

SPRING 2018 SEMESTER REGISTRATION INSTRUCTIONS

Registration for the spring 2018 semester is available through the [MyUB Portal](#). On your designated date of registration, registration begins at 8:30 am. MyUB is available 24 hours a day, seven days a week.

Password and Net ID assistance can be found on the [OTS help page](#). Keep in mind that your username and password are case sensitive.

When You Can Register – Your status is determined by the number of credits you have already earned (not those you are earning this semester).

Monday, October 23	54+ credits
Tuesday, October 24	29+ credits
Wednesday, October 25	0+ credits*-- all students within division

Wednesday, November 1 Cross divisional registration begins

Day students may not register for and should not wait list for any course sections reserved for the evening division. Evening restricted sections have a section number in the 400s (e.g., 412, 419, 422, etc. section numbers) and open to day students at cross divisional registration.

Evening students may not register for and should not wait list for any course sections reserved for the day division. Day restricted sections have a section number in the 300s (e.g., 311, 319, etc. section numbers) and open to evening students at cross divisional registration.

**Additional information for first year and second year students on pages 3-4.*

Hold Flags

Before you attempt to register, you should check to see if there are any hold flags on your account. Hold flags are available on the Student Portal. The office placing the hold flag should be identified and that is the office you should contact for a resolution of the problem.

Verify with the Office of Law Admissions your final transcripts were received. Holds will be applied to student accounts the week of October 16th, if your transcript is missing.

Step by Step Registration Instructions

Step by Step Registration Instructions can be found on the [Student Center Help Guides](#). These guides include how to enroll in a variable credit course such as moot court, journal or externship.

Moot Court, Journals, Fellows

If you are going to be on a moot court team, journal or participating in a fellows program, you will register for those classes yourself. You will be added to a permission list and will be able to register for those activities. *Please be sure to select the appropriate number of credits on variable credit courses.*

Wait-Listing

When you wait-list for a course and move off the wait-list into a course, you will be notified via your University of Baltimore email account that you have moved into the desired course. You will not receive notification that you have moved up on the waitlist or if it is your turn to register for the class.

Please note the following reasons you will not move off the wait-list into a class.

1. Time Conflicts (with another course, even a course you are “holding tentatively” in case you don’t get in)
2. Enrollment in another section of the same course
3. Enrolled in the maximum allowed credits: Evening and part time students - 12 credits; full time students - 16 credits

Even if you are number one on the wait-list, if one of these circumstances is present, the next available seat in the class will go to the next person on the wait-list. Please monitor your position on the wait-list closely so that you will not lose your seat to someone who does not have one of the conflicts outlined above.

You may not wait list for a course unless and until it is your scheduled date to register for courses. If you wait list and it is not the date on which you can take such action, you will be removed from the wait list without further notification.

Joint Degree Program Students

Law students in joint programs must register for their graduate courses under their graduate career at their appointed time as a graduate student. Such students are still limited in total credits based on their status as part-time (a maximum of 12 credits) or full-time (a maximum of 16 credits).

Failure to Attend UB after Registering for Classes - No Void Policy

Classes are not automatically voided for non-payment. It is your responsibility to officially withdraw from the class or classes should you decide not to attend UB after registration. Failure to withdraw will result in you being charged in full for the semester and in receiving a grade of "F" for the class(es).

For more information see the [Office of the Bursar](#).

myUB Login Issues

Password and Net ID assistance can be found on the [OTS help page](#). Keep in mind that your username and password are case sensitive.

(INSTRUCTIONS CONTINUE ON NEXT PAGE)

SPECIAL REGISTRATION INSTRUCTIONS

First Year Day Students

Students in the day division will be automatically registered for their spring courses with the exception of the Law in Context course. Students will be enrolled into section group 319, 329, or 339 for Contracts II (3 credits), Property (4 credits) and Constitutional Law I (4 credits). Students will also be assigned to Introduction to Advocacy sections (2 credits). Students may not choose or request a specific section group.

Section/Classes	319	329	339
LAW 603 Contracts II	<i>Prof. Gregory Dolin</i> Tues/Thurs 1:30-2:45pm	<i>Prof. Daniel Hatcher</i> Wed/Fri 10:30-11:45am	<i>Prof. Charles Tiefer</i> Mon/Wed 3:00-4:15pm
LAW 607 Property	<i>Prof. Audrey McFarlane</i> Mon/Wed 1:30-3:20pm	<i>Prof. Natalie Ram</i> Tues/Thurs 1:30-3:20pm	<i>Prof. John Lynch</i> Wed/Fri 10:00-11:50am
LAW 650 Constitutional Law	<i>Prof. Mortimer Sellers</i> Wed/Fri 10:00-11:50am	<i>Prof. Phillip Closius</i> Mon/Wed 1:30-3:20pm	<i>Prof. Michael Higginbotham</i> Tues/Thurs 1:30-3:20pm
LAW 613 Introduction to Advocacy	Large Group Lecture Mon 10:30-11:45am Small Group – Wed or Fri TBD	Large Group Lecture Mon 10:30-11:45am Small Group – Wed or Fri TBD	Large Group Lecture Mon 10:30-11:45am Small Group – Wed or Fri TBD

Law in Context Requirement – Student Selects and Enrolls

Students will select from four law in context options. These courses satisfy the Law in Context requirement. All sections will meet *Tuesday/Thursday 10:30-11:45am*.

