

# **First Year Day Student Advising Session for Spring 2020**



**UNIVERSITY OF  
BALTIMORE**

**Featuring:**

**Dean of Students, Paul Manrique  
Director of Law Student Support, Keri Hickey**



# What We're Covering Today

1. Planning for your future
2. Executing the plan
3. Completing the experiential requirement

# Remaining Curriculum Requirements

You pick the course!



# Classes Already Taken:

## Fall 2019

- Introduction to Lawyering Skills (ILS)
- Contracts I
- Criminal Law
- Civil Procedure I
- Torts

16 credits

## Spring 2020

- Introduction to Advocacy
- Contracts II
- Civil Procedure II
- Property
- Constitutional Law I

16 credits

# Remaining Curriculum Requirements

- Professional Responsibility
- Evidence
- Constitutional Law II
- Law in Context
- Scholarly Writing
  - Seminar
  - Approved Journal Comment
- Experiential
  - Live Client – 6 credits OR
  - Live Client – 3 credits PLUS Simulation – 3 credits
- 87 Credits
  - Do not wait until the last semester to take required courses.

# Timing Tips

Upper Level Required Courses	Fall 2020	Spring 2021
LAW 620-624 Law in Context	1 Summer section 1 Fall section	2 sections
LAW 651 Evidence	1 section	2 sections
LAW 652 Professional Responsibility	2 sections	1 section
LAW 655 Constitutional Law II	2 sections	2 section

# Rules and Reasoning (LAW 615)

- GPA below 2.80 after the first year
- Connected to a doctrinal subject (e.g. R&R: Remedies, R&R: Employment Law, R&R: Advanced Civil Procedure)
- Will need to take in the fall 2020 or spring 2021 term. Plan accordingly.

# Experiential Requirement

- 6 credits
- 3 must be live client
- Clinics, externships, and workshops

Timing Tip: Pre-Req & Co-Req: Evidence and Professional Responsibility



# Planning resources

- Degree Audit feature (called “Academic Requirements” on MyUB)
  - Learn how to access resources in myUB using [How to Guides for Students](#) published on the Records and Registration website
- [Curriculum Planning Guide](#)
- Academic advisors & Faculty
  - Email [ublawacadaff@ubalt.edu](mailto:ublawacadaff@ubalt.edu) to connect with an advisor
- [Law School’s Academic Policies and Procedures Manual](#)
- [Concentrations & Practice Areas](#)– Explore the many areas of study online. Look at the concentration requirements to start planning.

# Creating a roadmap

	FALL	SPRING	SUMMER
20/21			
21/22			

# A Word about taking courses elsewhere

- At Maryland Law & Other Law Schools
- At other Graduate Schools
- Online Courses
- Abroad

# Clinical Education – Introduction



"In a clinic, you are not a law clerk. You are the lead attorney for your cases and are licensed to practice law under the supervision of our excellent faculty.

You will serve justice while also learning to practice law and building your resume for a career upon graduation."

Professor Margaret E. Johnson  
Professor of Law and Associate Dean for  
Experiential Education

# Available Clinics:

## 6 Credit Clinics:

- Civil Advocacy Clinic
- Civil Advocacy Clinic: Topic – Human Trafficking Prevention Project\*
- Community Development Clinic\*
- Criminal Practice Clinic
- Family Law Clinic
- Immigrant Rights Clinic
- Innocence Project Clinic (2 semesters)\*
- Legal Data & Design Clinic\*
- Tax Clinic\*
- Veteran's Advocacy Clinic\*

## 3 Credit Clinics:

- Mediation Clinic for Families\*
- Mental Health Law Clinic

\* these clinics are designed to accommodate evening students

# How do I register?

Advance Registration – March 30-April 7



# Registration - Basics

- **REGISTRATION BEGINS AT 8:30am on your enrollment date**
  - Check for HOLDS before your enrollment appointment
  - Read the registration instructions every semester
- **Where to find useful information:**
  - The Current Students Tab on the [School of Law website](#) allows you to access
    - [Semester information](#)
      - Class Schedule, Registration Instructions
    - [Academic Calendar](#)
    - Course Descriptions
- [How-To Guides for Students](#) available on Records and Registration web site



# Registration - Basics

- **Maximum Credit Load**
  - Full time – Maximum 16 credits
  - Part time – Maximum 12 credits
- **Wait List Policy**
  - In order to move off a waitlist, the new course must not create a time conflict and may not exceed your maximum credit load for the term. You also cannot be enrolled in another section of the same course.



