be admitted to the Graduate Tax Program on a case-by-case basis. Details about the combined J.D./LL.M. program are available from the Graduate Tax Program office (located in LC 300).
Certificate in Estate Planning

Program Requirements and Curriculum

To receive a Certificate in Estate Planning, a student is required to complete twelve credit hours of prescribed coursework and maintain a cumulative GPA of not less than 3.00 for courses taken in the certificate program. Except for advanced credit toward the certificate (which is described below), the coursework must be completed after a student has received a J.D. or equivalent degree. Certificate requirements must be completed within two years of enrolling in the certificate program.

The program’s curriculum consists of the following required courses, all of which are three credit courses:

- Estate & Gift Taxation
- Income Taxation of Estates & Trusts
- Estate Planning or Estate Planning Workshop

In addition, students are required to take one or more of the following electives to meet the twelve credit certificate requirement:

- Corporate Taxation (3 Credits)
- Elder Law (3 Credits)
- Fundamentals of Federal Income Tax II (3 Credits)
- Partnership Taxation (3 Credits)
- Planning for Families and Seniors (3 Credits)
- Qualified Pensions and Profit Sharing Plans (3 Credits)
- S-Corporations (1 Credit)
- Tax Exempt Organizations (2 Credits)

Students who have not taken Trusts & Estates and/or Federal Income Taxation while in their J.D. program will be required to take one or both courses in the certificate program (students may substitute Fundamentals of Federal Income Tax I for Federal Income Taxation). Credits and grades for such courses taken in the certificate program will not count towards the twelve credit certificate requirement or the GPA requirement, respectively.

Advanced Credit Toward the Certificate

Students may receive advanced credit toward the Certificate in Estate Planning as follows: students who have graduated from the School of Law can receive advanced certificate credit for up to six credits earned in the J.D. program for courses specified in the Program Requirements and Curriculum section above, provided that the student received a B or better for the course
and enrolled in the certificate program within three calendar years of receiving the J.D. degree. Students who graduated from the J.D. or LL.B. programs of other ABA–approved law schools can receive advanced certificate credit for up to six credits earned for courses taken in such programs that are substantially similar to courses specified in the Program Requirements and Curriculum section above, provided that the student received a B or better for the course and enrolled in the certificate program within three calendar years of receiving the J.D. or LL.B. degree. Students who graduated from the University of Baltimore LL.M. in Taxation program can receive advanced certificate credit for up to 6 credits earned in the LL.M. program for courses specified in the Program Requirements and Curriculum section above, provided that the student received a B or better for the course and enrolled in the certificate program within three calendar years of receiving the LL.M. degree.

**Certificate Program Admission Requirements**

To be admitted to the certificate program, an applicant must have received a J.D. or its equivalent. J.D. or equivalent degrees earned in the United States must be from law schools that have the approval of the American Bar Association.

**Administration of the Certificate Program**

The certificate program is administered by the Director and staff of the U.B. Graduate Tax Program.

**Coordination with the LL.M. in Tax Program**

Students may complete the Certificate in Estate Planning as a stand-alone program or in conjunction with U.B. LL.M. in Taxation program. Regarding the latter, students completing the requirements of the LL.M. in Taxation program will also receive a Certificate in Estate Planning provided that they satisfy the curriculum requirements of the certificate program. Courses may count towards both the LL.M. and certificate requirements.

Students enrolled in the stand-alone certificate program may convert their status to enrollees of the U.B. LL.M. in Taxation program; in this case, courses taken and grades received in the stand-alone certificate program will count towards the LL.M. requirements. Students so converting their status will be required to complete the LL.M. requirements within five years of enrolling in the certificate program. Alternatively, a graduate of the certificate program may make a separate application to the U.B. LL.M. in Taxation program; in this case, advanced LL.M. credit for courses taken in the certificate program may be awarded under the advanced credit policy regularly employed by the LL.M. in Taxation program.
CHAPTER 9: EXPERIENTIAL LEARNING

Students may count towards graduation up to a total of 12 credits of non-classroom credit activities approved by faculty. During any semester, the credits for these non-classroom activities are included in the computation for minimum and maximum credit loads. These activities are outlined below and include: Moot Court or other Advocacy Competitions, Moot Court Board, Internships, Publications and participation as student fellows in two of the five Centers at the School of Law. Up to 6 of these 12 credits may be earned for Moot Court or other advocacy competitions, Moot Court Board activities, or the Student Fellows Program for the Stephen L. Snyder Center for Litigation Skills. Clinics are not considered non-classroom activities.

In addition, students may also gain valuable experiential learning through participation in various teaching assistant programs at the School of Law.

Trial Advocacy and Counseling/Negotiation Competitions

Students may count up to 6 credits for participation on the following trial advocacy or counseling negotiation teams toward their degree requirements:

- ABA Section of Labor and Employment Law’s Employment Litigation Student Trial Advocacy Competition
- American Association of Justice Trial Competition
- National Trial Advocacy Team
- ABA Client Counseling and ABA Client Negotiation Teams

Membership on each team is determined by the advisor to that team through the annual Negotiation and Counseling Competition or Intra-school Competition. The competitions in which School of Law teams compete are subject to change from year to year.

Two credits are awarded to each member of a school sanctioned team for successful completion of the regional and/or national competition, except for the ABA Client Counseling and ABA Client Negotiation teams, which earn one credit. Students may earn an additional two credits for successful completion of the regional and/or national competition as a member of a second team.

Students may earn credit a second time for the same team, when the rules of the competition permit students to be a member of the team a second time and when, in the judgment of the team’s advisor, it is customary practice in the competition for teams to have members who are participating a second (or third) time in the competition. When a team has more than three members, no more than two members of the team may be students who previously received...
academic credit for that team. When a team has three or fewer members, only one member of that team can be a student who previously received academic credit for that team. Students may earn an additional two credits for successful completion of the regional and/or national competition as a member of a second team.

Moot Court Competitions

Students may count up to 6 credits for Moot Court teams toward their degree requirements. The current Moot Court Competition Teams include:

- American Intellectual Property Law Association Moot Court Team
- Cardozo- BMI Entertainment and Communications Law Moot Court Team
- Domenick L. Gabrielli National Family Law Moot Court Competition
- Evans A. Evans Constitutional Law Moot Court Competition
- Frederick Douglass Moot Court Team
- International Environmental Moot Court Competition
- International Human Rights Moot Court Competition
- J. Braxton Cravens, Jr. Memorial Moot Court Competition
- Jessup International Law Moot Court Team
- John J. Gibbons Criminal Procedure Moot Court Team
- National Appellate Advocacy Moot Court Team
- National Environmental Law Moot Court Team
- Robert F. Wagner National Labor & Employment Law Moot Court Team
- National Moot Court Team
- National Telecommunications Law Moot Court Team
- Saul Lefkowitz Brand Names Foundation Moot Court Team
- Taxation Moot Court Team
- Thomas Tang Moot Court Team
- William E. McGee National Civil Rights Moot Court Team

Membership on each team is determined by the advisor to that team through the annual Negotiation and Counseling Competition or Intra-school Competition. Information about the teams may be obtained from the Moot Court Board. The competitions in which School of Law teams compete are subject to change from year to year.

Two credits are awarded to each member of a school sanctioned team for successful completion of the regional and/or national competition. Students may earn an additional two credits for successful completion of the regional and/or national competition as a member of a second team.
Students may earn credit a second time for the same team, when the rules of the competition permit students to be a member of the team a second time and when, in the judgment of the team's advisor, it is customary practice in the competition for teams to have members who are participating a second (or third) time in the competition. When a team has more than three members, no more than two members of the team may be students who previously received academic credit for that team. When a team has three or fewer members, only one member of that team can be a student who previously received academic credit for that team.

**Moot Court Board**

The Moot Court Board administers the Byron L. Warnken Moot Court Competition at the University of Baltimore and facilitates advocacy and research skills training for interscholastic Moot Court team members. The Board is comprised of students selected on the basis of their grades, expertise in written and oral advocacy and demonstrated interest in the programs served by the Board, and operates under the supervision of its student-led Executive Board and its faculty advisor. The Board also assists with managing the National Moot Court Competition, of which the University of Baltimore School of Law is a regional sponsor. One credit is awarded per semester for 60 hours of substantive legal work; a maximum of 2 credits can be earned in one year. Selection of the members for the moot court board is open to any student, who is in good academic standing and who satisfies one of the below:

1. Is currently a member of a moot court team;
2. Has been named to a moot court team for the succeeding academic year;
3. Has successfully completed the Appellate Practice Clinic;
4. Has earned at least a B+ in the Appellate Advocacy Workshop; or
5. Is currently a member of a Preceding Moot Court Board.

**Legal Internship Program – API and Judicial**

The Legal Internship Program at the University of Baltimore allows students to receive academic credit for substantive legal work performed outside of the classroom in conjunction with a seminar designed to augment the learning process. Students may work in judicial placement or an attorney practice placement, including a law office, non-profit, government agency, or legal services organization. In addition, students learn the practical application of substantive law, learn or improve lawyering skills (such as interviewing, counseling, and negotiating), and hone their research and writing skills by completing writing assignments in their placements. The educational objectives and requirements are the same for attorney or judicial placements, however, the course registration and classroom component differ accordingly. Interns may earn 3 or 4 pass/fail credits in the fall, spring or summer.
**Attorney Practice Internship**

The Attorney Practice Internship (API) provides students a valuable opportunity to learn about the law and its practice by working closely with supervising attorneys.

**Basic Requirements**
1. Students must be supervised by a practicing attorney who is not a relative.
2. Assignments must be legal and substantive.
3. No compensation may be received for the work.
4. Students must attend a weekly classroom component.
5. The majority of work hours must be completed at the field placement office.
6. Students must meet with their supervising attorney at least once per week.
7. Students maintain a weekly journal. Journal topics are selected by the supervising faculty.
8. Students are required to submit written work product from their field placement; 10 pages or three credits and 15 pages for four credits.
9. Students work a minimum of 130 hours/semester for three credits and 180 hours for four credits.

**Procedures**
Internships are open to all law students who (1) have completed at least one year of law school, and (2) are in good academic standing. Students register for the class online as for any other class. Attorney Practice Internship is LAW-860. Students may register as soon as registration begins and need not wait until the internship field placement has been finalized. Students must complete the Legal Internship Program Application and submit to the Director of Internships for placement approval and/or assistance.

Students should review the API policies before registering for the class and sign up on TWEN to view the syllabus, important dates, and course requirements.

**Placements**
Students are responsible for obtaining their own placements but may seek assistance from the Director and/or LCDO. All placements must be approved by the Director at least two weeks prior to the start of class.

**Continuing API**
Students who have successfully completed one semester of API may register for a second semester. Returning API students are not required to attend the classroom component. The student must spend 140 hours in the field for three credits and 190 hours in the field for four credits; in addition, they must maintain a weekly journal that reflects their experiences within the field (topics are assigned by the Director). By the end of the semester, the journal must represent 10 hours of journal keeping and must be submitted at least once every other week.
for review. Students are required to submit written work product from their field placement; 10 pages for three credits and 15 pages for four credits. Finally, second semester API students must have an individual conference with the Director about their placements at least twice during the semester.

**Judicial Internship**

The Judicial Internship Program provides an opportunity for students to learn about lawyering and the judicial process by working closely with supervising judges.

**Basic Requirements**

1. Assignments must be legal and substantive.
2. No compensation may be received for the work.
3. Students must attend a weekly classroom component.
4. The majority of work hours must be completed at the field placement office.
5. Students must meet with their supervising clerk or Judge at least once per week.
6. Students maintain a weekly journal. Journal topics are selected by the supervising faculty.
7. Students are required to submit written work product from their field placement; 10 pages for three credits and 15 pages for four credits.
8. Students work a minimum of 130 hours/semester for three credits and 180 hours/semester for four credits.