LAW 620 319 [2008] *Jurisprudence, Prof. Colin Starger*
 LAW 621 319 [2132] *American Legal History, Prof. Michael Meyerson*
 LAW 623 319 [2085] *Critical Legal Theory, Prof. Gilda Daniels*
 LAW 624 319 [2009] *Law and Economics, Prof. Robert Lande*

Part Time Options

Part-time day students will enroll in four courses during their second semester – Contracts II (3 credits), a Law in Context course (3 credits), Introduction to Advocacy (2 credits), and either Constitutional Law I (4 credits) or Property (4 credits). Students must complete their first year requirements the following semester. All first year part-time day students are required to take 12 credits in the spring semester unless they receive specific permission to take fewer credits.

Second Year Day Students

Second year students in the day division should complete all upper level required courses during the course of the second year. This includes Civil Procedure II, Constitutional Law II, Professional Responsibility and Evidence. These courses are also the most frequent pre-requisite courses after completing the first year curriculum. To assist you in selecting your schedule, here is the planning of when sections of these courses will be offered for the day division. There will be sufficient seats across 3 sections in the day division for all students to complete these requirements. You may enroll in evening sections as seats are available when cross-division registration begins.

Upper Level Required Course	Fall 2017	Spring 2018
LAW 601 Civil Procedure II	2 sections	1 section
LAW 651 Evidence	2 sections	1 section
LAW 652 Professional Responsibility	2 sections	1 section
LAW 655 Constitutional Law II	4 sections	0 sections

Students are strongly encouraged to investigate concentration requirements when selecting courses for the second year. Concentrations include: Business Law, Criminal Practice, Estate Planning, Family Law, Intellectual Property, International and Comparative Law, Litigation and Advocacy, Public Service: Public Interest Law and Individual Rights, Public Service: Government Service and Regulatory Institutions and Real Estate Practice. Some courses required for concentrations are not offered every year, and some advanced courses have pre-requisites.

A little more detail on foundational courses how they can help you succeed.

Course Title	Bar Exam	Catalog	Crd	Concentration
Administrative Law		LAW 700	3	Public Service Indiv. & Govt. Required
Antitrust Law		LAW 704	3	Business Law Option
Business Organizations	(MD Bar)	LAW 717	4	Business Law Required
Commercial Law	(MD Bar)	LAW 742	4	Business Law Option
Constitutional Criminal Procedure I	(MD Bar)	LAW 711	3	Criminal Practice Required
Constitutional Criminal Procedure II	(MD Bar)	LAW 740	3	Criminal Practice Required
Family Law	(MD Bar)	LAW 716	3	Family Law Required
Federal Income Tax		LAW 723	3	Business Law Required Estate Planning Required
Federal Courts		LAW 724	3	Public Interest: Indiv. Rights Required Public Interest: Government Option
International Law		LAW 729	3	Int'l & Comparative Law Required
Maryland Civil Procedure	(MD Bar)	LAW 751	3	
Sales and Leases	(MD Bar)	LAW 743	3	Business Law Option
Trusts and Estates		LAW 758	3	Estate Planning Required

First Year Evening Students

First year students in the evening division will be automatically registered for their spring courses. Contracts II (3 credits), Torts (4 credits), and Introduction to Advocacy (2 credits)

Section/Classes	419
LAW 603 Contracts II	<i>Prof. Michael Meyerson</i> Tues/Thurs 6:15-7:30pm
LAW 608 Torts	<i>Prof. Matthew Lindsay</i> Mon/Wed 5:45-7:35pm
LAW 613 Introduction to Advocacy	Large Group Lecture – Tues 7:45-9:00pm Small Group Session – Thus 7:45-9:00pm

Second Year Evening Students

Students in the second year evening division will complete Property, Constitutional Law II, Civil Procedure II and one other course of their choice. At the conclusion of the term, these students will have completed all courses in the first year JD curriculum.

Section/Classes	419
LAW 601 Civil Procedure II	<i>Prof. John Lynch</i> Mon/Wed 6:15-7:30pm
LAW 607 Property	<i>Prof. Gregory Dolin</i> Tues/Thurs 7:45-9:35pm
LAW 655 Constitutional Law II	<i>Prof. Michael Higginbotham</i> Tues 5:45-7:35pm

****Available seats will open to Day Division students when cross-division registration begins.**

Elective Options

Monday/Wednesday 7:45 – 9:00 pm (3 Credits)

LAW 651-412 Evidence, Prof. David Jaros

LAW 742-412 Commercial Law, Prof. Lisa Sparks

LAW 768-512 Information Privacy Law, Prof. Jerry Bodman

{Upper Level Required Course}

{Bar Tested Course}

Thursday 5:45 – 7:35 pm (2 Credits)

LAW 837-512 Legal Research Workshop, Adjunct Prof. Joanne Colvin

{Exper.- Simulation}

Thursday 4:45 – 7:35 pm (3 Credits)

LAW 739-550 Elder Law, Adjunct Prof. Jason Frank

REGISTRATION TIME LINE FOR SPRING 2018

Advance Registration begins	October 23
Cross-Division Registration begins	November 1
Tuition and Fees Refund and Reduction Calendar	January
<i>Martin Luther King Jr. Day, University Closed</i>	<i>January 15</i>
First day of classes	January 16
Add/drop and late registration ends	January 23
Last day to drop without a "W"	January 17
Deadline for filing for May graduation	February 1
Last day to drop with a W	March 13
Spring Break (no classes)	March 18-25
Registration for fall classes begins	TBA
Exam Deferral Request period	TBA
Last Day of Classes (Martin Luther King Jr. Day Make Up)	April 30
Makeup days (for weather-related closings)	May 1-2
Study period	May 3-6
Exam Period	May 7-17
Commencement	May 22
All grades due	June 7