# Registration - Basics

- **Section Numbers and Divisions**
  - Cross Division Registration – Class sections with numbers in the 300s or 400s are restricted to the day or evening section, respectively.
  - You may not enroll or waitlist a class section that is restricted from you until cross-division registration.
  - Cross division registration will open to all currently enrolled students on Tuesday, April 7 at 8:30am.

# Register via myUB My Student Center

**UNIVERSITY OF BALTIMORE**

Welcome, Laurie Harow

**MyUB Home** **MyResources**

Personalize Content

**My Self Service**

- My Student Center**  
Check admission status, register for classes, pay your bills, check your grades, etc.
- Enrollment Verification**  
Print enrollment certifications, good student discount certificates, view enrollment history, check loan deferments sent to your lenders. These services are offered by the National Student Clearinghouse.
- Unofficial Transcript**

**Advising Self Service**

**HR Self Service**

**Recruitment**

**Financial Aid**

**Steps to Financial Aid**

- [Apply for Financial Aid](#)
- [Accept/Reduce/Decline Financial Aid](#)
- [Loan Process](#)
- [Receiving your aid](#)

**Campus Awareness**

**What to Do If There Is an Active Threat on Campus**

To the UB Community: Your safety and well-being are of utmost importance to the University. The following resources – a brief [presentation](#) and [video](#) – are intended to help educate our faculty, staff and students on the topic of handling campus violence situations. This message is not meant to alarm but rather to encourage you to be prepared in the event you are ever in a dangerous situation—on campus or elsewhere.

**The UB Brand**

This four-part video series introduces the evolved brand for the University of Baltimore. For a comprehensive toolkit of the University's new brand and visual identity guidelines, visit [www.ubalt.edu/brand](http://www.ubalt.edu/brand).

- [Building a Brand They'll Know Part 1: Project overview](#)
- [Building a Brand They'll Know Part 2: Research and brand strategy](#)
- [Building a Brand They'll Know Part 3: Creative platform](#)



# Navigating your Student Center

**Academics**

[Search](#)  
[Plan](#)  
[Enroll](#)  
[My Academics](#)

other academic...

[Deadlines](#) [URL](#)

**This Week's Schedule**

	Class	Schedule
	LAW 602-319 LEC (4218)	TuTh 9:00AM - 10:15AM ANGELOS LAW ROOM 802
	LAW 604-339 LEC (4399)	MoWe 1:30PM - 2:45PM ANGELOS LAW ROOM 803
	LAW 608-319 LEC (4225)	WeFr 10:00AM - 11:50AM ANGELOS LAW ROOM 802
	LAW 612-339 LEC (4402)	TuTh 1:30PM - 4:15PM ANGELOS LAW ROOM 403 Th 10:30AM - 11:45AM ANGELOS LAW ROOM 403
	LAW 612A-339 LEC (4403)	TuTh 1:30PM - 4:15PM Law- To Be Decided

[weekly schedule ▶](#)

1. Search for classes (search), add them to your shopping cart to await your enrollment appointment (plan), and enroll in classes (enroll).
2. Check your Holds – Click Details for more information
3. Check your Enrollment Appointment

**2**

**Holds**

Past Due Account > 30 days

Currency used is US Dollar.

[details ▶](#)

**To Do List**

No To Do's.

**3**

**Enrollment Dates**

**Enrollment Appointment**

You may begin enrolling for the Spring 2019 Regular Academic Session session on October 24, 2018.

[details ▶](#)

**Advisor**

**Program Advisor**

None Assigned



# Search for Classes on myUB

1. Select Term
2. Look for a specific course using the course number (catalog number)
3. Search using course keyword if you don't know the number
4. Course Component: Filter for seminar, clinical, workshop or lecture.
5. Filter for meeting times

MyUB Home MyResources

Search Plan Enroll My Academics

search for classes browse course catalog

### Search for Classes

#### Enter Search Criteria

#### Search for Classes

Institution University of Baltimore

**1** Term Fall 2018

Select at least 2 search criteria. Select Search to view your search results.