**Procedures**

Judicial Internships are open to all law students who (1) have completed at least one year of law school, and (2) are in good academic standing. There are 28 openings in the program each semester. Students must complete a Legal Internship Program application and submit it to the Director for placement approval or assistance. Students may register for the course after they have received placement approval from the Director.

**Placements**

Depending on the student’s credentials, a law student may be placed with (1) the United States District Court for the District of Maryland (including judges, senior district judges, magistrate judges, and bankruptcy judges), (2) federal administrative law judges in immigration and EEOC, (3) the Court of Appeals of Maryland (including judges and the Rules Committee), (4) the Court of Special Appeals of Maryland (including judges and the court at large), (5) circuit courts in each of 24 political subdivisions (including judges and masters), and (6) state administrative law judges in the Office of Administrative Hearings.

**Selection Process**

Students may enroll in both judicial and attorney practice internship programs in the same semester so long as another student is not precluded from taking an internship. If there is a
wait list for either course, students may not take two internships in the same semester. The selection process for judicial internships includes the following priorities:

**Continuing JIP**
Students who have successfully completed one semester of JIP may register for a second semester. Returning JIP students are not required to attend the classroom component. The student must spend 140 hours in the field for three credits and 190 hours for four credits; in addition, they must maintain a weekly journal that reflects their experiences within the field (topics are assigned by the Director). By the end of the semester, the journal must represent 10 hours of journal keeping and must be submitted at least once every other week for review. Students are required to submit written work product from their field placement; 10 pages for three credits and 15 pages for four credits. Finally, second semester JIP students must have an individual conference with the Director about their placements at least twice during the semester.

**Specialized Internship - Securities Exchange Commission ("S.E.C.") Observer Program**

Students intern with the S.E.C. and learn about the functions of the U.S. Securities and Exchange Commission as a front row student Observer. Students are assigned to one of four S.E.C. Divisions and engage in activities such as investigating industry and issuer practices, litigating civil enforcement actions and drafting proposed statutes and rules.

**Basic Requirements**

1. Students must apply and be granted entry by the S.E.C.
2. Students attend a weekly seminar at the S.E.C.
3. Students work a minimum of 15 hours per week for five credits and 20 hours per week for six credits.
4. Students are required to keep a journal in which they reflect on their lawyering experiences at the S.E.C. The journal entry topics are selected by the supervising faculty member and reviewed regularly.
5. Business Organizations is a pre-requisite for this course; Securities Regulation is a recommended pre-requisite.

**Procedures**
The SEC’s Student Observer Program is nationally competitive. To be admitted, students must submit a cover letter, resume, transcript, writing sample and proposed course list. For more information please visit [http://www.sec.gov/](http://www.sec.gov/). If admitted to the Program, students are assigned to one of four SEC Divisions: Corporation Finance, Enforcement, Investment Management, or Market Regulation. Students should note that this is a nationally competitive internship; it is possible that in some semesters, no students are admitted to the course. If you are selected, contact the faculty supervisor and register for the class which is by permission only.
Publication Activities

Publication activities are the University of Baltimore Law Review, the University of Baltimore Law Forum, and the Journal of Land and Development. These publications require a minimum four-semester commitment, and students may earn up to 8 credits for participation in publication activities. Students are chosen for each journal based on a write-on competition and having the required minimum GPA set out by each journal. Members of the Law Forum and Journal of Land and Development executive boards will receive 2 credits in the fall semester and 2 credits in the spring semester, and all other staffers will receive 1 credit in the fall semester and 1 credit in the spring semester. The Editor-in-Chief, Managing Editor, Articles Editor and Comments Editor of Law Review will receive 3 credits in the fall semester and 3 credits in the spring semester; all other members of the executive board will receive 2 credits in the fall semester and 2 credits in the spring semester; and all other staffers will receive 1 credit in the fall semester and 1 credit in the spring semester. No credits will be awarded for work performed during the summer session. A student who is a member of the staff of any of the three School of Law publications can earn one credit/no-credit credit per semester.

Law Review

The University of Baltimore Law Review is a scholarly legal journal providing in-depth analysis of issues of current concern to practitioners and judges within the legal community. Law Review membership reflects excellence in scholastic achievement, as well as legal analysis, research, and writing skills. Each year's editorial board selects, with the concurrence of the faculty advisor, the succeeding editorial board. In order to participate in Law Review, a student must have a GPA of at least 3.200 at the completion of the spring semester.

Law Forum

The University of Baltimore Law Forum, founded in 1970, is a legal journal containing articles on developing trends in the law and items on law school achievements and activities. It is published under the direction of a student editorial board and staff. In order to participate in Law Forum, a student must have a GPA of at least 3.000.

Journal of Land and Development

The University of Baltimore Journal of Land and Development is a scholarly, interdisciplinary legal journal that publishes in-depth legal and policy analysis of the range of issues related to land and development. Topics covered in our publications relate to urban-suburban-rural issues involving land use, environmental preservation, economic development, redevelopment, community development, real estate transactions/finance, property, civil rights, human rights, civil liberties, and state and local government. The Journal, published under the management of a student editorial board, is committed to academic excellence and dissemination of knowledge to the legal community.

A student member of Law Review, Law Forum or Journal of Land and Development may satisfy a first or second scholarly upper-level writing requirement by completing a note or comment that is found by the editorial board of the publication to be of publishable quality and that is approved by a faculty member as meeting the criteria for the upper-level writing requirement (a minimum of 25 pages, exclusive of footnotes or end notes).

Publication activities for transfer students

The law publications require a minimum four-semester commitment. For the current academic year there will be a write-on competition for transfer students whose GPAs meet the minimum journal requirements of 3.200 for Law Review and 3.000 for the other journals.

Evening Students: Rising second year evening transfer students for 2011-2012 may participate in the 2012 Consolidated Write-On Competition (after completing their second year), because second year evening students will have four semesters left to commit to a journal.

Centers at the School of Law

Centers at the University of Baltimore School of Law provide opportunities for students and faculty to engage in research and policy work in select areas. For more information about any of the centers, please visit the School of Law’s website and search under the name of the center.

Center on Applied Feminism

The Center on Applied Feminism was approved by the University in July 2009. Unique within the legal academy, the Center seeks to apply feminist insights to legal practice and the policy arena. In particular, the Center examines how feminist theory can benefit legal practitioners in representing clients, shape legal doctrine, and play a role in policy debates and implementation. The Center co-directors are Professors Michele Gilman, Leigh Goodmark, and Margaret Johnson, all of whom also teach in the Clinical program. Center affiliates include faculty, staff, and students from throughout the University. Center programs are updated regularly on the Center’s website.

The major undertaking of the Center is an annual day and a half symposium on feminist legal theory. Each year, over twenty professors, students, jurists, and practitioners present papers related to the conference theme. Papers from the conferences are then published in the University of Baltimore Law Review. On the afternoon before the symposium, participants are invited to an interactive workshop about a central topic relevant to the legal academy and/or the feminist movement. A key note speaker also addresses attendees. Past symposia keynote speakers included Gloria Steinem., Dr. Maya Angelou and Sheryl WuDunn, the Pulitzer Prize
winning coauthor of *Half the Sky: Turning Oppression into Opportunity for Women Worldwide*. The 2011 symposium was entitled Applying Feminism Globally, and the keynote speaker was Toni Morrison.

The Center works to enhance the intellectual life of the law school in other ways as well. Each semester, the Center hosts a public event on an issue related to the interplay between feminism and law and policy. Speakers have included a panel on anti-trafficking law (co-hosted with the Southeast Asian Law Students Association) and Professor Dorothy Roberts. In addition, the Center coordinates with the Faculty Development and Research Committee to host presentations by law faculty outside the law school who are writing about feminist legal issues. At least twice a semester, the Center hosts a lunchtime book discussion open to all constituents of the University, and attended regularly by students.

The Center also engages actively with the legal community on social and law reform projects. The Clinic partners with state and national legislators who are committed to women’s rights to pursue a feminist legislative agenda and provide information, research, and other support to such efforts. Current major projects include organizing a coalition of housing and domestic violence advocates that successfully drafted and proposed legislation providing housing rights to domestic violence and sexual assault victims and testifying before the General Assembly on issues related to women and the law.

**Center for Families, Children and the Courts**

The mission of CFCC, in operation since August 2000, is to create, foster, and support a national movement to integrate communities, families, and the justice system in order to improve the lives of families and the health of the community. CFCC serves as a vehicle for changing the paradigm of judicial and legal thinking about family law and the family justice system, including advocating for the unified family court concept in jurisdictions throughout the country, providing technical assistance necessary to support such pervasive change, and training lawyers, judges, court personnel, and other professionals to collaborate to resolve family conflicts in a therapeutic, ecological/holistic, and service-based manner. In addition, CFCC brings the classroom into the community by creating relationships among law students, the University of Baltimore, city and county neighborhoods, government, and individuals.

Professor Barbara Babb is CFCC’s Director; Gloria Danziger is the Senior Fellow, and Sharon Curley and Elizabeth Mullen are CFCC’s administrative staff. In addition, CFCC works with several grant-funded consultants for program evaluation, development, and implementation.

CFCC engages in a broad spectrum of projects and activities, ranging from the theoretical to the practical. Services and programs include, among others, a federally funded Truancy Court Program, national conferences in partnership with major organizations such as the American
Bar Association and the Association for Family and Conciliation Courts, and a national newsletter on Unified Family Courts (the only one of its kind in the U.S.).

A major component of CFCC’s mission is the education of law students about the therapeutic, ecological/holistic, non-adversarial, and service-based approach to family law. The CFCC Student Fellows Program (SFP) I and II provides law students with an in-depth examination of the policies and theories surrounding court reform and cutting-edge issues in family law, including unified family courts, therapeutic jurisprudence, and the ecology of human development.

CFCC operates primarily through existing university funds for established faculty, staff, and educational programs. It also receives funding from federal, state, and private grants secured alone or in cooperation with other professional organizations; contracts for services; and an endowment campaign developed in cooperation with the University of Baltimore Foundation. Since its inception, CFCC has generated funding in the amount of 2.4 million.

**Center for International & Comparative Law**

The Center for International and Comparative Law was established in October 1994, as an academic research center of the University of Baltimore School of Law. The Center promotes the study and understanding of international and comparative law, and of the political and economic institutions that support the international legal order. The Center sponsors research, publication, teaching and the dissemination of knowledge about international legal issues, with special emphasis on democratic institutions, human rights, intellectual property and international business transactions.

The Center for International and Comparative Law sponsors regular public programs to fulfill its mission of research, teaching, and the dissemination of knowledge.

**Center for Sport and the Law**

The Center for Sport and the Law was established in 2009 with the support of the Baltimore Orioles professional baseball franchise and the Baltimore Ravens professional football franchise to foster academic leadership, community engagement, and student excellence in the theoretical and practical aspects of amateur and professional sports law.

To that end, the Center sponsors academic symposia, generates scholarship and engages in community partnerships that serve to provide students, the legal community and amateur and professional sports stakeholders with an enhanced understanding of the legal structures and institutions which shape various athletic contexts, including recreational, interscholastic, intercollegiate, professional, and the Olympic movement. The Center's director is Assistant Professor Dionne Koller, whose scholarly interests include sport and the law and health law. Professor Koller currently serves on the executive board for the Sports Law Section of the
Association of American Law Schools (AALS) and on the United States Anti-Doping Agency's Anti-Doping Review Board.

**Center for Law and Medicine**

The Center for Law and Medicine is a unique collaboration created in 2011 between Johns Hopkins University School of Medicine and the University of Baltimore School of Law. The Center’s focus is to foster meaningful collaboration between law and medicine, so that doctors will better understand the legal issues that affect their daily practice while lawyers will gain a greater appreciation for the real-world issues involved in the practice of medicine. The Center expects to develop numerous initiatives including graduate-level training and educational programs in legal medicine for attorneys and physicians, a set of core competencies in law and medicine for health care providers, and the nation’s first peer-reviewed journal in law and medicine, health law policy and position statements. The Center also will sponsor regional and national symposia and conferences on a variety of key health law topics.

**The Snyder Center for Litigation Skills**

The Stephen L. Snyder Center for Litigation Skills, established in 2000 through a gift from nationally recognized litigation expert and School of Law alumnus Stephen L. Snyder, provides an endowment that supports the school’s renowned litigation training programs. The interim director is Steve Harris, the former Public Defender for the State of Maryland and current co-Director of the Innocence Rights Project Clinic. The center’s activities include: lectures by prominent lawyers, judges and scholars, special conferences and litigation research. The Center’s goals include offering first-rate practical and theoretical training on an extensive range of litigation techniques and promoting discussion about important litigation issues. The Center provides a resource for identifying and analyzing national litigation activities and trends.

**Snyder Center Student Fellows**

A student “Litigation Fellow” in the Stephen L. Snyder Center for Litigation Skills can earn two credits per academic year participating in the Center’s seminar programs and performing at least 60 hours of substantive legal work during the academic year. A student may serve as a Litigation Fellow for up to two academic years. A student earning credits as a Litigation Fellow may apply the Litigation Fellowship toward meeting the requirements of the following areas of concentration: Litigation and Advocacy, Criminal Practice, or General Practice. Student Litigation Fellows are selected based on their academic record, faculty recommendations, and demonstrated interest in a career in litigation and the programs of the Center. The upper-level students who serve as Student Fellows at the Center play a vital role in the law school's litigation training programs and in implementing those programs throughout the curriculum.
Teaching Opportunities – Legal Skills Teaching Assistants, LAW Scholars, Teaching Scholars

Legal Skills Teaching Assistants

Upper-level students who serve as teaching assistants play a vital role in the Law School's first-year Legal Skills Program, which consists of five courses: Introduction to Lawyering Skills/Contracts, Introduction to Lawyering Skills/Torts, Introduction to Lawyering Skills/Criminal Law, Introduction to Lawyering Skills/Civil Procedure and Introduction to Advocacy. In the summer, teaching assistants help with the preparation of research and writing exercises. In the fall, they instruct a small section of first-year students in legal analysis and legal research or other duties prescribed by the ILS faculty. In the spring, their work includes helping students prepare for oral arguments. Teaching assistants earn a stipend for participating in the program.

Law Achievement Workshops ("LAW") Scholars

Upper level law students, with proven academic success, are assigned to the law school’s first year foundational courses and, in collaboration with their respective faculty, assist students with working through problems, understanding doctrinal coursework, and improving study skills. Law scholar sessions are offered on a weekly basis and are open to all students.

Teaching Scholars

Upper level students are selected as Teaching Scholars and provide one-on-one and small group tutoring to specific students with a focus on improving study skills including note taking, outlining, and exam preparation. In addition to meeting with selected students, Teaching Scholars also assist in co-teaching workshops and are available to meet with any student who would like assistance in developing effective legal study skills.
CHAPTER 10: STUDENT LIFE

Student life at the Law School reflects the urban setting and professional focus of the student body. Students are actively involved in the community and in a wide variety of law student organizations and groups. Through many of these groups, distinguished speakers from the nearby legal and academic communities participate in lectures, forums, conferences, and workshops. Informational programs, debates, recreational activities, and specialized employment programs also are offered.

Through University resources, such as the Hoffberger Center for Professional Ethics and the Office of Diversity Education, programming is offered on issues of professional ethics and cultural diversity. Students have the opportunity to be associates of the Hoffberger Center, developing programs of interest to them, and to be a fellow in one of our Centers. The Student Center houses a coffee kiosk, a game room, function rooms, student organization workspace, a computer lab, and both quiet and social areas for study and meetings. The University also operates an athletic club that offers students convenient hours to work out, take classes, and participate in intramural sports. The Center for Student Involvement (CSI) offers student trips and discounted tickets to plays, musicals, and area attractions. All University facilities and a variety of University services are available for student use. These services include referral information for community housing, a student health insurance program, and accommodations for students with disabilities.

Student Organizations

Student organizations have an expansive workspace in the Rosenberg Student Center on campus. Mailboxes for all official organizations are in the Center for Student Involvement (Student Center, Room 303). Student organizations represent a vast array of academic and personal interests and there are many student organizations at the University beyond those relating to law or operating at the Law School. To find out more about any law school student organization, contact Rebecca Bainum, Director of Academic Services at rbainum@ubalt.edu.

To learn about other student groups on campus, contact the Center for Student Involvement at www.ubalt.edu/csi.

Students whose grade point averages are below 2.500 are encouraged to be mindful of the fact that while involvement in student organizations, especially as an officer, can be an enriching experience, it can also require a significant commitment of time. The School of Law encourages students to prioritize academic endeavors over extra-curricular involvement in order to achieve a more impressive academic record.
Student Bar Association

The Student Bar Association (SBA) is the student government and service organization of the Law School. Every law student is automatically a member of the SBA. Each spring the student body at large elects the executive officers of the SBA, an American Bar Association Law Student Division (ABA/LSD) representative, and 14 class representatives. With the advice of the general council, appointments to student and faculty committees are made by the president of the SBA. At least one student member is appointed to most Law School faculty committees. Incoming first-year students elect their representatives in a first-year representative election held in October. Faculty Advisor: John Lynch.

The SBA has or shares responsibility for the following activities, among others:
- the Honor Code, which establishes and oversees professional ethical standards expected of law students;
- the coordination of approximately 45 peer advisors for the orientation program for incoming law students;
- a speakers series;
- an intramural basketball league and a softball team in a 13-team law firm league;
- recommendations of funding for all other student organizations;
- advocacy for student issues on a local and state level;
- locker registration;
- sponsoring sports events to benefit worthy causes such as hunger and homelessness; and
- a variety of social activities, including a fall orientation reception and the Barristers Ball.

Officers of the SBA must be in academic good standing (GPA of 2.000 or higher) at the time of their election. The SBA, founded in 1970, is a member of the Student Government Association of the University of Baltimore, the National Association of Student Governments, the National Association of Student Bar Associations, and the third circuit of the Law Student Division of the American Bar Association. That division is comprised of law schools in Maryland, Pennsylvania, New Jersey and Delaware.

Beyond the Student Bar Association, other law-related student organizations at the School of Law are listed below. For more information, please check the Law School website and the website for CSI (Center for Student Involvement) for the University (under Student Life link).

American Constitution Society (ACS)

ACS is comprised of law students, lawyers, scholars, judges, policymakers and activists working to ensure that fundamental principles of human dignity, individual rights and liberties, genuine equality, and access to justice enjoy their rightful, central place in American law. ACS is working to: promote a progressive vision of the Constitution, public policy and the law and build a
diverse and dynamic national network of students, lawyers, academics, judges and policymakers to lead America today and over the long term. Faculty advisor: Gilda Daniels.

**Amnesty International (AI)**

Amnesty International promotes human rights for peoples all over the world. Our purpose is to protect people wherever justice, freedom, truth and dignity are denied. Faculty advisor: Richard Bourne.

**Asian Pacific American Law Student Association (APALSA)**

The Asian Pacific American Law Student Association (APALSA) serves as an academic, social and political resource for Asian Pacific American (APA) students in the Law School. The Chapter offers an APA perspective on the law school experience and the legal profession. APALSA encourages participation, leadership, and public service among APA law students at the University of Baltimore (UB). It maintains communication with the National Asian Pacific American Law Student Association (NAPALSA), the Korean Bar Committee of the Maryland State Bar Association (KBC), Shandong University in China (UB’s sister law school), and other APA organizations. Additionally, APALSA assists in recruiting APA students to the University of Baltimore, assists immigrants in understanding and working through the Immigration and Naturalization Service (INS) process, and brings awareness to APA issues through its bulletin board, website, guest speakers, and other activities. Faculty advisor: Eric Easton.

**Black Law Students' Association (BLSA)**

The Black Law Students' Association (BLSA) is a national organization created and designed to articulate and promote the needs and goals of black law students. The chapter has developed a Law Student Assistance Program in which upper-class law students are assigned to incoming first-year students in order to help them adapt to the law school environment. BLSA also sponsors an exam-taking seminar open to all first-year students which provides additional practice in taking final exams. BLSA has also assisted with recruiting in an effort to increase the enrollment of black students at the University of Baltimore. Faculty advisor: Odeana Neal.

**Business & Tax Law Association (BATL)**

The Business and Tax Law Association (BATL) exists to advocate for, and contribute to, the University of Baltimore. Additionally, BATL strives to promote meaningful, lasting and mutually beneficial relationships between students, faculty, and members of the business and legal professions. BATL promotes unification of the University of Baltimore undergraduate, graduate and Law programs that relate to commerce, through communication, knowledge, events, and a combined zeal and advocacy for the university. BATL provides an organization that will allow
students who have diverse business and tax related skills to come together and utilize those skills for the benefit of the university and community. Faculty Advisor: Fred Brown.

**Criminal Law Association (CLA)**

The purpose of the CLA is to provide a forum for students interested in all aspects of criminal law through activities related to the field of Criminal Law. CLA seeks to facilitate discussion and lectures on issues and perspectives of criminal law, to encourage and provide information on employment within the criminal law field, to provide open forums for the exchange of ideas, and to promote the social community among those interested in pursuing a career in criminal law. Faculty advisor: Byron Warnken.

**Entertainment, Arts and Sports Law Association (EASL)**

The Entertainment, Arts and Sports Law Association (EASL) is an organization that presents various recreational and entertainment activities. EASL examines legal aspects within the entertainment, arts and sports industries. EASL also brings in legal and industry professionals to discuss various topics within entertainment, sports and the arts. For a number of years, EASL has sponsored a spring semester Sports Law Symposium. Faculty advisor: Dionne Koller.

**Environmental Law Society**

The Environmental Law Society sponsors a speaker series featuring practicing attorneys from both the public and private sectors. Members discuss different career opportunities with these speakers, as well as trends in environmental law. Additionally, key environmental issues are addressed in symposia organized by the society and open to the entire law school community. Faculty advisor: Steven Davison.

**Family Law Association**

The Family Law Association meets once a month and is open to students, faculty, alumni and members of the family law community. The FLA was established to further the education of students interested in Family Law, broadly defined. Faculty advisor: Leigh Goodmark.

**Honor Board**

The Honor Board is charged with implementing the School of Law Honor Code. The Board receives Honor Code complaints, conducts investigations and hearings, where necessary. Students are selected for the Honor Board through an application process each fall. Advisor: Rebecca Bainum.
**Immigration Law Association**

The Immigration Law Association exists to enhance student awareness of immigration related news and law. Invite all areas of UB (undergraduate, graduate, and law) to join discussion and activities. Promote information exchange and community service to support immigrant rights in the Baltimore area. Advisor: Astrid Schmidt.

**Intellectual Property Law Society**

The Intellectual Property Law Society provides an opportunity for students to meet practitioners and learn about developments in this field. Several programs are held each semester, announced on the Society bulletin board. Faculty advisor: Max Oppenheimer.

**International Law Society**

The International Law Society facilitates greater awareness and continuing education in matters concerning international law. The ILS invites practitioners from the international field to meet and speak to students on matters of interest. The ILS also shows films which give a better understanding of this area of law. Additionally, the ILS provides information relating to job opportunities. Meetings also provide an outlet for members to express their mutual interest in the field of international law. Faculty advisor: Nienke Grossman.