**2** **Class Search**

Subject Law

Subject LAW

**2** **Course Number** is exactly

Course Career Law

Show Open Classes Only  
 Open Entry/Exit Classes Only

**5** **Additional Search Criteria**

**5** **Meeting Start Time** greater than or equal to

Meeting End Time less than or equal to

**5** **Days of Week** include only these days

Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Instructor Last Name begins with

Class Nbr

**3** **Course Keyword**

Minimum Units greater than or equal to

Maximum Units less than or equal to

**4** **Course Component**


Session

Mode of Instruction

Campus

Location

CLEAR SEARCH



# Or Find Class Numbers on the PDF version of Schedule of Classes

Report ID: SR201

**University of Baltimore  
Schedule of Classes for Spring 2019**

Page No. 10 of 42  
Run Date: 10/15/2018  
Run Time: 23:30:11

Subject:

Subject	Catalog Nbr	Section	Class Nbr	Course Title	Component	Units	Topics
LAW	621	319	2119	AMERICAN LEGAL HISTORY	Lecture	3	
Regular Academic Session Bldg: Angelos Law School Class Enrl Cap: 50 Room: 1002 Days: MW Time: 3:00pm - 4:15pm Class Enrl Tot: 0 Class Wait Cap: 15 Class Wait Tot: 0 Instructor: Meyerson, Michael I Class Min Enrl: 0 Registration for this course begins October 24, for all students needing to complete the law in context requirement. This course is for first year, transfer and repeating students only during advance registration. Any remaining seats will be available to upper level students when cross-division registration opens. The course is graded on the first year curve.							
LAW	622	319	2216	COMPARATIVE LAW	Lecture	3	
Regular Academic Session Bldg: Angelos Law School Class Enrl Cap: 50 Room: 1002 Days: MW Time: 1:30pm - 2:45pm Class Enrl Tot: 0 Class Wait Cap: 15 Class Wait Tot: 0 Instructor: Maxeiner, James R Class Min Enrl: 0 Registration for this course begins October 24, for all students needing to complete the law in context requirement. This course is for first year, transfer and repeating students only during advance registration. Any remaining seats will be available to upper level students when cross-division registration opens. The course is graded on the first year curve.							
LAW	623	319	2076	CRITICAL LEGAL THEORY	Lecture	3	
Regular Academic Session Bldg: Angelos Law School Class Enrl Cap: 50 Room: 802 Days: MW Time: 1:30pm - 2:45pm Class Enrl Tot: 0 Class Wait Cap: 15 Class Wait Tot: 0 Instructor: Rubinson, Robert J Class Min Enrl: 0 Registration for this course begins October 24, for all students needing to complete the law in context requirement. This course is for first year, transfer and repeating students only during advance registration. Any remaining seats will be available to upper level students when cross-division registration opens. The course is graded on the first year curve.							
LAW	624	319	2009	LAW AND ECONOMICS	Lecture	3	
Regular Academic Session Bldg: Angelos Law School Class Enrl Cap: 50 Room: 802 Days: MW Time: 3:00pm - 4:15pm Class Enrl Tot: 0 Class Wait Cap: 15 Class Wait Tot: 0 Instructor: Lande, Robert H Class Min Enrl: 0 Registration for this course begins October 24, for all students needing to complete the law in context requirement. This course is for first year, transfer and repeating students only during advance registration. Any remaining seats will be available to upper level students when cross-division registration opens. The course is graded on the first year curve.							

[Link to Schedule of Classes](#)

# Enroll in Classes using Search or Class Numbers

- Click Enroll on myStudent Center under Academics



## 1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Fall 2014 | Graduate | University of Baltimore

Open     Closed     Wait List

**Add to Cart:**

Fall 2014 Shopping Cart

Enter Class Nbr

**Find Classes**

Class Search

My Requirements

Enter 4 digit class number to put the class directly in your shopping cart

Search for classes to add to your shopping cart

# Office of Academic Affairs

- Dionne Koller, Associate Dean for Academic Affairs
- **Paul Manrique**, Asst. Dean for Students
- **Keri S. Hickey**, Director of Law Student Support
- Katie Shifflett, Student Affairs Coordinator
- Gregory Bordelon, Director for Bar Success
- Claudia Diamond, Asst. Dean for Academic Support
- Laurie Harow, Asst. Dean for Enrollment and Academic Planning
- Katie Rolfes, Administration (bar certifications)

# **This is your legal education. Take charge and shape it!**

---

If you have a question or need support, please do not hesitate to ask. We are here to help.

[pmanrique@ubalt.edu](mailto:pmanrique@ubalt.edu)

[khickey@ubalt.edu](mailto:khickey@ubalt.edu)

Good luck!