**Jewish Law Student Association**

University of Baltimore's JLSA, Jewish Law Student Association is a cultural, social, educational, and religious organization that reflects the varied interests of the Jewish student community at University of Baltimore School of Law. In the past JLSA has co-sponsored renowned speakers and an array of social activities. Check out our bulletin board for what's new. Faculty advisor: Kenneth Lasson.

**OUTLaw**

OUTLaw is the University of Baltimore's LGBT student organization. The organization seeks to educate up and coming lawyers to LGBT issues and advocate for LGBT rights, especially as it relates to discrimination faced by LGBT individuals at law. OUTLaw welcomes all students, gay and straight, to join the organization and strengthen OUTLaw by adding to its diversity. Faculty advisor: Odeana Neal.
Phi Alpha Delta National Law Fraternity

Phi Alpha Delta Law Fraternity International is a professional law fraternity advancing integrity, compassion and courage through service to the student, the school, the profession and the community. Faculty advisor: Byron Warnken.

Phi Delta Phi National Law Fraternity

Phi Delta Phi (PDP) is an international legal fraternity, established in 1869 with chapters all over the United States, Canada, Latin America and Europe. PDP-Carroll Inn is the only legal honors fraternity at the University of Baltimore. It is our goal to continue to promote the organization’s "higher standard of professional and personal ethics and performance." The Carroll Inn continues to bring networking opportunities to our members with Alumni events throughout the year. Equally important is the Inn's desire to give back through various community service projects. Some prominent members of PDP are Chief Justice William Rehnquist, Justice Thurgood Marshall, Justice Sandra Day O'Connor, and President Theodore Roosevelt. Faculty advisor: Audrey McFarlane.

Real Estate Law Association (RELA)

The mission of the UB Real Estate Law Association (RELA) is to educate and encourage interest in the field of real estate law by providing a forum to discuss relevant topics at the forefront of this practice area such as current developments, legislation, and career paths. In addition, RELA strives to prepare students for the practice of real estate and real estate law by providing networking and mentoring opportunities with seasoned professionals in the field.

Sigma Delta Kappa (SDK)

Sigma Delta Kappa seeks to provide dedicated, career-oriented law students with the ability to communicate with, and assist one another in the twin aims of self-progress and community improvement. Sigma Delta Kappa aims to fulfill these goals through involvement with a national organization that possesses the tools and resources necessary to aid our progressive, giving members and the population they serve. Members exemplify moral and ethical standards of conduct and commitment, striving to be leaders and examples in the student community. Faculty Advisor: Byron Warnken.

South Asian Law Students Association (SALSA)

The South Asian Law Students Association at UB provides an exciting cultural, social, moral, and academic climate for all UB students. SALSA focuses on establishing and educating members and others about South Asian history, culture, and legal issues on the global front. Faculty advisor: Eric Easton.
**Student Animal Legal Defense Fund (UBSALDF)**

The UBSALDF exists to provide a forum for education, advocacy, and scholarship aimed at protecting the lives and advancing the interests of animals through the legal system, and raising the profile of the field of animal law. The UBSALDF is dedicated to informing the university and surrounding community about issues that involve animals and their rights. All public policy positions taken by the UBSALDF shall be consistent with the mission of the Animal Legal Defense Fund (ALDF): “to protect the lives and advance the interests of animals.” Faculty advisor: Steven Davison.

**Students Supporting the Women’s Law Center**

The UB-SSWLC exists to provide a forum for education, advocacy, and scholarship aimed at advancing the interests of women through the legal system and legislature. The UBSSWLC is dedicated to informing the university and surrounding community about issues that involve women and their rights. Faculty advisor: Leigh Goodmark.

**UB Federalist Society**

The UB Federalist Society exists to promote principles that the state exists to preserve freedom, that the separation of governmental powers is central to our Constitution, and that it is emphatically the province and duty of the judiciary to say what the law is, not what it should be.

**UB Health Law Association (UBHLA)**

The UB Health Law Association is an organization that focuses on and furthers the relationship between the law and various fields of health care--from health care policy and legislation to medical malpractice. The UBHLA often interacts with practicing attorneys in the Health Law field as well as health institutions such as Johns Hopkins Hospital. Faculty advisor: Dan Hatcher.

**University of Baltimore Students for Public Interest (UBSPI)**

The University of Baltimore Students for Public Interest (UBSPI) is a law foundation aiding in the promotion of public interest law through education and the provision of grants to law students enabling public interest employment. UBSPI seeks to encourage public service and public interest by providing grants that will pay for internships with public interest organizations or public services. UBSPI also acts as a liaison between the law school and the public interest legal community. Faculty advisor: Michele Gilman.
**Women's Bar Association (WBA)**

The University of Baltimore student chapter of the Women's Bar Association of Maryland organizes and hosts a series of educational and informational programs addressing legal issues which have an impact on women in the profession and the community at large. Some events include a speakers' series, an annual tea, and a variety of events to commemorate Women's History Month. The student chapter is also actively involved with the state organization in developing programs exploring opportunities for professional growth of women attorneys. Faculty advisor: Margaret Johnson.

**Other Student Organizations**

For a complete listing of all student organizations on the UB campus or for information on starting a student organization, please visit the Student Life section of the website (www.ubalt.edu/csi) or contact Anthony Butler in the Center for Student Involvement at 410-837-5419, on-campus 5419 or by email: abulter@ubalt.edu

**University Facilities and Services**

**Athletic Club**

The Athletic Club offers instructional and activity programs in aerobics, golf, Nautilus, universal, and free-weight-training, cardiovascular fitness training, Stairmasters, ping-pong, and racquetball/handball. Intramurals are offered in volleyball, basketball, and other team sports. The Nautilus Center, Cardiovascular Fitness Center, and steam room, as well as the gymnasium and sauna, are open to students, faculty, and staff with proper I.D. The Athletic Club office is located in room 331 on the third floor of the Academic Center, next to the Law Center.

**Bookstore: University of Baltimore’s Barnes and Noble**

Textbooks and supplies may be purchased at the University bookstore (http://ubalt.bncollege.com) located in the Fitzgerald Building. The bookstore stocks all required and recommended texts and supplies, a complete line of Hornbook series, Nutshell series, law dictionaries, and supplemental study aids as well as food, cards, clothing and recreational reading.

**Student Health and Accident Insurance**

The University does not provide health services, but in case of emergency, students are encouraged to use the Emergency Room at Maryland General Hospital. The university has a Counseling Center at which students who are having personal problems can receive counseling.
The University of Baltimore Student Health and Accident Insurance plan has been designed to help students meet what could be catastrophic costs associated with health care, whether incurred in Baltimore or elsewhere. It also provides for a limited preventive care benefit and prescription coverage. The plan provides benefits in addition to any family insurance students may carry, subject to the exceptions and restrictions described in the policy. The individual premium covers only the student. Family members may be insured for an additional premium. Maternity benefits for students as well as wives of insured students are also optional. The premium may be paid with your tuition payment in the Business Office.

**Housing**

Whether you are new to UB, new to the UB Midtown area or a current UB student, the UB Housing Office can help you find the type of housing that best suits your needs. Working closely with local apartment buildings and property managers, the office is able to provide information and placement assistance for a variety of housing options in and around UB Midtown.

Tour apartment buildings, view rooms and talk to property managers at one of several annual housing fairs or arrange a private tour. You may also contact the office for information about rentals outside of the UB Midtown area.

Michelle Walters-Johnson, the Housing Placement Coordinator, is a licensed Real Estate agent who is connected with the Baltimore community. Contact Michelle by calling (410) 837-5434 or housing@ubalt.edu. Visit the Housing Office’s website at www.ubalt.edu/housing.
CHAPTER 1: UNIVERSITY POLICIES

Official Campus Communication – University of Baltimore email

The University of Baltimore requires use of the ubalt.edu e-mail account in all official University administrative and academic communications in order to:

- Streamline campus communications
- Increase security of University e-mails
- Ensure that official University announcements are sent to active e-mail accounts
- Enhance the student experience by maintaining a standard e-mail protocol and directory throughout the University.

You may choose to redirect your University e-mail to an outside, personal account; please see the instructions on how to forward your ubalt.edu mail provided by the Office of Technology Services. Individuals who select this option assume full responsibility for maintaining their private accounts and remain accountable for any official University communication sent to the ubalt.edu address.

It is important to check the ubalt.edu account on a regular basis, as e-mails constitute an official means of communication regarding University policies, deadlines and other important student information.

Please contact the OTS Call Center at (410) 837-6262 with any questions or for further assistance.

Student Code of Conduct

Students of the University of Baltimore School of Law are subject to the University of Baltimore Student Code of Conduct set forth in the University of Baltimore Student Policies and Procedures and to disciplinary action for violation of that code of conduct.

Academic Integrity Policy and Procedures

Preamble

The University of Baltimore comprises a community of students, faculty, administrators, and staff who share a commitment to learning. Since the practice of academic honesty is essential to learning, the University has established the following policy for academic honesty.

The University’s Academic Integrity Policy is derived from the following convictions:
that honesty is the foundation of personal integrity
that honesty promotes substantive learning
that honesty validates the recognition of scholarly achievement
that honesty demonstrates respect for the work of others, enabling effective cooperation.

Students, faculty, administrators, and staff share responsibility for fostering academic honesty. The practice of honesty requires an ongoing discussion of activities that may violate the spirit of honesty. It requires active discouragement of dishonesty.

While the Academic Integrity Policy places primary emphasis on fostering honesty, it recognizes the need for clear consequences of behavior that violates the policy, together with fair procedures for judging alleged cases of dishonesty.

**Policy**

A. Introduction

It is the policy of the University of Baltimore

1. that each member of the University community - students, faculty, administrators, and staff - shall foster the principle that “one’s work is one’s own” in support of academic honesty within every facet of the University community;
2. that, as defined below, cheating, plagiarism, falsification, and any attempts toward or the facilitation of the commission of those actions, are prohibited;
3. that students, faculty, administrators, and staff have the responsibility to encourage and support an atmosphere of academic honesty; i.e., to not condone or tolerate cheating, plagiarism, falsification, or attempts thereof, in turn, to take the appropriate actions to resolve any suspected violations of the principle of academic honesty; and
4. that the academic performance of a person should be reflective of that person’s capabilities and efforts, and, thus, any action in which a person engages that misrepresents a person’s work and effort is prohibited.

B. Responsibilities of Students, Faculty, Administrators, and Staff

Academic honesty is based on the principle that one’s work is one’s own. The University of Baltimore Academic Integrity Policy encourages all members of the University to accept responsibility for taking academic honesty seriously by being well-informed, by contributing to a climate in which honesty is valued, and by considering responsible ways to discourage dishonesty in the work of others.
Students, faculty, administrators, and staff shall not condone or tolerate cheating, plagiarism, or falsification, since such activity negatively affects all members of the academic community. Making known to offenders that such behavior is not appreciated may be a reasonable means to encourage a climate of honesty.

1. Responsibilities of Students

Students have the responsibility to encourage and support an atmosphere of academic honesty. To encourage honest and reasonable use of sources, students are expected to utilize appropriate methods of documentation for written work. Students are to recognize that faculty considering written materials will assume such utilization. Students are to do their own work and to make all reasonable efforts to prevent the occurrence of academic dishonesty. They are to set an example for other students by refraining from acts of cheating, plagiarism, or other violations of the Academic Integrity Policy. They are to refrain from aiding or abetting other students in any attempts to violate the Academic Integrity Policy. When acts of academic dishonesty occur, students are to consider means to limit such behavior.

2. Responsibilities of Faculty

Faculty has the responsibility to encourage and support an atmosphere of intellectual academic honesty. They are responsible for considering procedures for implementing academic honesty in the design of their syllabi, as well as encouraging adherence to the principles of academic honesty. Faculty are to assist students in developing appropriate methods of source attribution, and to make clear any procedures required for special cases such as use of texts or notes during examinations, take-home work, or collaborative work. Faculty is to make clear the consequences of dishonest work on final grades. Faculty members are to set an example to encourage academic honesty. They are to refrain from acts of cheating, plagiarism, and other acts of academic dishonesty. They are to make all reasonable efforts to prevent the occurrence of academic dishonesty through appropriate design and administration of assignments and examinations, careful safeguarding of course material and examinations, and regular reassessment of evaluation procedures. When instances of academic dishonesty are suspected, faculty members have the responsibility to take appropriate action. Faculty is to serve as models of academic honesty.

3. Responsibilities of Administrators and Staff

Administrators and staff have the responsibility to encourage and support an atmosphere of academic honesty. Administrators will take appropriate measures to raise the consciousness of individuals throughout the University community to the importance of maintaining the values underlying academic honesty. Administrators will encourage discussion of issues involving the principles of integrity and honesty at all levels of the university community. Administrators, in accordance with this policy, will also take steps to define acts of academic dishonesty, to ensure
procedures for due process for persons accused or suspected of acts of academic dishonesty, and to impose appropriate sanctions on members of the University community found to have been guilty of acts of academic dishonesty. Administrators and staff are to serve as models of academic honesty.

**Anti-drug and Alcohol Policy**

As a member of the University System of Maryland, the University of Baltimore complies fully with the directives of the Maryland Higher Education Commission's Substance Abuse Control Plan. Specific regulations are described in the University of Baltimore Student Policies and Procedures. Students found in violation of the laws or University regulations regarding the use of controlled/illegal substances and alcohol will be subject to prosecution through both civil authorities and the campus judicial system. Disciplinary penalties range from reprimand to expulsion.

**Privacy**

The University will only release, without your signature, that information that is designated as directory information. Directory information is defined as: the student's name, hometown, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by this student, and other similar information. 20 U.S.C. 1232g(a)(5)(A).

If a student does not wish to have directory information released, the student must submit that request by filing a "Request to Withhold Directory Information" form in the Office of Records and Transcripts, Room AC 126, prior to the start of each semester.

**Sexual Harassment Policy**

The University of Baltimore School of Law reaffirms the principle that its students, faculty, and staff have a right to be free from discrimination in the form of sexual harassment by any member of the university community. Sexual harassment is reprehensible and will not be tolerated by the University. The specific policy on sexual harassment is defined in the University of Baltimore Student Policies and Procedures.

**Campus Security Policy**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires that colleges and universities publish and distribute an annual security report. This report includes campus crime statistics for the previous three years, policy statements concerning crime reporting, access to campus facilities, enforcement and arrest authority of campus police,
crime prevention and procedures to be followed in sexual assault offenses. The Act also provides for timely notice to the campus of crimes considered threats to safety and for the maintenance of a public crime log of all reported crimes. You may view and download this document by visiting www.ubalt.edu/publicsafety. You may also obtain a paper copy of the report at the Department of Public Safety in AC 128.

Nondiscrimination Statement

The University of Baltimore does not discriminate on the basis of race, religion, color, national origin, sex, sexual orientation, age, or disability in its programs, activities, or employment practices. Inquiries regarding discrimination related to educational programs and activities should be directed to Ms. Kathleen Anderson, Associate Vice President for Student Affairs, University of Baltimore, Academic Center 231, 1420 North Charles Street, Baltimore, Maryland 21201-5779, (410) 837-4755. Inquiries regarding employment discrimination should be directed Karen Drake, Affirmative Action Officer, University of Baltimore Academic Center 112, 1420 North Charles Street, Baltimore, Maryland 21201-5779 (410) 837-5410.

Section 504/ADA Grievance Procedure

The University of Baltimore has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Americans with Disabilities Act (ADA) or by United States Office of Education regulations implementing Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794). These procedures are stated in the University of Baltimore Student Policies and Procedures. As an extension of Section 504, Title II of the ADA states, in part, that "no qualified individual with a disability shall, by reason of such disability, be excluded from the participation in or be denied the benefits of the services, programs or activities of a public entity." The School of Law has adopted additional policies and procedures. The rights of a person to a prompt and equitable resolution of a complaint filed hereunder will not be impaired by the person's pursuit of other remedies such as the filing of a section 504 or ADA complaint with the responsible federal department or agency. Using this grievance procedure is not a prerequisite to the pursuit of other remedies, but students are encouraged to utilize the University's grievance procedure prior to lodging complaints with agencies outside the University. These rules have been constructed to protect the substantive rights of interested persons, meet appropriate due process standards and assure that the University of Baltimore complies with the Section 504/ADA compliance regulations. Complaints should be addressed to the Dean of Students, University of Baltimore, 1420 North Charles Street, Room 112 AC, Baltimore, Maryland 21201-5779, who has been designated to coordinate Section 504/ADA compliance efforts.
CHAPTER 12: FINANCIAL AID

Recognizing the need for financial aid to help students meet the cost of higher education, the University provides loans and employment through federal, state and institutional sources. Funds are awarded to defray direct educational costs (such as tuition and fees) and indirect educational costs (such as room and board, books, parking and transportation). The School of Law also awards a limited number of scholarships based on an evaluation of a wide variety of factors. Students should visit the School of Law website for more information. Information concerning the Financial Aid process is located on the Office of Financial Aid website at www.ubalt.edu/financialaid and on the student portal. All communications from the Office of Financial Aid are sent by email to UB email addresses.

Federal Direct Stafford and Graduate PLUS Loans

Loans are the primary source of funding for students pursuing a law degree. Federal Direct Stafford Loans are available up to $20,500 annually. In addition, a student may borrow up to the full cost of attendance through the Federal Direct Graduate PLUS program, which is a credit based loan available through the Department of Education. A student must file the Free Application for Federal Student Aid (FAFSA) to be eligible for federal financial aid. Upon receipt of the FAFSA, the Office of Financial Aid will determine eligibility for these programs.

Federal College Work-Study (FCWS)

This federal program provides on-campus and off-campus employment opportunities. The rate of pay varies per job type and responsibilities. Students must complete a financial aid application (FAFSA) and meet all eligibility requirements. Students are notified through the financial aid award process if they have been awarded FWS. Only students with an accepted award as part of their financial aid package can seek a FWS job. Questions regarding jobs on campus and job placement can be referred to the Student Employment Office in the Career Center.

State Scholarships and Grants

The state of Maryland provides scholarship assistance to eligible Maryland residents through the Maryland Senatorial, and Delegate Scholarship programs. Applications may be obtained through the Maryland State Scholarship Administration at www.mhec.state.md.us.

The State of Maryland Higher Education Commission (MHEC) Graduate and Professional Scholarship deadline is May 1 of each year. All law students (Maryland residents) who have submitted their FAFSA by the deadline will be considered for this state funded scholarship. Awards are made based on need as determined by the FAFSA and available funding.
Scholarships will be awarded in mid July of each year and will appear on the financial aid awards page in the student portal.

Bar Examination/Study Loan

A limited number of private lenders may assist graduating law students to meet their bar exam expenses. The lending institution determines the amount that can be borrowed as well as the terms. Students are encouraged to use all Direct Loan eligibility during their final semesters of study before considering a bar study loan.

These programs are private loans, requiring a credit check. Your final eligibility is determined by the lender.

Loan Assistance Repayment Program

There are income-based and other loan repayment assistance options offered through the Direct Loan Program, www.studentloans.gov. In addition, the Maryland State Scholarship Administration may provide educational loan repayment assistance to qualified individuals working for the state or local government or the non-profit sector. It is available to graduating students, and there is an application deadline. For more information, visit www.mhec.state.md.us.

School of Law Scholarships and Loans

The School of Law administers scholarship funds designated for entering and continuing law students. Although the majority of scholarships are merit based, there are a limited number of need-based grants. In addition to tuition-based scholarships, a number of endowed scholarships have been established through the generosity of alumni and friends of the School of Law. These scholarships are awarded to upper-level students. Scholarship applications for current students are available in the Deans’ Suite of the Law Center, and completed forms should be returned to Law Admissions by June 15 for the next academic year. Scholarship applicants must submit a resume.

For the most updated list of available scholarships, please visit http://law.ubalt.edu/template.cfm?page=829.

Students may request short-term emergency loans pending receipt of financial aid or other expected funds. Emergency Loans of up to $500 are awarded to students on a case-by-case basis. Contact the Director for Student Support for more information at (410) 837-5623.
CHAPTER 13: RESOURCE LISTINGS

Law Library

The Law Library, conveniently located near the School’s classroom area, is a place to study, research, meet and converse. Seating includes individual study carrels, tables with natural lighting, and conference rooms for study groups. There are two PC labs with standard software and network printers, which also accept print jobs from laptops via the campus-wide wireless network.

The Library provides access to the major legal databases as well as specialized electronic sources. The physical collection of 365,000 books and microform volume-equivalents contains material not available electronically, as well as study aids and print versions of primary legal sources needed for instruction in legal research. The Library is a selective depository for U.S. Government documents, as well as a U.S. Patent and Trademark Office depository library.

The Library’s catalog includes the holdings of all the libraries in the University System of Maryland. Students and faculty have borrowing privileges at all those libraries, and can request that books be sent to the Law Library for pick-up.

The Library staff is committed to helping our students develop the research skills needed in a legal career. During the school year we are open most days until 11 pm (until midnight during final exams), with reference staff available days, evenings and weekends to help with research exercises, finding information electronically and in print, and organizing research projects for school and work.

The Library’s mission includes service to the community as well as our students and faculty, and local alumni are encouraged to use our resources after graduation.

University of Baltimore Administration

Robert L. Bogomolny, President
Joseph S. Wood, Provost
Kathleen K. Anderson, Dean of Students
School of Law Administration and Professional Staff

**Phillip J. Closius, Dean**

**Office of Academic Affairs**
John A. Lynch, Associate Dean for Academic Affairs
Juliene Musser Anderson, Coordinator of Academic Administration
Rebecca Saybolt Bainum, Director of Academic Services
Cheryl Cudzilo, Director of Enrollment Services
Claudia Diamond, Director of Academic Support
Leslie Metzger, Director of Student Support

**Office of Law Admissions**
Jeffrey Zavrotny, Assistant Dean, Law Admissions
Mark Bell, Associate Director of Law Admissions
Lenora Giles, Coordinator of Law Systems & Communications
Claire Valentine, Administrative Officer
Virginia Williams, Academic Program Specialist

**Alumni & External Relations**
Laurie TerBeek, Director of External Relations
Lexi Levy Milani, Assistant Director of Communications, Alumni & External Relations

**Clinical Programs**
Leigh Goodmark, Director of Clinical Programs
Laura Garcia, Clinic Administrator, Clinical Law Offices

**Finance and Administration**
Stephen Wilson, Assistant Dean for Finance and Administration
Karen DeVore, Business Services Specialist

**Graduate Tax Program**
Fred Brown, Director of the Graduate Tax Program

**Law Career Development Office**
Astrid Schmidt, Assistant Dean, Law Career Development
Christian Blom, Senior Career Advisor
Jernee Bramble, Associate Director for Law Career Development
D. Jill Green, Director of Attorney Practice Internship and Associate Director for Law Career Development
Alyson Todd, Assistant Director for Law Career Development

**Law Library**
Will Tress, Director, Law Library
Joanne Dugan Colvin, Assistant Director for Public Affairs
Clement Lau, Assistant Director for Technical Services
Harvey Morrell, Assistant Director for Information Technology

**Masters in Law in the US Program**
Rebecca Saybolt Bainum, Co-Director of Master of Laws in the Law of the United States Program
James Maxeiner, Co-Director of Master of Laws in the Law of the United States Program
CHAPTER 14: LAW CAREER DEVELOPMENT OFFICE

Overview

The Law Career Development Office ("LCDO") is dedicated to assisting law students in articulating, developing and eventually attaining their professional goals. The LCDO recognizes that each student is an individual and therefore, we do not use a standard approach when assisting with career planning – our mission is to ensure that each student receives counseling that is unique to them and in line with their interests and professional aspirations. The office provides a range of traditional and innovative services and programs designed to maximize experiential, networking and employment opportunities. A further mandate of the LCDO is to expand and maintain the Law School's nationwide employer network of law firms, federal, state and local government agencies, non-profit organizations and alternative employers.

The LCDO's services are available to all University of Baltimore School of Law students beginning in November of their first-year of law school. The Association for Legal Career Professionals ("NALP"), of which the LCDO is a member, maintains that law students should be encouraged to spend the first few months of their tenure in law school free of the stress of a job search, and the LCDO is committed to adhering to those guidelines. The LCDO also offers a full range of services, with the exception of on-campus interviewing, to University of Baltimore School of Law alumni/ae seeking career assistance.

Programming and Resources

**Career and Professional Development Resources**

- Extensive individual career counseling, including resume and cover letter reviews.
- Videotaped mock interview programs.
- A wealth of substantive and comprehensive online career resource materials.
- Online job postings, including private sector, corporate, government, public interest and alternative opportunities for students and graduates.
- Subscriptions for students to online resources including PSlawnet.org and the Government Honors & Internship Handbook.
- The *Weekly Record*, a weekly newsletter that keeps the UB Law community abreast of upcoming LCDO events, recent developments and trends in the legal employment market.
- Coordination of the First Year Law Student Mentor Program.
- Informational panels and programs including: the Annual Practice Interview Evening; Judicial Clerkship seminars; the Annual Public Service Opportunities Career Fair; diversity, professionalism and networking panels and receptions; and the Annual Practice Area and Career Planning Fair, which brings attorneys from over 30 areas of law practice to speak informally with UB first-years about the diverse array of practice areas.
**Internship Programs**

In keeping with the law school’s commitment to provide students with unparalleled real-life practical experience, the LCDO guarantees that all students have an opportunity to gain legal experience, receive critical mentoring and make valuable contacts during the summer after their first year through its innovative Experiences in Legal Organizations (EXPLOR) Program. Students participating in the program are matched with a law firm, government agency, non-profit, or with a judge, for 16 hours per week.

Second and third year students have the opportunity to work in a law firm, government agency, non-profit, or with a judge over the course of a semester for academic credit through the Legal Internship Program. Students enroll in either the Judicial Internship or Attorney Practice Internship courses and, in conjunction with their work in the field, participate in a weekly seminar designed to augment and develop professional identity and values.

**On- and Off-Campus Interview Programs and Employer-Contact Opportunities**

In addition to the internship programs, the LCDO coordinates numerous opportunities for students to connect with potential employers:

- Fall and spring on-campus interviewing programs with law firms, government agencies and non-profits.
- Resume collection programs and distribution of Resume Books.
- Job postings for summer, part-time, full-time and permanent jobs.
- Receptions and other networking events with private and public sector employers.
- Sponsorship and participation in numerous local, regional and national off-campus career fairs and consortium interview programs.
- Employer Shadow Programs.

**Where do UB graduates begin their legal careers**

Below are statistics from the 2010 graduating class:

- Private Practice 44%
- Judicial Clerkships 17%
- Government 14%
- Business/Industry 15%
- Public Interest 3%
- Academic, Military and Other 7%

For more information on the LCDO visit [http://law.ubalt.edu/template.cfm?page=802](http://law.ubalt.edu/template.cfm?page=802)
CHAPTER 15: ADMISSION TO THE BAR

Each state has its own rules governing admission to the bar. Students seeking to engage in the practice of law are encouraged to familiarize themselves with the rules of the state in which they intend to practice, especially those rules relating to registration, deadlines, residency requirements, and courses that may be required during law school. The information regulating admission to the bar may be obtained from the appropriate agency responsible for bar admission in each state. For information about the bar examinations in all 50 states and several U.S. territories, go online to: http://www.americanbar.org/groups/legal_education/resources/bar_admissions.html

Students seeking admission to the Maryland Bar must complete both an application and petition with the Maryland State Board of Law Examiners. The application and petition and instructions are available at http://www.courts.state.md.us/ble/onlineapplication.html.

Among the forms that must be completed, as part of the application process, is the Pre-Legal Education Certification form. This document certifies the completion of a student’s undergraduate degree. Students who received their undergraduate degree from the University of Baltimore must have our Registrar complete the form; all other students must send this form to their undergraduate institutions and have it returned to the student.

The Maryland bar examinations are held the last week of both February and July each year. To avoid a late filing fee, the application must be filed by the preceding September 15 for the February exam and January 16 for the July exam. After these deadlines, the fees for filing the application increases and late filing of the application may be by no later than December 20 for the February exam and May 20 for the July exam. Students are advised to check with the Board of Law Examiners during their final year of law school as the dates may be subject to change.

In addition to filing an application, students must also complete and submit a petition to take the Bar Examination with the State Board of Law Examiners to be filed no later than December 20 for the February exam and May 20 for the July exam. This document certifies that the student will have graduated from law school and be eligible to sit for the bar exam on the scheduled date in either February or July. Applicants must take this form to a notary and affirm before that individual that the applicant will be eligible to sit for the bar exam on the date given. Applicants must then request an official transcript be sent to the State Board of Law Examiners from the law school not later than March 1 (February takers) or September 1 (July takers).
APPENDIX I: GRADE APPEAL RULES AND PROCEDURES
(Adopted on March 12, 1998; Amended February 22, 2006 and November 30, 2010)

I. GRADING POLICY

There are several different mechanisms for evaluating a student's work, including examinations, classroom participation, papers, and performance in a clinical or simulation course. For all of these, students have the right to a grade that is based on their actual course performance as compared to an articulated standard applied to all those taking the course. Grading, however, is not and cannot be an exact science. The rights under this policy, therefore, are limited to ensuring that students receive the faculty member's good faith evaluation of their work. Moreover, in order for the protection of anonymous grading to be meaningful, students do not have the right to negotiate with a faculty member for a higher grade once an examination has been graded.

II. GRADING STANDARDS

A professor shall have a written uniform, identifiable standard which shall be applied to all examination answers and other student work used to calculate any part of a student's grade in the course. This standard may, but need not, quantify the precise allocation of points used to calculate the grade. A written copy of this standard must be shown, upon request, to the students who were graded under that standard.

Grading student work other than examinations, such as papers, performance in a clinical or simulation course, and classroom participation, requires far greater flexibility. Accordingly, the uniform, identifiable standard for such work may be much more general than for examinations.

A professor must keep for one year, from the date grades are posted on MyUB, some record from which he or she can inform the student of the manner in which the student was evaluated and graded in the course.

III. GROUNDS FOR CHALLENGING A GRADE

As provided by the policies of the University System of Maryland, the only recognized grounds for challenging a grade are:

1. that a clerical error, such as arithmetic, recording, or actual failure to have read a substantial part of a student's answer, was committed by the faculty member or an administrator, or
2. that the grade was awarded in an arbitrary or capricious manner.
Arbitrary and capricious grading is defined as the assignment of a grade without any reasonable basis or on the basis of a standard other than that described in Section II.A.

IV. PROCEDURES FOR CHALLENGING GRADES

A formal written challenge to a law school grade must be filed with the Associate Dean for Academic Affairs within thirty (30) calendar days after the later of the following: the final date on which grades are due to be posted or the date on which the grade is actually posted. All grade challenges must be on an official grade challenge form, available from the Office of Academic Affairs in the Dean's Suite.

Prior to submission of a grade challenge, the student must consult with the faculty member responsible for the grade, as outlined in sections B.i. – B.iii, below, and must meet with the Director of Academic Services, as outlined in section B.iv., below.

A. The consultation with the faculty member is defined as a substantive discussion of the grade. Such consultation shall include, when feasible, an in-person meeting with the faculty member and a review by the student of the graded bluebook or typed examination or paper along with any other written explanatory material made available by the faculty member, such as the written standard used in the grading process, or model answers. Should an in-person meeting not be reasonably feasible, consultation may be by telephone or electronic means.

B. If the faculty member is not available for the required consultation for any reason within the thirty (30) day period set forth above, the Associate Dean for Academic Affairs may extend the period for challenging a grade for an additional reasonable period, or may waive the required consultation to permit the student to file the formal challenge.

C. The purpose of the consultation is for the faculty member to explain the basis of the student's grade. The faculty member is permitted to change a grade only due to clerical error. When submitting a change of grade form to change a student's grade on the basis of a clerical error, a faculty member shall identify with particularity on the change of grade form the nature of the clerical error. The faculty member is not permitted to change a grade on the basis of a review of the quality of the work.

D. In addition to consulting with the faculty member prior to the filing of the challenge, a student must also meet with the Director of Academic Services prior to filing the challenge in order to discuss what constitutes appropriate grounds to challenge a grade. This meeting is for advisory purposes only. Nothing said by the Director of Academic Services should be taken as agreement that a challenge is valid, nor will it have any effect on the decision of the Associate Dean for Academic Affairs.
C. After consultation with the faculty member (or waiver of the consultation requirement by the Associate Dean for Academic Affairs), and after meeting with the Director of Academic Services, a student may present a formal written challenge to the grade to the Associate Dean for Academic Affairs, pursuant to Section A, above.

D. The student's written challenge shall state:
   1. That the student has complied with the consultation requirement of section IV.A.
   2. Facts, which, if found to be true, would be sufficient to show the basis for the claim of clerical error or for the claim that the grade was awarded in an arbitrary or capricious manner, and
   3. The remedy or resolution sought.

E. The Associate Dean for Academic Affairs shall dismiss the grade challenge for failure to state a prima facie case for any of the following reasons:
   1. failure to allege timely compliance with procedural requirements,
   2. failure to allege one of the allowable grounds under section III., or
   3. failure to state sufficient facts for the Associate Dean to determine whether the student has stated a prima facie case for one of the allowable grounds.

   If the challenge is dismissed for failure to state a prima facie case, the student may file an amended challenge within ten (10) working days of receiving the notice of dismissal.

F. The Associate Dean for Academic Affairs shall determine whether the student has complied with the above procedures and whether the student has stated a prima facie case, and, if so, meet with the student (or in the case of a group of students, a chosen representative of the group) and the faculty member. The Associate Dean may determine whether to meet with the student and faculty member together or separately. The Associate Dean may also conduct any necessary further investigation. The Associate Dean shall change a grade that is being challenged or award other appropriate relief, if he or she determines that the original grade is incorrect because of clerical error or was awarded in an arbitrary or capricious manner. At the request of the faculty member, the Associate Dean also has the discretion to decide whether to change a grade due to the discovery of an egregious error in grading, which, in the opinion of the faculty member, would amount to a constructive arbitrary and capricious grade if unchanged. Within twenty-five (25) working days from the receipt of the written challenge, the Associate Dean for Academic Affairs shall issue a written decision to the student(s) and faculty member. Prior to issuing a decision, the Associate Dean for Academic Affairs shall consult with the Dean and in that consultation the Dean shall review the entire record. The
decision issued by the Associate Dean after that consultation shall be the final decision of the School of Law.

V. APPEAL

A. The student or faculty member may appeal the decision of the Associate Dean to the Provost of the University of Baltimore in writing within ten (10) working days of receiving the written decision from the Associate Dean.

B. The only basis for an appeal of a decision of the Associate Dean to the Provost shall be a clear error of substance or procedure by the Associate Dean. The basis for the appeal and the remedy sought must be clearly stated by the student or faculty member.

C. The Provost, to the extent possible, shall rule on the appeal on the basis of the written submission and the written decision of the Associate Dean.

D. The Provost shall render a binding, final decision on a grade challenge appeal within twenty (20) working days of receipt of an appeal.

VI. EXCLUSIVITY OF PROCEDURE

These rules state the only grounds and procedures for challenging a grade received in a course at the University of Baltimore School of Law. These rules implement the University of Baltimore Student Policies and Procedures for Grievances by students, are consistent with those grievance procedures, and are based upon student rights protected therein. These rules also implement and are consistent with University System of Maryland policies concerning grade appeals.
APPENDIX II: CLINIC SELECTION

Overview of Clinic Selection Policies

This statement describes the selection policies and procedures for the University of Baltimore (UB) clinics and internships. Course descriptions and prerequisites are stated in the UB catalog, in the Clinical Courses brochure, and in the Academic Program section of the School of Law web page. Additional information is available at the Clinic Open House, a meeting held each semester to describe the courses before the application period begins.

To apply for a clinic, a student must meet the requirements of Rule 16 ("student practice rule") of the Maryland Rules governing admission to the Bar – i.e., be in good academic standing, and have successfully completed 30 hours of class work (typically end of first year for day students and end of third semester for evening students). In addition, students must complete the clinic application form and provide a resume. Applications are available in the Dean's Suite, the Clinical Law Office at 40 West Chase Street and online at the Clinic website approximately one month before the application deadline.

For more information, please contact Laura Garcia, Clinic Administrator, at (410) 837-5659 or lgarcia@ubalt.edu.

Due to the enrollment limits and the student demand, the faculty has adopted selection policies for the clinics to meet several goals. A basic goal is to give students who have not taken a clinic priority in admission so that as many students as possible can have supervised legal experience.

Lottery

The lottery process is the primary way of selecting students for clinics. It is designed to give students who meet the prerequisites a fair chance of getting into a clinic. Students closest to graduation who have not taken a clinic get first priority in the lottery. Students select the clinic of their first choice, but will be considered for other clinics they designate to broaden their chances of getting into one.

Access for evening students

In the Appellate Practice Clinic, evening students receive priority treatment for some slots, since it is difficult for them to participate in the other clinics. The Community Development Clinic, the Family Mediation Clinic, and Innocence Project Clinic schedule classes to be convenient for both day and evening students.
Specialization

A small number of students with demonstrated interest and commitment to certain areas of law are selected outside the lottery process. The Disability Law Clinic procedures regarding selection are described on the pages that follow.

Restrictions

Rule 16 (“Student Practice Rule”) of the Maryland Rules Governing Admission to the Bar states that students must be in good academic standing. A student who is on academic probation at the time of the lottery will be considered for selection in a clinic in accordance with lottery procedures. However, students admitted to the Clinic during the lottery will be required to drop the clinic if that student remains on academic probation when grades are posted from the semester preceding clinic enrollment.

General Lottery Process

This general lottery process applies to the Appellate Practice Clinic, Civil Advocacy Clinic, Criminal Practice Clinic, Family Mediation Clinic, Immigrant Rights Clinic, Innocence Project Clinic, and Family Law Clinic.

After the application deadline has passed, the clinic administrator, or her designee, conducts the lottery selection process. Students must first be certified to participate in the Clinic Program. The administrator certifies that the students are in good academic standing and have successfully completed 30 hours of coursework. The next step is to identify priority applications.

Priority

Priority is given to students who:
1. turn in their applications on time;
2. have not taken a clinic before; and
3. are closest to graduation.

From all the students certified, the administrator separates timely applications from late ones. From the applications submitted on time, she removes the applications of students who have previously taken a clinic. Applications of students who have not previously enrolled in a clinic are put in order of graduation (Dec. 2012 graduates have first preference, May 2012 graduates next, and so on).
Conducting the Lottery

Taking the priority applications closest to graduation, the next steps are to:

1. **Sort by Clinic of First Choice:** The administrator first starts with the group of students closest to graduation and sorts them according to the clinic they have listed as their first choice. This yields applications that list that clinic as a first choice.

2. **Insure Students Have Met the Prerequisites:** Each application that lists a given clinic as a first choice is checked to insure that the student has the clinic prerequisites. If a student does not meet the prerequisites for their first choice, but does meet the requirements for his or her second choice, the application will be put in the second choice drawing pile and it will be considered for drawings for that clinic or the third choice clinic if the prerequisites are met.

3. **Select Students:** At this point, the administrator counts the number of applications for that clinic’s first choices. If there are more applications than enrollment spaces, all the applications are put in a box and blindly picked until all the spaces are filled. The administrator continues to pick the applications and place the names on a wait list until all the applications have been picked. If a student is put on the wait list, his or her application then goes into the second choice drawing pile and set aside. The administrator then goes on to the next clinic’s first choice pile.

After the above process has been conducted for every clinic's first choice applications, the administrator follows steps (1), (2), and (3) for each clinic's second choice ones. After every clinic's second choice applications have been selected, the administrator then does the same for each clinic’s third choice applications, fourth choice, etc.

4. **Next Graduation Class:** The administrator starts the whole process over with the next graduation class. The process indicated in (1) through (3) is conducted. The administrator then goes on to the next graduating class, and so on until all graduating classes have gone through the lottery.

5. **Late Applications** (if received before the lottery occurs): If clinic slots still remain, the administrator considers late applications according to (1) through (3) above.

6. **Students Who Have Taken a Clinic:** After all students who have not taken a clinic have gone through the selection process, the administrator considers students who have previously taken a clinic. The lottery is conducted according to (1) through (3) above.

7. **Visiting Students:** If clinic slots still remain, the administrator considers applications by students visiting from another law school.
Selection Procedures for Individual Clinics

**Appellate Practice Clinic**
The Appellate Practice Clinic selects its students through the lottery but gives evening students priority for one-half of its slots. Students scheduled for December graduation may not enroll in the Appellate Practice Clinic in the fall if they are graduating immediately at the end of that semester.

**Civil Advocacy Clinic**
The Civil Advocacy Clinic selects its students through the lottery process.

**Community Development Clinic**
The Community Development Clinic selects its students through the lottery process.

**Criminal Practice Clinic**
The Criminal Practice Clinic selects its students through the lottery process.

**Disability Law Clinic**
Students enrolled in the Disability Law Clinic, offered for three credits during spring semester only, are required to concurrently enroll in the Law and Disabilities Seminar. The Disability Law Clinic professor selects each student based on an information/interview meeting, resume review, and review of written materials submitted. Selection criteria include background and experience in mental health, nursing or psychology, demonstrated evidence of community service and poverty work, related course work, and date of graduation.

**Family Law Clinic**
The Family Law Clinic selects its students through the lottery process.

**Family Mediation Clinic**
The Family Mediation Clinic selects its students through the lottery process.

**Immigrant Rights Clinic**
The Immigrant Rights Clinic selects its students through the lottery process.

**Innocence Project Clinic**
The Innocence Project Clinic selects its students through the lottery process.
APPENDIX III: REASONABLE ACCOMMODATIONS DUE TO QUALIFYING DISABILITY

The Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973 guarantee equal access to programs and services to those with disabilities. In order to be a qualified individual subject to the protections of these Acts, a person must demonstrate that he or she has a disability that substantially limits a major life activity (e.g., seeing, hearing, walking, breathing, performing manual tasks, learning, caring for oneself, and working) and, as such, requires a reasonable accommodation in order to have equal access. This section of the Law School’s catalog explains a student’s rights and responsibilities in seeking to receive accommodations from the Law School because of a disability. The process and procedures outlined here apply to seeking Law School classroom accommodations, exam accommodations, and accommodations related to accessing the University’s facilities.

Rights and Responsibilities in Seeking Accommodations for a Student’s Disability

1. A student who believes that he or she has a qualifying disability warranting accommodation for academic programs, exams or access to the University’s facilities should notify Ms. Leslie Metzger, the Director of Student Support, by contacting her at LMetzger@ubalt.edu or (410)837-5623. This notification is required and separate from any communication with the Admissions Office or other Law School staff. Students should not go directly to any faculty in an effort to arrange accommodations for disabilities.

2. Generally, requests for accommodations in the classroom should be made at least thirty days prior to the start of any semester. Requests specifically seeking accommodation for exams should be submitted sixty (60) days before the beginning of the exam period.

3. Following notice to Ms. Metzger, the student will then meet with a representative from the Law School (typically Ms. Metzger) and a staff person from the Disability Support Services Office for the University of Baltimore (DSS). At this meeting, they will review with the student the documentation provided to verify the existence of a qualifying disability. All documentation submitted, preferably before this meeting, should comply with the documentation guidelines set forth at http://law.ubalt.edu/template.cfm?page=520 and also set forth below. DSS and the Law School also may request additional documentation at any time or may request that the student’s physician or other licensed health professional speak directly to Law School or DSS staff. The student also may be asked to be evaluated by another medical professional.

4. If it is determined at this meeting that the student does have a qualifying disability, DSS and the Law School also will discuss suggested reasonable accommodations
with the student with respect to the student’s courses, exams, and access to university facilities. In assessing the appropriateness of an accommodation, DSS and the Law School also examines medical and other health professional documentation, the student’s history of past accommodations, and the course and exam structure of a particular class.

5. A reasonable accommodation is an accommodation that does not impose an undue financial or administrative burden on the Law School and does not fundamentally alter the nature of the educational service, program or activity at the Law School. The Law School in determining a reasonable accommodation may seek the assistance of consultants and may require additional testing and/or evaluations as indicated above. The Law School also may select the least burdensome accommodation in the event that more than one form of accommodation is available.

6. Following the student’s meeting with DSS and the Law School representative, DSS will notify the Associate Dean of Academic Affairs or his designee of the student’s disability and the suggested accommodations. The Associate Dean or his designee will then advise the student by email of the Law School’s decision to deny, grant, or partially grant the suggested accommodations. This email is required prior to any accommodations being made.

7. If the student accepts a plan of accommodation, the Law School will inform the student’s instructors and the reasons for the accommodations only to the extent necessary to assure effective implementation of the accommodation. As a general rule, when feasible, student anonymity will be maintained.

8. If the Law School concludes that a student is not a qualified individual with a disability or has not provided reasonable accommodations to the student, the student may appeal the decision to Kathleen Anderson, Dean of Students, 112 Academic Center, University of Baltimore Academic Center, as provided in the Grievance Procedure in the University of Baltimore Student Handbook.

Rights and Responsibilities After Receiving Accommodations for a Student’s Disability

1. A student must renew his or her request for accommodations each semester that he or she attends law school by meeting in person with Ms. Metzger and DSS to determine whether new and different accommodations are necessary for the student’s disability to be accommodated. At these meetings, the Law School and DSS also may request that the student submit updated documentation verifying the nature and extent of the student’s disability. Generally, this mandatory meeting should take place within the first thirty (30) days of the start of each semester.
2. If a student’s condition changes at any time, thereby affecting the nature and extent of his or her disability, the student must notify the Law School (Ms. Metzger or the Associate Dean of Academic Affairs) immediately.

3. If there is a problem with any accommodations that a student receives, whether it is related to a course, an exam, or access to a facility, the student must notify the Law School promptly so that steps may be taken, to the extent practicable, to resolve the problem.

4. Communication via accommodations (including exam schedules and room assignments) will be made using the student’s UBALT email account. A student is responsible for checking email on a timely basis to determine the status of any issue relating to the accommodation that has been put in place for a particular disability. If the student’s disability prevents physical access to email, an alternative method of communication will be determined in consultation with DSS, the Law School, and the student.

**Documentation**

**Verification of Disabilities**

A student with a disability who requests an accommodation must provide to the Director of the Office of Disability Support Services or his or her designated representative, professional verification of the necessary modification. Verification may be provided by a licensed physician, psychologist, audiologist, speech pathologist, rehabilitation counselor, physical therapist, occupational therapist, or other professional who is qualified in the diagnosis of the disability. The verification must reflect the student's present level of functioning in the major life activity or activities affected by the disability. The cost of obtaining the professional verification shall be borne by the student. In instances in which the Office of Disability Support Services, the Director of Student Support or the Associate Dean for Academic Affairs deems appropriate, he or she may consult a qualified person retained by the School of Law for the purpose of evaluating whether a student has a disability.

**Verification of Learning Disability**

A student with a learning disability seeking an accommodation for her or his learning disability must provide professional testing and evaluation results which reflect the individual's present level of processing information and present achievement level. The cost of obtaining the professional verification shall be borne by the student.

The four criteria necessary to establish a student's eligibility for learning disability adjustments or accommodations are: (1) average or above average intelligence as measured by a standardized intelligence test which includes assessment of verbal and non-verbal abilities; (2) the presence of a cognitive-achievement discrepancy or an intra-cognitive discrepancy
indicated by a score on a standardized test of achievement which is 1.5 standard deviations or more below the level corresponding to a student's sub-scale of full-scale IQ; (3) the presence of disorders in cognitive or sensory processing such as those related to memory, language, or attention; and (4) an absence of the primary causal factors leading to achievement below expectations such as visual or auditory disabilities, emotional or behavioral disorders, a lack of opportunity to learn due to cultural or socio-economic circumstances, or deficiencies in intellectual ability.

Documentation verifying the learning disability must:

(A) be prepared by a professional qualified to diagnose a learning disability, including but not limited to a licensed physician, learning disability specialist, or psychologist;

(B) include the testing procedures followed, the instruments used to assess the disability, the test results, and a written interpretation of the test results by the professional;

(C) reflect the individual's present level of functioning in the achievement areas of: reading comprehension, reading rate, written expression, writing mechanics and vocabulary, writing, grammar, and spelling;

(D) reflect the individual's present level of functioning in the areas of intelligence and processing skills; and

(E) be no more than three years old.

In instances in which the Office of Disability Support Services, the Director of Student Support or the Associate Dean for Academic Affairs deems appropriate, he or she may consult a qualified person retained by the School of Law for the purpose of evaluating whether a student has a learning disability.

**Verification of Temporary Disability, Illness or Injury**

Students seeking accommodations on the basis of a temporary disability must provide, upon request, documentation verifying the nature of the condition, stating the expected duration of the condition, and describing the accommodations deemed necessary. Such verification must be provided by a professional health care provider who is qualified in the diagnosis of such conditions. The assessment or verification of disability must reflect the student's current level of disability, and shall be no older than 60 days. The cost of obtaining the professional verification shall be borne by the student.
APPENDIX IV: TUITION CREDITS AND REFUNDS

Students wishing to withdraw in person from a course or from the University entirely, must submit an official withdrawal request to the Office of Records and Registration. Students wishing to withdraw online via MyUB from a course or from the University, entirely, should always confirm the completion, of the withdrawal by reviewing their schedule after submitting the withdrawal or by contacting the Office of Records and Registration. No credit or tuition refund will be made unless, an official, request is submitted. The computation of any credit or refund is made from the date of the, official withdrawal request, whether in person or online, and not from the date the student stopped attending, class(es).

Further information concerning the computation of the refund may be obtained by contacting the Office of the Bursar at 410.837.4848 or by visiting the Bursar’s website at Tuition Credit and/or Refund for Withdrawal. When a student officially withdraws prior to the beginning or completion of a semester, the financial obligation is computed on the basis of the following schedule (specified by the University System of Maryland Board of Regents). Fees are only refunded prior to the official start of the term. Any student dismissed by the University for disciplinary reasons shall not be entitled to any tuition or fee credit or refund.

Refund Schedule

Prior to the start of the term, 100 percent of tuition and fees shall be credited and refund made if applicable. Before the end of the first week, 100 percent of tuition shall be credited and refund made if applicable. Beginning with the second week of the term, 80 percent of tuition shall be credited and refund made if applicable. Beginning with the third week of the term, 60 percent of tuition shall be credited and refund made if applicable. Beginning with the fourth week of the term, 40 percent of tuition shall be credited and refund made if applicable. Beginning with the fifth week of the session, 20 percent of tuition shall be credited and refund made if applicable. After the end of the fifth week of the term, no tuition shall be credited or refunded to the student. Terms that are shorter than normal (such as summer and winter) have a different refund schedule. That schedule is posted on the University of Baltimore, Office of the Bursar webpage.
APPENDIX V: SEMESTER STUDY ABROAD POLICY FOR NON-ACCREDITED FOREIGN PROGRAMS
(Adopted by the Faculty, 2009)

This policy governs granting credits toward the J.D. degree for legal study abroad not conducted under the auspices of a United States law school based on Standard 307 of the American Bar Association’s Standards for Law Schools.

A. Qualification of Foreign Institution

1. The foreign institution must be one that is government sanctioned or recognized, if educational institutions are state regulated within the country; recognized or approved by an evaluation body, if such an agency exists within the country; or chartered to award first degrees in law or to qualify students for state examination for legal practice by the appropriate authority within the country.

2. The foreign institution shall appoint an advisor for each student who shall effectively supervise and monitor the student’s study at the institution. That advisor may be a faculty member at the foreign institution or a law school administrator at the foreign institution who has the training or experience to discharge this responsibility.

B. Qualification of Student

1. Only students who have completed one year of full time or part time study and are in good standing at the School of Law may participate in foreign study under this Policy. In the absence of exceptional circumstances, at the time of application, the student shall have a minimum grade point average of 2.75.

2. The student’s academic program must be approved in advance by the Associate Dean for Academic Affairs or such other person as the Dean may designate to exercise this responsibility. The student shall develop a written plan to define the educational objectives the student seeks to achieve during a period of study abroad. That plan shall specify the methods to be used in evaluating the student’s attainment of those objectives.

3. If the foreign study is not at an institution with which the School of Law has a formal written agreement, then the student shall obtain written assurance from the foreign institution that the student’s proposed educational objectives can be achieved at that institution.

4. The Associate Dean or the Dean’s designee shall review course materials and sufficient written work of the student to ensure that the study meets standards equivalent to those employed at the School of Law.
5. Upon receiving notification from the foreign institution of cancellation of a course in which a student had been approved to enroll under these Criteria, the Associate Dean or the Dean’s designee shall reexamine the student’s study in light of the stated program for foreign study and the student’s stated educational objectives for study abroad. The Associate Dean or the Dean’s designee shall determine whether the approved foreign study continues to satisfy those objectives.

6. The student shall establish to the satisfaction of the Associate Dean or the Dean’s designee that the student is fluent in the language of instruction.

**C. Credit for Foreign Study**

1. In the ordinary case, the maximum number of credits toward the J.D. degree for all foreign study not conducted under the auspices of a United States law school shall not exceed the maximum ordinary load for one semester. Upon a showing of special circumstances, the Associate Dean or the Dean’s designee may allow credit for up to one-third of the credits required for the J.D. degree.

2. Credits granted toward the J.D. degree shall not be computed in the calculation of the student’s grade point average.

3. Credits shall only be granted after determination that the student has fulfilled the plan established in B.2. above.

4. No credits shall be awarded for:
   a. Activities such as visits to legal and government institutions except in instances in which the content of such activities is academic in nature and is related to the course in which the credit is awarded.
   b. Externship placements (e.g., in a law firm, government office, or corporation).
   c. Distance Education courses.

**D. Approval of Office of Academic Affairs**

In addition to the approvals set forth in section B, all students seeking to study at a foreign institution must meet with the designated academic advisor from the Office of Academic Affairs for academic counseling. Such counseling includes, but is not limited to, satisfaction of academic requirements, grading options during the study abroad semester, transfer of credits, communications during the semester, coursework and law school activities such as journals and publications. Approval of the student’s study abroad plan will be in writing. Students who fail to obtain such approval prior to going abroad will not receive credit for the study abroad coursework.
APPENDIX VI: ADDITIONAL REFERENCES

Student Contacts for the University

1. Accessibility policy:
   Disability Support Services
   (410) 837-4775

2. Americans with Disabilities Act:
   Disability Support Services
   (410) 837-4775

3. Code of Conduct, misconduct by a student:
   Division of Student Affairs
   (410) 837-4755

4. Grievances against faculty or grade appeals:
   Associate Dean for Academic Affairs, (410) 837-4629
   For a complaint against the Dean,
   Office of Provost, (410) 837-5244

5. Honor Code Allegations:
   Director of Academic Services
   (410) 837-5283

6. Nondiscrimination policy:
   a. Educational programs, services or activities:
      Division of Student Affairs, (410) 837-4755

7. Privacy Act (Buckley Amendment):
   Division of Student Affairs, (410) 837-4755

8. Sexual Harassment Policy:
   Against any member of the faculty or administration
   Division of Student Affairs, (410) 837-4755
   Office of Human Resources, (410) 837-5410
Informational Phone Numbers

Specific inquiries and requests for information may be directed to the offices listed below.

Admissions (Law) ...........................................................................................................(410) 837-4459
Admissions (University) ...............................................................................................(410) 837-4777
Alumni Office (Law) ....................................................................................................(410) 837-6797
Athletic Club ..................................................................................................................(410) 837-5591
Bookstore .......................................................................................................................(410) 837-5604
Bursar’s Office ..............................................................................................................(410) 837-4848
Law Career Development Office ....................................................................................(410) 837-4404
   Fax Number ................................................................................................................(410) 837-4696
Center for International and Comparative Law .............................................................(410) 837-4650
Center for Families, Children & the Courts .................................................................(410) 837-5750
Center for Sport and the Law .........................................................................................(410) 837-5761
Center on Applied Feminism ..........................................................................................(410) 837-5752
Clinical Law Offices .....................................................................................................(410) 837-5706
   Fax Number ................................................................................................................(410) 333-3053
Dean .................................................................................................................................(410) 837-4458
   Deans’ Suite Fax Number ...........................................................................................(410) 837-4450
Office for Institutional Advancement ............................................................................(410) 837-6133
Office of Financial Aid ...................................................................................................(410) 837-4763
   OFA Fax Number ........................................................................................................(410) 837-5493
General Law School Information ...................................................................................(410) 837-4468
Graduate Tax Program ....................................................................................................(410) 837-4470
Hoffberger Center .........................................................................................................(410) 837-5322
Law Library ....................................................................................................................(410) 837-4584
Records Office ...............................................................................................................(410) 837-4825
Schaefer Center for Public Policy ...................................................................................(410) 837-6188
Snow Closing Information .............................................................................................(410) 837-4201
Snyder Center for Litigation Skills ..................................................................................(410) 837-6798
Office of Academic Affairs
   Associate Dean for Academic Affairs ...........................................................................(410) 837-4629
   Director of Academic Services ....................................................................................(410) 837-5283
   Director of Academic Support ......................................................................................(410) 837-4427
   Director of Enrollment Services ..................................................................................(410) 837-4457
   Director of Student Support .........................................................................................(410) 837-5623
Student Bar Association ..................................................................................................(410) 837-5694
Summer Abroad Program - Aberdeen, Scotland .........................................................(410) 837-4604
Summer Abroad Program - Haifa, Israel ........................................................................(410) 837-4514